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## Board of Governors Committees

### Artificial Intelligence (AI) Committee

**2023 Open Positions: 2 Member/0 Junior Member**

**3-Year Average Number of Applicants: 45 Member/3 Junior Member**

#### Charge

The Artificial Intelligence (AI) Committee will serve as a focal point for Artificial Intelligence and Machine Learning (AI and ML) related inquiries and activities for the CAP from internal and external sources and to serve as a coordinating and triaging body for internal AI and ML cross-council priorities.

This council reports to the [Board of Governors](#).

#### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	4
Length of meetings	Full day (1.5 days)
Number of conference calls	TBD
Number of virtual meetings	TBD
Hours/year of committee work required outside of meetings	Chair and Vice Chair: 80-85 hours per year; Members: 45-55 hours per year

#### Activities of Committee

- Creation and maintenance of an AI strategy
- Serve as the coordinating entity for council and committee AI and ML activities
- Serve as a consultant to councils and committees in relation to AI-related projects and programs
- Provide subject matter expertise to councils and committees in the creation of laboratory standards and related products for AI
- Collaborate with Advocacy, the Council on Government and Professional Affairs (CGPA) and other appropriate councils and committees to ensure coordination of discussions with regulatory agencies (such as the FDA)
- Collaborate with industry to foster value-add partnerships and validate AI systems and use cases
- Work with staff organization and appropriate councils/committees, including CGPA as appropriate, to coordinate discussions with non-government organizations (e.g., ACR, Digital Pathology Association, Alliance for Digital Pathology, specialty professional organizations)

#### Expertise or Experience

- Familiarity and practical experience with Artificial Intelligence and Machine Learning
- Familiarity with the needs of councils and/or committees developing AI and ML programs and services
- Experience in Informatics and Data Science concepts
- Exposure to emerging AI and ML trends and concepts; relevant applications within the practice of pathology are a plus
- Understanding of the CAP enterprise strategy, CAP business and functional strategies, OPEN goals, and performance objectives

#### Benefits of Committee Membership

- Be the voice of members – share experience challenges and ideas for innovation and improvements
- Be a part of the discussion for setting the foundation for AI for the next generation of pathologists and members

## Diversity, Equity, Inclusion (DEI) Committee

### Committee Began in 2021

**2023 Open Positions: 0 Member/0 Junior Member**

#### Charge

To advance the CAP's ability to maximize diversity, equity, and inclusion, and to support the visibility and participation of underrepresented pathologists and pathologists-in-training.

#### Purpose and Function

- Collaborate with the councils, House of Delegates, and Residents Forum to support diversity, equity, and inclusion in their respective goals and objectives.
- Work directly with the Council on Membership and Professional Development (CMPD) on how to best collect, review, monitor, and improve diversity, equity, and inclusion metrics including ease of process and transparency of why the data is being collected.
- Facilitate the development of a pipeline to build a CAP leadership that reflects the rich diversity inherent in the community of board-certified pathologists and pathologists-in-training.
- Grow and strengthen the diversity of the CAP membership and promote engagement with the CAP being mindful of equity and inclusion.
- Drive increased diversity within the pathology pipeline.

This council reports to the **Board of Governors**.

#### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	2 (one virtual/one hybrid)
Length of meetings	Full day (1.5 days)
Number of conference calls	TBD
Hours/year of committee work required outside of meetings	TBD
Additional travel or time commitments	None defined

#### Activities of Committee

- In partnership with the CMPD, conduct an annual member census to collect demographic data to understand the makeup of our membership.
- Explore interest in affinity groups (such as an African American group).
- Partner with the board to advance and advise on the CAP Board Diversity Initiative.
- Commit to bring forward authors and speakers from diverse backgrounds and provide education and coursework that addresses topics of bias and experiences of minorities in the specialty.

#### Expertise or Experience

- Have an interest in and willingness to advocate for advancing efforts related to diversity, equity, and inclusion.

#### Benefits of Committee Membership

- As a strong member-driven organization, the CAP and its members would be well-served by giving voice to the increasingly diverse range of member pathologists and by engaging all members more effectively and proactively.

## Information Technology Leadership Committee (ITLC)

### Committee Began in 2021

**2023 Open Positions: 0 Member/0 Junior Member**

#### Charge

The ITLC will focus on the CAP's information technology (IT) capabilities, Information Services (IS), and how those capabilities and services enable enterprise strategic objectives. The committee will oversee the Board approved projects and provide advice and input to the Board as an element of its governance role related to prioritizing IS initiatives and overseeing the IS strategy. It will also keep the Board informed regarding the status of IT deliverables (projects and initiatives) and information technology trends and their implications for the organization.

#### Purpose and Function

The creation, direction, or oversight of project teams, or of specific initiatives or capabilities, will be based on specific Board action defining the associated purpose, scope, funding (if any) and deliverables, etc. Committee recommendations to establish specific projects, initiatives, or capabilities may be presented for Board consideration through the regular budget and prioritization management processes or for consideration by the Board throughout the year. The ITLC does not have independent authority to create or direct projects, initiatives, or strategies, but will advise and follow-through with the Board on technology projects and initiatives identified by councils, committees, and staff.

The Committee, through its member appointees, will also collaborate with councils and committees to enhance Board governance relative to the implications of emerging technologies (including digital pathology, artificial and augmented intelligence, personalized medicine, and in-vivo microscopy) which may be the primary responsibility of those councils and committees. The ITLC will also serve as a focal point for general member input to IT-related topics. The committee's high-level scope includes web, digital, and associated member/customer systems as well as operational systems and infrastructure.

The ITLC will serve as a resource for councils and committees requiring assistance and expertise in formulating strategy to address technology needs. The ITLC will work with councils, committees, and staff to advise the Board regarding project and initiative priority and strategy development particularly among member- and customer-facing needs. The ITLC may also generate ideas for consideration by the Board and leverage existing data (such as ForeSee, NPS, user panels, satisfaction surveys, etc.) to further understand and evaluate the need for CAP technology resources. The committee will provide input to management, the Board, and other identified CAP leadership groups (such as the Executive or Finance Committees) on prioritizing strategic technology needs. The committee and its members will serve as a conduit to the Board and other member or customer forums for sharing the benefits from, and gathering feedback on, technology related initiatives. The ITLC will not engage in activities that can be, or are being, effectively managed by existing committees.

This council reports to the **Board of Governors**.

#### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	4 (one virtual/one hybrid)
Length of meetings	2 half days (face to face)
Typical meeting days	Thursday/Friday
Meeting locations	CAP Northfield Headquarters or other Chicago-area
Number of virtual meetings	8; 1-1.5 hours each



Hours/year of committee work required outside of meetings	Chair and Vice Chair: 80-85 hours per year Members: 45-55 hours per year
Additional travel or time commitments	As needed

### Project Teams

Project Teams may be periodically established under the supervision of the ITLC that focus on addressing specific member and customer needs, dissatisfiers, or complaints and focused on solutions to specific member and customer-facing problems in areas (for example, the informational website capabilities, SCORES strategy, the online store or connectivity/interoperability). The establishment of project teams will be based on specific Board action defining the associated purpose, scope, funding (if any), life cycle, target membership, relationship to councils or other committees, and deliverables. Two project teams, one to assume leadership of the connectivity/interoperability initiative and the other to assume leadership of the four primary components of the online experience, are being proposed coincident with the formation of the ITLC (see separate proposed action). The ITLC will periodically report to the Board on the progress of project teams approved by the Board and under its supervision

### Expertise or Experience

- Familiarity with general technology and informatics concepts (web, server, mobile, database)
- Experience (direct preferred) with executing online transactions with the CAP and others
- Exposure to emerging technology trends and concepts; relevant applications within the practice of pathology are a plus
- Understanding of the CAP enterprise strategy, CAP business and functional strategies, OPEN goals, and performance objectives

### Benefits of Committee Membership

- Be the voice of members and customers – share experience challenges and ideas for innovation and improvements
- Gain a deeper understanding of CAP technology, project prioritization process, investment options, and implications
- Influence tangible improvements to the online experience over time across a broad set of CAP technology offerings
- Be a part of the discussion for setting the technical foundation for the next generation of pathologists and members

## Council on Accreditation

**2023 Open Positions: 2 Member/0 Junior Member**

**3-Year Average Number of Applicants: 45 Member/3 Junior Member**

### Charge

To set the strategic direction of the CAP Accreditation Programs consistent with the CAP's vision, and to monitor their overall effectiveness in ensuring that participating laboratories meet regulatory and CAP requirements.

This council reports directly to the **Board of Governors**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3-4
Length of meetings	1-1.5 day
Typical meeting days	Friday / Saturday
Meeting locations	1-2 in Chicago, 2 other locations
Number of conference calls	12 per year; 1-1.5 hours each as needed
Hours/year of committee work required outside of meetings	Chair: 75+ hours per year; Vice Chair and other members: 30-40 hours per year

### Activities of Committee

- Responsible for providing strategic direction of the CAP Accreditation Programs.
- Additional responsibilities include oversight of the AC, BAP, CAP 15189, and IAC.
- The council also has the responsibility to elevate global program issues to the other councils or the Board of Governors, as applicable.

### Expertise or Experience

- Good working knowledge of the CAP strategic direction, global initiatives, and CAP laboratory accreditation requirements.
- Knowledge of other laboratory accreditation requirements and other regulatory requirements such as CLIA regulations is a positive.
- Previous experience on other CAP committees is also desired.

### Benefits of Committee Membership

- Gain experience in CAP program development for regulatory and accreditation compliance in both anatomic and clinical pathology.
- Opportunity for speaking engagements and accreditation inspections.



## Accreditation Committee

**2023 Open Positions: 0 Member/1 Junior Member**

**3-Year Average Number of Applicants: 33 Member/2 Junior Member**

### Charge

This Committee is charged to ensure objectivity and consistency in CAP accreditation decision-making by centralizing the decision-making criteria and processes.

This committee reports to the **Council on Accreditation**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 day
Typical meeting days	Friday
Meeting locations	One meeting per year takes place in Chicago; 2 in other locations.
Number of conference calls	24; 2nd and 4th Tuesday of the month (1.5 – 2 hours)
Hours per year	Occasional expedited review conference call. Preparation for conference calls includes reading of 1-2-inch agenda books of laboratory specific information.
Additional travel or time commitments	Chair is a member of the Council on Accreditation.

### Activities of Committee

- Determines accreditation decisions for LAP laboratories. This includes the application and removal of sanctions.

### Expertise or Experience

- Good working knowledge of the laboratory accreditation requirements.
- Knowledge of other regulatory requirements such as CLIA regulations is a positive.
- Previous experience as a Regional Commissioner is desirable.

### Benefits of Committee Membership

- Gain insight as to how sustained regulatory compliance can be ensured.
- Occasional speaking engagements about the accreditation program.

## Accreditation Education Committee

**2023 Open Positions: 2 Member/0 Junior Member**

**3-Year Average Number of Applicants: 19 Member/2 Junior Member**

### Charge

To oversee, the continual development and implementation of all education activities that support the College of American Pathologists (CAP) Laboratory Accreditation Program for Inspectors, participating laboratories, and program leadership; to further the adoption of good laboratory practices; and to support the role of the CAP as the leader in laboratory accreditation.

This committee reports to the [Council on Accreditation](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 day
Typical meeting days	Friday
Meeting locations	One meeting takes place in Chicago and the others take place in two other locations.
Number of conference calls	6-8 (one-hour calls)
Hours per year	Chair 10-20, Members 5-10
Additional travel or time commitments	<ul style="list-style-type: none"> <li>Chair or his designee is a member of the Council on Education</li> <li>One member is typically a member of the Council on Accreditation</li> <li>Chair and members present laboratory accreditation program audioconferences (generally 1-2 each annually)</li> <li>Chair and members called on occasionally to serve as faculty at workshops and seminars</li> </ul>

### Activities of Committee

- Reviews, develops, and recommends program policies regarding [Inspector Education and Qualifications](#).
- Provides guidance on and approves the curriculum necessary for establishing and maintaining a qualified inspector pool and continuous compliance with [Accreditation Requirements](#) for participating laboratories.
- Reviews and approves education activity content and delivery systems to meet participant needs and supports the College's laboratory improvement and educational objectives.
- Provides technical input and expert source recommendations for accreditation education activities including speaking engagements.
- Reviews data regarding common laboratory deficiencies to update education programs.
- Refines and monitors metrics that assess the effectiveness of program education.
- Develops and refines mechanisms for obtaining feedback from inspected laboratories and inspectors to improve education programs and directs this information to other Council on Laboratory Accreditation committees for integration into program enhancements.
- Provides guidance on program leadership training curriculum and requirements (e.g., assigning commissioner training).

### Expertise or Experience

- Experience as a CAP inspector.
- Solid working knowledge of Laboratory Accreditation Program standards and requirements.

- Participation in Laboratory Accreditation Program training.
- Interest in education.
- Experience as faculty/presenter and knowledge of Accreditation Council on Continuing Medical Education and American Medical Association requirements a plus.

### Benefits of Committee Membership

- Develop expertise in curriculum design, development, and management.
- Identify and correct inspector deficiencies (feedback to own program).
- Serve as faculty at Laboratory Accreditation Program workshops, seminars, and speaking engagements.

## Biorepository Accreditation Program Committee

**2023 Open Positions: 0 Member/0 Junior Member**

**3-Year Average Number of Applicants: 12 Member/1 Junior Member**

### Charge

To ensure that the accreditation requirements of the College of American Pathologists' (CAP's) Biorepository Accreditation Program promote high standards for the procurement, processing, storage, and distribution of biospecimens that align with quality best practices in the biorepository field to support scientific research.

This committee reports to the [Council on Accreditation](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 day
Typical meeting days	Friday
Meeting locations	One meeting per year takes place in Chicago; 2 in other locations.
Number of conference calls	12; 3 <sup>rd</sup> Tuesday of each month (1-1.5 hours)
Hours/year of committee work required outside of meetings	Variable
Additional travel or time commitments	Chair is a member of the Council on Accreditation (ie, leadership meetings and other organizational meetings).

### Activities of Committee

- Provides information, expertise, and scientific support to the Biorepository Accreditation Program.
- Monitors current and emerging issues, practices, and technologies that may impact biorepositories.
- Serves as interface with appropriate professional organizations (e.g., ISBER).
- Reviews and makes recommendations regarding the CAP Biorepository Accreditation Program checklists requirements.
- Provides input on checklist tools and guidance documents for biorepository inspection preparation.

### Expertise or Experience

- Good working knowledge of the CAP biorepository accreditation requirements.
- Knowledge of biorepository-based guidelines (i.e., ISBER Best Practices for Repositories; National Cancer Institute Best Practices for Biospecimen Resources).

- Experience as the director or leader of a biorepository desired.

### Benefits of Committee Membership

- Gain insight as to how sustained compliance to Biorepository Accreditation Program requirements can be assured.
- Network with experts in the field.
- Represent the CAP at intersociety venues.

## CAP 15189

**2023 Open Positions: 2 Member/0 Junior Member**

**3-Year Average Number of Applicants: 9 Member/1 Junior Member**

### Charge

The committee reporting to the Council on Accreditation has been charged with ensuring objectivity and consistency in Cap ISO Accreditation decision making by centralizing the decision-making criteria and processes. This committee will also oversee the development of audit tools for ISO Accreditation, the development of supporting guidance documents and education materials for use by the auditor and participating laboratories, define the policies and criteria for ISO 15189 accreditation, and determine accreditation for a laboratory.

This committee reports to the **Council on Accreditation**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	4
Length of meetings	1 day
Typical meeting days	Usually Saturday, may be held Friday or Sunday with committee consensus
Meeting locations	Usually less than 30 minutes from an airport.
Number of conference calls	12
Hours/year of committee work required outside of meetings	150+
Additional travel or time commitments	Attendance by the chair at Council on Accreditation meetings.

### Activities of Committee

- Review/contribute materials created for the development of CAP's accreditation program based on ISO 15189.
- Define the policies for the program.
- Review the assessment findings, ongoing monitoring, and corrective action reports to determine the status for a laboratory's ISO accreditation.

### Expertise or Experience

- Knowledge of quality management systems.
- Knowledge of laboratories.
- Some knowledge of accreditation.
- Prefer ISO accreditation or certification experience.
- Basic skills in electronic communication: all documents for review by the committee are transmitted electronically, select paper copies are distributed in face-to-face meetings only.

### Benefits of Committee Membership

- Experienced is gained in understanding of ISO standards and implementing an ISO system.
- Opportunity to publish materials.
- Opportunity to speak at education events.

## Checklists Committee

**2023 Open Positions: 2 Member/0 Junior Member**

**3-Year Average Number of Applicants: 33 Member/2 Junior Member**

### Charge

To ensure that the accreditation requirements of the CAP's Laboratory Accreditation Program are a practical tool to promote high standards in pathology and laboratory medicine, embrace a global outlook, are equal to or go beyond regulatory demands, improve patient care, and ensure laboratory personnel safety.

This committee reports to the **Council on Accreditation**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 day
Typical meeting days	Friday/Saturday
Meeting locations	One meeting takes place in Chicago and the others take place in two other locations.
Number of conference calls	Usually 6 or less
Hours per year	15 + hours in addition to face-to-face meetings
Additional travel or time commitments	The chair is a member of the Council on Accreditation. Other members may join task groups working on special checklist projects.

### Activities of Committee

- Works with appropriate Council on Scientific Affairs committees to:
  - Develop and maintain up to date [Accreditation Checklists](#)
  - Use information on problematic questions (e.g., most common deficiencies, items identified by inspectors and laboratories as unclear concerning intent) to improve checklist content.
- Provides information and scientific expertise for matters relating to laboratory safety for inclusion in the checklists and monitors and comments on related regulatory issues.
- Oversees development and ongoing maintenance of crosswalks to Clinical Laboratory Improvement Amendments (CLIA), the Joint Commission and other related agency standards, and ensures that the program standards and checklists accurately incorporate all CLIA regulations.
- Provides input on checklist tools and guidance documents for [Laboratory Inspection Preparation](#).

### Expertise or Experience

- Good working knowledge of the laboratory accreditation requirements.
- Knowledge of other regulatory requirements such as CLIA.
- Expertise in one or more laboratory disciplines.
- Experience as a CAP inspector.
- Experience as a regional or state commissioner is helpful, but not required.

### Benefits of Committee Membership

- Gain experience in regulatory and accreditation compliance in both anatomic and clinical pathology.

## Complaints and Investigations Committee

**2023 Open Positions: 2 Member/0 Junior Member**

**3-Year Average Number of Applicants: 16 Member/1 Junior Member**

### Charge

To oversee and adjudicate complaints, investigations, and validation inspections to evaluate the outcome and ensure compliance of laboratories with the Standards for Laboratory Accreditation.

This committee reports to the [Council on Accreditation](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 day
Typical meeting days	Saturday
Meeting locations	One meeting takes place in Chicago and the others take place in two other locations.
Number of conference calls	As needed
Hours per year	75 - 100
Additional travel or time commitments	<ul style="list-style-type: none"> <li>Chair is also a member of the Council on Accreditation.</li> <li>Other members may also be regional commissioners and typically attend Regional Commissioner Roundtable Meetings.</li> </ul>

### Activities of Committee

- Coordinate complaint investigations and recommend accreditation status-related decisions to the Accreditation Committee when appropriate.
- Address strategic (operational) aspects of role of complaints process in functioning of the [Laboratory Accreditation Program](#).
- Assure that policies and decisions regarding complaint investigations and adjudications, validation inspections, and reporting of decisions are consistent and objective.
- Monitor complaint trends and other metrics related to the complaint investigation process.
- Monitor oversight agency validation inspections for noncompliance of laboratories with the Standards for Laboratory Accreditation.
- Anticipate/discuss risks to CAP related to the complaint process on an ongoing basis and take steps to mitigate/anticipate risk when necessary.

### Expertise or Experience

- Good working knowledge of the laboratory accreditation requirements.
- Knowledge of other regulatory requirements such as Clinical Laboratory Improvement Amendments regulations is positive.
- Previous experience as a regional commissioner is also desired.
- Prompt response to complaint communications is expected.

### Benefits of Committee Membership

- Gain experience in regulatory and accreditation compliance in both anatomic and clinical pathology.

## Continuous Compliance Committee

**2023 Open Positions: 0 Member/0 Junior Member**

**3-Year Average Number of Applicants: 12 Member/1 Junior Member**

### Charge

To ensure that accredited laboratories maintain and improve continuous compliance with CAP and other regulatory requirements through oversight and education in the areas of proficiency testing (PT) and other mandated quality activities; to monitor and ensure all CAP-accepted PT providers continue to meet established criteria; and develop guidelines for requiring commercial PT and/or alternative performance assessment.

This committee reports to the [Council on Accreditation](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 day
Typical meeting days	Friday or Saturday
Meeting locations	One meeting takes place in Chicago and the others take place in two other locations.
Number of conference calls	9 (1 hour)
Hours per year	15+
Additional travel or time commitments	Chair sits on Council on Accreditation. Typically, the chair assists staff with onsite audits of PT providers.

### Activities of Committee

- Provides scientific support to the [Laboratory Accreditation Program](#) in the area of continuous compliance with a primary focus on the monitoring of PT.
- Reviews CAP Accreditation Programs policies to ensure they reflect current practice.
- Review of corrective action/reinstatement documentation in response to a PT compliance notice (e.g., non-participation, performance, missing enrollment).
- Provides input to the CLA into review and approval of CAP-accepted PT providers (including onsite audits).
  - Monitor and ensure all CAP-accepted PT providers continue to meet established criteria outlined in "Criteria for Proficiency Testing Programs".
- Communicates with participating laboratories.
- Participates in Educational Programs such as webinars and development of educational resources.
- Maintain CAP Continuous Compliance Committee Resource Manual to provide background information for new members as well as a resource for current members.

### Expertise or Experience

- Good working knowledge of both the PT and laboratory accreditation requirements.
- Knowledge of other regulatory requirements, such as Clinical Laboratory Improvement Amendments regulations.
- Emphasis on clinical pathology but needs balance with some members with anatomic pathology expertise.

### Benefits of Committee Membership

- Gain experience in regulatory compliance in both anatomic and clinical pathology
- Opportunity for speaking engagements and to publish materials (e.g., The CAP Annual Meeting, The American Association for Clinical Chemistry (AACC), CAP Today).

## Inspection Process Committee

**2023 Open Positions: 1 Member/1 Junior Member**

**3-Year Average Number of Applicants: 22 Member/2 Junior Member**

### Charge

To oversee pre-inspection and inspection processes to improve the timeliness and quality of inspections:

- Assure program policies regarding inspection assignments are consistent and objective.
- Establish metrics and monitor the timeliness and effectiveness of [Inspector Assignments and Inspections](#).
- Establish and monitor a process for conducting validation inspections for which feedback on the effectiveness of assignments, education and other program initiatives could be assessed and serve as input for program improvement.
- Establish algorithms for effective team assignment, which considers several factors including but not limited to laboratory size and complexity, accreditation status, conflicts of interest, experience of team members, and the laboratory and inspecting team's laboratory's projected risk of noncompliance. These factors may result in the assignment of expert inspector(s), including staff, to supplement or replace an assigned local team.
- Oversee specialty program assignments (i.e., Inter-Region, Children's Hospitals, RLAP, FDT, BAP, Systems, International).
- Provide guidance for the development of inspector tools designed to improve inspection effectiveness and documentation of deficiencies. This function includes establishing standards for pre-inspection review of laboratory information (e.g., Quality Manual), and translation of gathered data into actionable direction for the inspection team. **Note:** The "inspection tools" or Checklist component is specifically the responsibility of the Checklist Committee.
- Provide input to the ongoing refinement of the application/reapplication process and tools including eventual conversion to an Internet-based process.
- Monitor the impact of unannounced inspections including identification of inspection techniques and inspection preparation tips that improve the inspection and mitigate issues related to inspections being unannounced.
- Develop and oversee inspector management programs, including inspector credentialing, mentoring, feedback mechanisms, recognition programs, do not use process, and identification of inspection team rosters prior to inspection, and other board-approved initiatives assigned to the committee.

This committee reports to the [Council on Accreditation](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 day
Typical meeting days	Saturday
Meeting locations	One meeting takes place in Chicago and the others take place in two other locations.
Number of conference calls	9, in the months that do not have a meeting
Hours/year of committee work required outside of meetings	12
Additional travel or time commitments	Attendance by the chair at Council on Accreditation and State Commissioner meetings.





### **Activities of Committee**

- Oversees and endorses materials created for the development of the inspection process, e.g., inspector packet.
- Defines the policies for the program related to inspector assignment and inspection process.
- Reviews inspection assignment and on-time inspection statistics.
- Evaluates "Do Not Use Inspectors" and requests for changes to Specialties and Specialty Inspector requirements
- Reviews outcomes of validation inspections and performance measures
- Reviews outcomes of the Laboratory Accreditation Program inspection process and makes recommendations for improvement as appropriate.
- Oversees and endorses inspector management program and associated policies, including annual Inspector Recognition Program.

### **Expertise or Experience**

- Knowledge of inspection preparation through conducting inspections.
- Knowledge of laboratories.
- Some knowledge of accreditation process.

### **Benefits of Committee Membership**

- Gain experience in the development of inspection process initiatives and implementation.
- Opportunity to publish materials.
- Opportunity to speak at education events.

### **Representation on Committee Beyond the CAP**

- Liaison representation on the Council on Accreditation as appointed.

## International Accreditation Committee

**2023 Open Positions: 0 Member/0 Junior Member**

**3-Year Average Number of Applicants: 29 Member/4 Junior Member**

### Charge

To create, develop, support, and refine all aspects of the inspection and accreditation process; to manage efficacy of international speaking engagements and other issues affecting the ability to attract new laboratories that are at the appropriate point of their accreditation journey.

This committee reports to the **Council on Accreditation**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	2
Length of meetings	1 day
Typical meeting days	Thursday/Friday
Meeting locations	Meetings co-locate with Council on Accreditation
Number of conference calls	10 per year; 1-1.5 hours each
Hours/year of committee work required outside of meetings	Vice Chair and other members 10–15, Chair 20+

### Activities of Committee

- Act as "advisors" to CAP regarding issues related to international inspection and accreditation including monitoring of proficiency testing performance and advising on proficiency testing product development and resolution of shipping issues.
- Monitor new and emerging international business opportunities while resolving issues that may impact CAP programs or members.
- Serve as interface with appropriate professional organizations (e.g., Indian Accreditation Council).
- Review and make recommendations for speakers regarding potential speaking engagements.
- Review and make recommendations to the Council on Accreditation.

### Expertise or Experience

- Interest in promoting pathologists as leaders in international inspection and accreditation.
- Exemplify strategic thinking, be open-minded, have demonstrated business acumen in their own practices, and have a broad-based knowledge of the CAP, its operations, and international business markets.
- AP/CP boarded and experienced in directing both the anatomic and clinical laboratories.
- Interest in promoting excellence in international inspections.

### Benefits of Committee Membership

- Learn about healthcare, laboratory quality and the practice of pathology in international markets.
- Gain exposure to the CAP's international market expansion strategy and it's fit within the overall CAP strategy.
- Opportunity to speak at inspector training or laboratory preparation seminars.

## Council on Education

**2023 Open Positions: 1 Member/1 Junior Member**

**3-Year Average Number of Applicants: 45 Member/14 Junior Member**

### Charge

To set the strategic direction for CAP education activities and to assure their overall effectiveness in fulfilling the CAP vision.

This committee reports directly to the **Board of Governors**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	4
Length of meetings	1.5 days
Typical meeting days	Friday and Saturday
Meeting locations	Two meetings per year take place in Chicago. Other meeting locations determined by chair and other members.
Number of conference calls	2-3
Hours/year of committee work required outside of meetings	Members 10-20, Vice Chair 20-30, Chair 60-80, ACCME Working Group 20-30
Additional travel or time commitments	<ul style="list-style-type: none"> <li>• Attendance at CAP annual meeting</li> <li>• Attendance as appropriate at other council/committee meetings for the chair</li> <li>• Attendance at jointly sponsored education activities as appropriate (i.e., state pathology society education events)</li> </ul>

## Clinical Pathology Education Committee

**2023 Open Positions: 1 Member/0 Junior Member**

**3-Year Average Number of Applicants: 24 Member/5 Junior Member**

### Charge

To provide continuing medical education for practicing pathologists in problems that could arise in all areas of clinical pathology.

This committee reports to the [Council on Education](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	2
Length of meetings	1 day
Typical meeting days	Saturday
Meeting locations	One meeting takes place in Chicago
Number of conference calls	Scheduled as needed
Hours/year of committee work required outside of meetings	20

### Activities of Committee

- Oversees the Clinical Pathology Improvement Program (CPIP).
  - This online course elevates the administrative, analytic, diagnostic, and interpretive skills of pathologists, as well as enhances the overall clinical pathology performance of laboratories. The program provides cases in practical clinical pathology, including hematology, coagulation, immunology, transfusion medicine, microbiology, chemistry, molecular genetic pathology, laboratory management, and information management. It fulfills American Board of Pathology's [Maintenance of Certification](#) requirements: Part II and Part IV and is SAM eligible.

### Expertise or Experience

- Interest in educating pathologists.
- Ability to create outstanding educational materials.
- Expertise in an area of clinical laboratory medicine.

### Benefits of Committee Membership

- Opportunity to cite CPIP program to enhance professional recognition.
- Opportunity to network with other experts in laboratory medicine.
- Discuss general laboratory medicine.
- Keep up to date on CAP policies and organizational topics.

## Curriculum Committee

**2023 Open Positions: 4 Member/0 Junior Member**

**3-Year Average Number of Applicants: 19 Member/5 Junior Member**

### Charge

To set the curriculum for College of American Pathologists (CAP) [Learning](#) based on needs assessment and program evaluation data and, in collaboration with CAP councils and committees and external experts, develop programs that address the lifelong learning needs of pathologists, pathologists-in-training, and laboratory professionals.

This committee reports to the [Council on Education](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Saturday and Sunday
Meeting locations	One meeting takes place in Chicago
Number of conference calls	Scheduled as needed
Hours/year of committee work required outside of meetings	12
Additional travel or time commitments	<ul style="list-style-type: none"> <li>Attendance at CAP annual meeting</li> <li>Attendance as appropriate at other council/committee meetings for the chair</li> </ul>

### Activities of Committee

- Oversees the implementation and performance of the College's Learning programs including prioritizing development and delivery of new and existing education programs:
  - Collaborates with CAP councils and committees, as well as external experts who are proposing education activities to determine the overall goals for each program or component of the curriculum.
- Uses a structured decision process to identify potential learning activities aligned with the Council on Education's strategic goals (e.g., quality).
  - Identifies and agrees to the process for curriculum development.
- Evaluates the overall effectiveness of learning activities and work with staff to identify opportunities for improvement:
  - Identifies criteria for making decisions to continue/discontinue existing programs (e.g., average participant overall value ratings exceed 4.4; number of participants justifies effort required to develop/deliver program).
  - Identifies topics/content for individual learning activities founded on evidence-based medicine (for presentations or audioconferences, etc.).
  - Decides the appropriate mix of delivery strategies (e.g., online, instructor led, Web conference) used within a program area.
  - Selects speakers, authors, or content experts for individual education activities.
- Assigns maintenance of certification categories for learning activities based on course objectives and maintenance of certification category definitions.



### **Expertise or Experience**

- Interest in learning and education of pathologists, pathologists-in-training, and laboratory professionals.
- Interest in promoting excellence in learning for pathologists.
- Demonstrated technical knowledge in one or more of the following areas: anatomic pathology, clinical pathology, practice management, and informatics.
- Interest and demonstrated effectiveness as a pathologist educator (e.g., PROD, academic professor).
- Knowledge about and interest in maintenance of certification requirements, Accreditation Council on Continuing Medical Education and American Medical Association requirements, certification examinations, and competency assessment is desirable.

### **Benefits of Committee Membership**

- Opportunity to serve as education faculty and/or as a subject matter expert.
- Opportunity to publish materials.
- Opportunity to work with other pathology organizations and experts.
- Opportunity to develop skills as an educator.

## Graduate Medical Education Committee

**2023 Open Positions: 3 Member/0 Junior Member**

**3-Year Average Number of Applicants: 34 Member/10 Junior Member**

### Charge

To assess preparation of residents and recent graduates for existing and evolving practice settings, identify opportunities for improvement in pathology training, and develop suggestions for interventions, interactions, or products to enhance the recruitment of medical students into pathology and the ability of future graduates to practice pathology.

This committee reports to the **Council on Education**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Friday and Saturday
Meeting locations	One meeting takes place in Chicago
Number of conference calls	1-2
Hours/year of committee work required outside of meetings	Members 10-20, Vice Chair 20-30, Chair 40-60
Additional travel or time commitments	Chair attends other council/committee meetings as appropriate

### Activities of Committee

- Identify the impact of trends in medical education on the ability to effectively recruit and train pathologists, including trends in undergraduate medical education, graduate medical education, and Maintenance of Certification.
- Recommend interventions, interactions or products to the Council on Education that will enhance the ability to recruit medical students into pathology, and the ability of recent graduates to practice pathology.
- Facilitate communication across organizations that impact pathology training including but not limited to the College of American Pathologists (CAP), the Association of Pathology Chairs/Program Directors Section (APC/PRODS), the Accreditation Council for Graduate Medical Education/Residency Review Committee (ACGME/RRC), the American Board of Medical Specialties (ABMS), the American Board of Pathology (ABP), the Association of Directors of Anatomic and Surgical Pathology (ADASP), the American Society for Clinical Pathology (ASCP), the Academy of Clinical Laboratory Physicians and Scientists (ACLPS), and the United States and Canadian Academy of Pathology (USCAP).
- Facilitate exchange of information, tools, and resources across pathology training programs.
- Evaluate Resident Forum resolutions and recommend action to the Council on Education.

### Expertise or Experience

- Interest in learning and education of pathologists-in-training.
- Interest in promoting enhancement of the discipline of pathology.

### Benefits of Committee Membership

- Opportunity to advise and educate CAP members and leadership on pathology training issues.
- Opportunity to work with other pathology organizations and experts in graduate medical education.

## Publications Committee

**2023 Open Positions: 0 Member/0 Junior Member**

**3-Year Average Number of Applicants: 21 Member/4 Junior Member**

### Charge

To recommend, coordinate, and monitor CAP publications; to oversee publication and serve as the editorial board of [CAP Today](#), and to oversee the publishing aspects of the [Archives of Pathology & Laboratory Medicine](#). The contents of the *Archives of Pathology & Laboratory Medicine* are the responsibility of the *Archives* editorial board.

This committee reports to the [Council on Education](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Saturday and Sunday
Meeting locations	One meeting takes place in Chicago
Number of conference calls	Up to 3
Hours/year of committee work required outside of meetings	Varies greatly by projects/assignments
Additional travel or time commitments	Chair attends all council meetings

### Activities of Committee

- Provide editorial consultation and oversight of publications, i.e., books and benchtop reference guides.
- Evaluate proposals for new books and benchtop reference guides.
- Act as acquisitions editors for possible topics and authors for new books and benchtop reference guides.
- Serve as liaison/point-of-contact to authors and/or resource committees.
- Serve as the editorial board for *CAP Today*.
- Individual members may serve as department editors for *CAP Today* and/or write and create columns on monthly deadlines.
- Provide publication oversight of *Archives*.

### Expertise or Experience

- Editorial and/or publishing experience.
- Previous service on a CAP scientific resource committee is preferred.

### Benefits of Committee Membership

- Opportunity to help shape the editorial “face” of CAP publications, including *CAP Today*, books, and benchtop reference guides.
- Members interact with and gain knowledge of other CAP committees.



## Council on Government and Professional Affairs

**2022 Open Positions: 1 Member/0 Junior Member**

**3-Year Average Number of Applicants: 18 Member/3 Junior Member**

### Charge

To identify current and emerging issues in the legislative, regulatory, and private sector arenas that could impact the practice of pathology; to develop policies and strategies to positively influence these issues to benefit patients and pathologists; and to implement these policies and strategies by educating members, conducting advocacy programs, and maintaining liaison with health-related organizations.

Reports directly to the [Board of Governors](#).

## CAP Political Action Committee (PATHPAC)

**2023 Open Positions: 1 Member/0 Junior Member**

**3-Year Average Number of Applicants: 15 Member/3 Junior Member**

### Charge

To play a crucial role in meeting the College of American Pathologists' (CAP's) legislative goals. By pooling the voluntary contributions of pathologists across the country, [PATHPAC](#) supports candidates for elected office who have demonstrated their responsiveness to the concerns of our profession. PathPAC helps ensure pathology's voice is heard on Capitol Hill—and beyond—regarding legislative issues critical to laboratory medicine.

This committee reports to the [Council on Government and Professional Affairs](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	2
Length of meetings	1 day
Typical meeting days	Saturday
Meeting locations	One meeting takes place in Washington, DC.
Number of conference calls	4
Hours/year of committee work required outside of meetings	Member 5, Vice-Chair 5, Chair 5
Additional travel or time commitments	Minimal

### Activities of Committee

- Act as steward of the College's Political Action Committee.
- Determines the strategies for member solicitation, as well as the disbursements to federal candidates.

### Expertise or Experience

- Board members should have a basic knowledge of the political process.

### Benefits of Committee Membership

- Gain valuable political insight and opportunities to interact with members of Congress on occasion.
- Gain opportunities to speak at CAP meetings.

## Economic Affairs Committee

**2023 Open Positions: 4 Member/0 Junior Member**

**3-Year Average Number of Applicants: 15 Member/4 Junior Member**

### Charge

To assist pathologists as they exercise their medical expertise and judgment in the best interest of the patient by promoting and developing payment policies that allow the provision of high-quality pathology services; and to facilitate pathologists' understanding of the payment policies and requirements of the government and other payers.

This committee reports to the **Council on Government and Professional Affairs**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Saturday and Sunday
Meeting locations	2 meetings take place in Washington, DC
Number of conference calls	2-12
Hours/year of committee work required outside of meetings	Members 24-48+, Vice-Chair 24-48+, Chair and Workgroup Chairs 48-96+
Additional travel or time commitments	<ul style="list-style-type: none"> <li>The committee's four workgroup chairs and committee leadership constitute the Economic Affairs Committee's Executive Committee, for a one-hour weekly conference call.</li> <li>Vice chairs and advisors may also serve as CAP liaison to American Medical Association Current Procedural Terminology (CPT) and Relative Value Scale Update (RUV) Committee requiring travel 1 to 3 times per year as well as representing the CAP at meetings with agency officials as necessary.</li> </ul>

### Activities of Committee

- Maintains the *CPT Coding Tutorial*
  - This Web-based course consists of fifteen coding vignettes and corresponding questions on a quarterly basis. The vignettes consist of multiple-choice answers and identification of and the rationale for the correct answer.
- Provides CPT coding roundtables at the CAP annual meeting.
- Provides webinars for the membership when there are significant changes in pathology performance measures and/or in pay-for-performance and related programs.
- Advocates for fair reimbursement policies at the Medicare local level by reviewing and commenting on LCDs and policy changes before they are implemented.
- Reviews and prepares recommendations for suggested payment levels for new clinical laboratory test codes each year. The CAP recommendations are presented by an EAC member at Medicare's annual Clinical Laboratory Fee Schedule public meeting.
- Reviews and provides recommendations for public comments on each proposed and final [Medicare Physician Fee Schedule](#) published annually.
- Conducts physician RBRVS surveys and makes recommendations for work relative value units and practice expense inputs for new and existing physician fee schedule codes to the AMA RUC. The EAC also reviews recommendations for the refinement of existing pathology services.
- Develops, maintains, and manages the endorsement process of pathology-specific quality measures used by Medicare and other public and private payers in pay-for-reporting and value-based purchasing programs.



## COLLEGE of AMERICAN PATHOLOGISTS

- Advocates for members on issues that arise under federal self-referral, anti-kickback, privacy and other applicable laws and regulations.
- Works to establish relationships in the private sector particularly with health plans to educate and achieve the most favorable treatment for pathologists on coverage and other policies and issues.
- Reviews proposed and implemented National Correct Coding Initiative (NCCI) edits and recommends advocacy efforts when appropriate. Recommendations include preparing response letters and coding proposals.
- Reviews recommendations for new or revised CPT codes and prepares and submits code change proposals when appropriate.
- Oversees CAP participation in the Pathology Coding Caucus (PCC). CAP Chairs and coordinates PCC recommendations to CPT.
- Reviews existing and potential new measures for the PQRS program and recommends potential changes.
  - Includes evaluating the evidence base for candidate measures and any changes in the evidence base for existing measures as well as coding for measures and supporting the measure's endorsement before the National Quality Forum (NQF).
- Reviews existing and proposed regulatory schemes to judge the value of physician services for their appropriateness for pathology.

### **Expertise or Experience**

- Interest or knowledge in pathology and laboratory CPT coding and payment systems; pathology-specific pathology metrics.

### **Benefits of Committee Membership**

- The opportunity to contribute to CAP payment policy.
- Represent the CAP to agency and liaison organizations.
- Participate in presentations at educational conferences.

### **Representation on Committee Beyond the CAP**

- CAP representative to AMA RUC
- CAP alternate member to AMA RUC
- CAP advisor to AMA RUC, CAP advisor to AMA CPT
- CAP representative to AMA CPT's Pathology Coding Caucus
- Representative and alternate representative to the AMA's Physician Consortium for Performance Improvement (PCPI).

## Federal and State Affairs Committee

**2023 Open Positions: 2 Member/1 Junior Member**

**3-Year Average Number of Applicants: 15 Member/2 Junior Member**

### Charge

To identify federal and state legislative and state regulatory activities that impact pathology, including advocacy strategies that advance the public policy interests of pathologists; and to improve the effectiveness of the CAP's federal and state advocacy efforts, including implementation of advocacy training programs and recruitment of pathologists for grassroots efforts and PathNET.

This committee reports to the **Council on Government and Professional Affairs**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	2
Length of meetings	1.5 days
Typical meeting days	Saturday and Sunday
Meeting locations	Usually less than 50 miles from an airport. 1 meeting takes place in Washington, DC.
Number of conference calls	Scheduled as needed
Hours/year of committee work required outside of meetings	Member 30+, Vice-Chair 45+, Chair and Workgroup Chairs 65+
Additional travel or time commitments	Attendance at the CAP Annual Meeting

### Activities of Committee

- Reviews and makes recommendations to the CGPA concerning federal legislative and state legislative and regulatory issues that impact pathology.
- Develops advocacy strategies to promote grassroots influence through [PATHNET](#) and other political programs.
- Manages relationships with [State Pathology Societies](#) to bolster advocacy efforts at the federal and state levels.
- Makes public policy recommendations to the CGPA.

### Expertise or Experience

- Interest in and experience with public policy and political advocacy.

### Benefits of Committee Membership

- Ability to influence public policy within the College of American Pathologists.
- Exposure to the legislative and political process.

## Quality and Clinical Data Registry Affairs Committee

### New committee in 2021

**2023 Open Positions: 0 Member/0 Junior Member**

**3-Year Average Number of Applicants: N/A**

#### Charge

To help pathologists be successful in the changing quality and value-based environment by: ensuring pathologists have performance measures to demonstrate their quality and value to the federal government and other stakeholders; providing a registry/platform to collect and report on data to demonstrate quality and value of individual pathologists and the specialty; using data to identify and address opportunities for improving patient care; and identifying and advocating for pathologists' interests in quality and value-based payment programs.

This committee reports to the **Council on Government and Professional Affairs**.

#### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1-2 days
Typical meeting days	Thursday/Friday or Saturday/Sunday
Meeting locations	Washington, DC and/or other location
Number of conference calls	12 per year; 1 to 1.5 hours each
Hours/year of committee work required outside of meetings	Chair: 30+ hours per year; plus, participation on CGPA Vice Chair and other members: 10-20 hours per year
Additional travel or time commitments	None defined

#### Activities of Committee

- Act as advisors to CAP regarding issues related to: Pathologists Quality Registry oversight, quality payment program/value-based program measure development, and advocacy.
- Monitor the needs of pathologists in changing value-based models.
- Collaborate with other CAP committees as appropriate in the development and review of measure concepts and registry uses; this may include but is not limited to the Economic Affairs Committee, Quality Practices Committee, Center Guidelines Committee, and other scientific committees.
- Review and make recommendations regarding future measures clinical data capture/stewardship strategy and future uses of the Registry.
- Interface with appropriate professional organizations (e.g., AMA, CMS, Registry Coalitions)

#### Expertise or Experience

- Interest in quality, value-based payment, and clinical data registries.
- Interest in demonstrating pathologists' quality and value to the healthcare system using clinical measures and registry data.

#### Benefits of Committee Membership

- Opportunity to contribute to ensure pathologists have measures and data to demonstrate value.
- Opportunity to participate as an author in publications on the subject.
- Opportunity to engage with other specialties and/or regulatory agencies in advocating for pathologists.

## Council on Membership and Professional Development

**2022 Open Positions: 1 Member/0 Junior Member**

**3-Year Average Number of Applicants: 45 Member/4 Junior Member**

### Charge

To ascertain and practically address members' needs to:

- Enhance and promote the engagement of pathologists in the College, recognizing the power of the College comes from its board-certified pathologists.
- Assist pathologists as physicians in advancing patient care.
- Advance pathologists' leadership and practice management skills.
- Assist in securing the professional and economic future of the specialty.
- Support pathologists' ability to demonstrate value through self-advocacy within their practices, institutions, communities, and at the state and national levels.
- Advance effective knowledge exchange among pathologists, with their patients, professional colleagues, and others.
- Recruit, engage, and retain members.
- Recognize members who demonstrate commitments that advance the specialty.
- Address professional and ethical issues affecting the practice of pathology.

This committee reports to the **Board of Governors**.

## Digital Content Committee

**2023 Open Positions: 2 Member/0 Junior Member**

**3-Year Average Number of Applicants: 8 Member/4 Junior Member**

### Charge

To increase the visibility and use of Member Focused Resources on the information website (members.cap.org) and social media channels to drive member loyalty and engagement by leveraging data (e.g., ForeSee, NPS, user panels, web and social media statistics, social media study, etc.) to better understand the needs of current and prospective members.

This committee reports to the **Council on Membership and Professional Development**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	1
Length of meetings	1 day
Typical meeting days	Friday
Meeting locations	Meeting in conjunction with the Council on Membership and Professional Development (CMPD) cluster meeting
Number of virtual meetings	4-6 per year; 1-1.5 hours each
Hours/year of committee work required outside of meetings	Members 15-20, Vice Chair 20-30, Chair 60-65
Additional travel or time commitments	Committee member attendance at CAP events (i.e., Spring House of Delegates/Residents Forum (HOD/RF), Policy, and Annual meetings) is strongly encouraged



### Activities of Committee

- Provide editorial consultation and oversight of the [Member Resources Section](#) of cap.org.
- Serve as the editorial board for possible topics and authors for members.cap.org and social media channels.
- Collaborates with other CMPD committees, as well as external experts who are proposing content for our member audience on members.cap.org.
- Individual members will serve as topic editors for members.cap.org and/or write and create articles on monthly deadlines.
- Individual members will contribute short informative posts and/or images for sharing on CAP social media channels.
- Provide input into CAP events (Spring HOD/RF, Policy and Annual Meeting) social media plans.
- Provide oversight of the bi-yearly member and customer social media study.

### Expertise or Experience

- Editorial and/or publishing experience.
- Active user of and/or interest in social media.
- Interest in promoting use and adoption of social media in the practice of pathology and laboratory medicine.
- Previous service on a CMPD committee is preferred.

### Benefits of Committee Membership

- Opportunity to help shape the editorial "expression" of the CAP informational website in particular Members.Cap.Org.
- Increased knowledge of current and emerging trends and topics in pathology.
- Opportunity to develop communication skills.

## Member Engagement Committee

**2022 Open Positions: 1 Member/1 Junior Member**

**3-Year Average Number of Applicants: 18 Member/3 Junior Member**

### Charge

The Member Engagement Committee:

- To manage the member portfolio to drive recruitment, engagement, and retention:
  - To assess and manage member benefits to meet member needs.
  - To develop career management resources for pathologists beyond the first five years of practice.
- To identify and develop member engagement opportunities.
- To recognize members and staff who make significant contributions that advance the specialty.

This committee reports to the **Council on Membership and Professional Development**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Saturday and Sunday
Meeting locations	The meeting is usually less than 30 miles from an airport. At least one meeting each year takes place in Chicago.
Number of conference calls	Scheduled as needed
Hours/year of committee work required outside of meetings	Members 24-40, Vice Chair 50-60 Chair 60-80
Additional travel or time commitments	<ul style="list-style-type: none"> <li>• Member: Five hours when involved in special projects</li> <li>• Chair: Three council meeting and one council telephone conference per year</li> </ul>

### Activities of Committee

Participates in the following:

- Member Recruitment and Retention
- Member Engagement Strategy
- First Timer's Luncheon – Annual Meeting
- Emeritus Workgroup
- CAP Awards

### Expertise or Experience

- A CAP member in good standing.
- Prefer to have members from a variety of practice sizes and settings (e.g., academia, private-hospital employee, or practice group; small, medium, or large size settings; pathologists working in an accountable care organization; pathologists in fellowships.
- Willingness to discuss and share challenges and issues new in practice pathologists face.
- Desire to help pathologists during different phases in their careers and promote engagement with the College and in the practice of pathology.

### Benefits of Committee Membership

- Experience gained and new information acquired will benefit members.
- Increased knowledge of current and emerging trends/challenges in pathology practice.



## New in Practice Committee

**2023 Open Positions: 1 Member/0 Junior Member**

**3-Year Average Number of Applicants: 18 Member/4 Junior Member**

### Charge

To identify, understand and address the needs, issues, wants and challenges of newly practicing pathologists in practice for one-to-ten years. To develop benefits and services to facilitate the advancement of the specialty and secure pathologists' role as the center of the patient health care team. To support pathologists in the first years of practice in recognizing and claiming their leadership role in driving the advancement of the specialty. To assist the College of American Pathologists in the recruitment, retention and engagement of the organization and the profession.

This committee reports to the **Council on Membership and Professional Development**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Saturday and Sunday
Meeting locations	The meeting is usually less than 30 miles from an airport. At least one meeting each year takes place in Chicago.
Number of conference calls	Scheduled as needed
Hours/year of committee work required outside of meetings	Members 24-40, Vice Chair 50-60 Chair 60-80
Additional travel or time commitments	<ul style="list-style-type: none"> <li>Member: Five hours when involved in special projects</li> <li>Chair: Three council meeting and one council telephone conference per year</li> </ul>

### Activities of Committee

- Maintains [MY MOC](#) (maintenance of certification)—online maintenance of certification resource.
- Develops New in Practice Career Navigation Series.
- Develops webinars and resources.
- Reaches out to new in practice colleagues via member-to-member emails and telephone calls.
- Develops New in Practice Life Preserver.

### Expertise or Experience

- Prefer that members are new in practice (0-5 years in practice).
- Prefer to have members from a variety of practice sizes and settings (e.g., academia, private-hospital employee, or practice group; small, medium, or large size settings; pathologists working in an accountable care organization; pathologists in fellowships).
- Willingness to discuss and share challenges and issues new in practice pathologists face.
- Desire to help new in practice pathologists during this crucial time in their career.

### Benefits of Committee Membership

- Experience gained and new information acquired will benefit members personally in their first years of practice.
- Increased knowledge of current and emerging trends/challenges in pathology practice.

## Practice Management Committee

**2023 Open Positions: 0 Member/0 Junior Member**

**3-Year Average Number of Applicants: 13 Member/3 Junior Member**

### Charge

- To identify, understand, and address the challenges of pathologists and their practices.
- To provide strategies, resources, and education to assist pathologists in developing, improving, and managing successful practices in the current and evolving environment.
- To engage member practices providing a pathway to connect them with the CAP's practice management resources.

This committee reports to the **Council on Membership and Professional Development**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Saturday and Sunday morning
Meeting locations	Continental United States
Number of conference calls	Monthly
Hours/year of committee work required outside of meetings	Members 5, Vice Chair 10, Chair 15
Additional travel or time commitments	<ul style="list-style-type: none"> <li>• Member: 5 hours when involved in special projects</li> <li>• PMC Leadership subcommittee (chair, vice-chair): Monthly one-hour conference calls</li> <li>• Chair: 4 council meetings per year</li> </ul>

### Activities of Committee

- Develop, review, and update practice management tools to meet the day-to-day and practical operational needs of CAP member practices.
- Based on market trends, anticipate opportunities, and challenges for member practices and identify or develop the tools and resources wanted/needed by CAP member practices.
- Act as a resource for the development of CAP practice management education.
- Assist staff in developing answers to member practice management questions.

### Expertise or Experience

- Knowledge of, interest in, and experience with practice management.

### Benefits of Committee Membership

- Increased knowledge of current and emerging trends/challenges in pathology practice management.
- Interaction with other experienced practice leaders from a variety of practice settings.

## Professional and Community Engagement Committee

**2023 Open Positions: 2 Member/0 Junior Member**

**3-Year Average Number of Applicants: 17 Member/4 Junior Member**

### Charge

- To enhance the brand of pathology and pathologists through professional development programs, services, and tools that support CAP members in demonstrating their value.
- To support connection building and effective knowledge exchange between CAP members, their patients, clinical partners, and others.

Reports to the **Council on Membership and Professional Development**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Saturday and Sunday morning
Meeting locations	The meeting is usually less than 30 miles from an airport. At least one meeting each year takes place in Chicago.
Number of conference calls	Monthly
Hours/year of committee work required outside of meetings	Members 24-40, Vice Chair 50-60, Chair 60-80
Additional travel or time commitments	<ul style="list-style-type: none"> <li>• Chair: 3 council meetings and 6-9 council conference calls</li> <li>• Members: 5 hours when involved in special projects</li> <li>• New Members: Complete the <a href="#">CAP Engaged Leadership Academy</a> event</li> </ul>

### Activities of Committee

- CAP Engaged Leadership Academy Event
- Engaged Leaders Network
- Social media activities
- Internet, Web collaboration issues

### Expertise or Experience

- Willingness to speak in public and with media would be useful.
- Desire to enhance the public image of pathologists and the profession.
- Interest in public perception of health care issues and in communicating to public and other audiences regarding pathologist's vital role in quality patient care.
- Willingness to network with other pathologists and clinicians to demonstrate the value pathologists bring to health care.

### Benefits of Committee Membership

- Help raise and shape the image of pathologists and pathology as a profession.
- Provide input into CAP Engaged Leaders Network strategic direction.

## Council on Scientific Affairs

**2023 Open Positions: 1 Member/0 Junior Member**

**3-Year Average Number of Applicants: 75 Member/21 Junior Member**

### Charge

To serve as the scientific resource of the College of American Pathologists for its members, clients, committees, and councils; and to provide programs to assure delivery of scientifically sound and reliable pathology and diagnostic services to patients and the community.

This committee reports directly to the [Board of Governors](#).

## Center Guideline Committee

**2023 Open Positions: 0 Member/0 Junior Member**

**3-Year Average Number of Applicants: 8 Member/1 Junior Member**

### Charge

To identify and oversee the development and implementation of Center evidence-based guidelines and consensus statements relevant to the practice of pathology to optimize effective patient care.

### Goal

To oversee activities of the [Pathology and Laboratory Quality Center](#) (the Center.) The Center develops evidence-based guidelines and consensus statements related to the practice of pathology and laboratory medicine. Through them, the College of American Pathologists (CAP) continually improves the quality of diagnostic medicine and patient outcomes.

This committee reports to the [Council on Scientific Affairs](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	2
Length of meetings	1.5 or 1 day
Typical meeting days	Saturday and/or Sunday
Meeting locations	One meeting per year takes place in Chicago
Number of conference calls	4
Hours/year of committee work required outside of meetings	Members 36+, Chair 60+
Additional travel or time commitments	Members may be assigned as a Center point person for each of the Center's projects.

### Work Groups (or Expert Panels) of the Committee

- Each [Center CAP Guideline](#) is developed by a team of experts, stakeholders, and guideline topic experts and stakeholders. These individuals are invited to join Center Work Groups to research and review the evidence and write the guideline recommendations.



### Activities of Committee

- Solicits, evaluates, and recommends guideline topics.
- Recommends experts to sit on guideline expert panels.
- Reviews draft recommendations.
- Promotes dissemination of guidelines.

### Expertise or Experience

- Committee members should possess interest or experience in guideline and consensus statement development.

### Benefits of Committee Membership

- Opportunity to meet and work with pathologists from a variety of practice settings.
- Opportunity to influence guideline development and promote patient safety and quality.

## Anatomic Pathology Section

### Autopsy Committee

**2023 Open Positions: 4 Member/0 Junior Member**

**3-Year Average Number of Applicants: 11 Member/5 Junior Member**

### Charge

To help define and monitor the state of the art of autopsy pathology; to improve the performance and reporting of the autopsy; to promote utilization of the autopsy for quality improvement, research, education and public health; to contribute to the continuing education of CAP members and the larger medical community through the creation of surveys, publications, and educational seminars; to provide consultative services to all areas of the College as needed for activities, regulations, and legislation related to the autopsy.

This committee reports to the **Council on Scientific Affairs**. Find additional resources and information in the [Autopsy Topic Center](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Friday and Saturday
Meeting locations	Meeting is usually less than 50 miles from an airport.
Number of conference calls	Varies, depending on member and specific assignments
Hours/year of committee work required outside of meetings	Members 50+, Editor 70+, Chair 85+
Additional travel or time commitments	Attendance at the Council on Scientific Affairs leadership meetings for the chair

### Activities of Committee

- Supports the autopsy pathology [Surveys program](#), which offers pathologists the opportunity to obtain 12.5 hours of continuing medical education (CME)/self-assessment module (SAM) per year. Develops the cases used in this program, and each member submits an average of 1.0 - 1.5 cases per year on the committee.
- Write chapters in CAP publications.



## COLLEGE of AMERICAN PATHOLOGISTS

- Provide CAP annual meeting seminars when requested by the National Meeting Planning Committee.
- Review of the autopsy section of the CAP's laboratory accreditation programs' Anatomic Pathology Checklist and assist with laboratory accreditation program inquiries.
- Serve as a resource for CAP members, pathologists, and the public regarding autopsy principles and practice.
- Work with Council on Scientific Affairs, Forensic Pathology, Neuropathology, as well as other committees.
- Work with the House of Delegates and the Residents Forum on autopsy training, education, and policy issues.

### Expertise or Experience

- Board certified anatomic pathologist.
- Interest in advancing and promoting autopsy pathology.
- Knowledge of specific organ systems(s) (desirable).
- Experience with laboratory inspection and accreditation.

### Benefits of Committee Membership

- Edit, author, and produce CAP educational offerings.
- Quality assurance experience.
- Quality improvement experience.
- Participation in publications.
- Contribute content to the annual meeting.
- Educate CAP members on principles and practices of autopsy pathology.
- Improve communication skills.
- Promote the autopsy to other pathologists, the medical community, and the public.

## CAP/NSH Histotechnology Committee

**2023 Open Positions: 0 Member/1 Junior Member**

**3-Year Average Number of Applicants: 8 Member/1 Junior Member**

### Charge

To promote quality assurance in histology laboratories; to provide technical information for the improvement of laboratory processes; and to provide relevant educational programs in the field of histotechnology through surveys, critiques, and publications.

This committee reports to the **Council on Scientific Affairs**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	4
Length of meetings	2 days
Typical meeting days	Friday afternoons, Saturday, and Sunday
Meeting locations	Screening sessions are in the Chicagoland area. Business meetings are held approximately four weeks after the screening sessions in locations throughout the United States.
Number of conference calls	3
Hours/year of committee work required outside of meetings	Members 75-100, Vice Chair 75-100, Chair 75+

Additional travel or time commitments	Attendance at Council on Scientific Affairs Leadership meeting for chair
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### Activities of Committee

- Provide scientific expertise to CAP regarding the practice of histotechnology.
- Monitor new and emerging issues/practices/technologies in histotechnology that may impact CAP members.
- Provide input to CAP regarding legislative and economic issues related to the practice of anatomic pathology.
- Contribute to continuing education of members by writing case discussions and reviewing slides for an Atlas project and the evaluator guideline presentation before each screening session.

### Expertise or Experience

- Candidates should possess an interest in promoting the practice of anatomic pathology focusing on the science and application of histotechnology.

### Benefits of Committee Membership

- Opportunity to meet and work with pathologists and histotechnologists from a variety of practice settings.
- Opportunity to publish materials.
- Opportunity to speak at education events.
- Opportunity to participate in developing recommendations for the practice of pathology.

## Cancer Committee

**2023 Open Positions: 0 Member/0 Junior Member**

**3-Year Average Number of Applicants: 45 Member/6 Junior Member**

### Charge

To advance the role of pathologists as leaders in oncology worldwide and to serve as a resource in cancer-related patient care, education, and research.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Cancer Topic Center](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Friday and Saturday
Meeting locations	Meetings are typically held at a location less than 50 miles from an airport. One meeting per year is held in Chicago.
Number of conference calls	None regularly planned but are scheduled as needed.
Hours/year of committee work required outside of meetings	Members 20-30, Vice-Chair 30-40, Chair 75+
Additional travel or time commitments	Attendance at Council on Scientific Affairs Leadership meeting for chair.

### Activities of Committee

- Provide scientific expertise to CAP regarding the practice of surgical pathology and the reporting of cancer specimens.
- Create new and review existing reporting checklists case summaries and the supporting protocol material for reporting on cancer specimens from various anatomic sites.
- Monitor new and emerging issues/practices/technologies in surgical and anatomical pathology that may impact CAP members.
- Support other CAP committees and programs in anatomic pathology as suitable.
- Contribute to CAP publications (e.g., chapters in the Quality Management in Anatomic Pathology manual, *CAP TODAY* articles, *Archives of Pathology & Laboratory Medicine* articles).
- Review and recommend changes to the [CAP Laboratory Accreditation Program checklists](#).
- Participate in educational programs at annual CAP and other pathology organization's meetings.

### Expertise or Experience

- Candidates should possess a strong interest in promoting the practice of surgical pathology focusing on improving the reporting of cancer specimens.

### Benefits of Committee Membership

- Opportunity to meet and work with pathologists from a variety of practice settings.
- Opportunity to publish materials.
- Opportunity to speak at education events.
- Opportunity to participate in developing recommendations for the practice of pathology.

### Representation on Committee Beyond the CAP

The cancer committee has an inbound liaison from the following organizations:

- The American College of Radiology (ACR)
- American Society of Clinical Oncologists (ASCO)
- The American College of Surgeons (ACoS)
- Canadian Association of Pathologists (CAP-ACP)
- Centers for Disease Control and Prevention (CDC)
- The National Cancer Institute (NCI)
- The National Cancer Registrars Association (NCRA)
- North American Association of Central Cancer Registries (NAACR)
- Royal College of Pathologists of Australasia (RCPA)

## Cytopathology Committee

**2023 Open Positions: 4 Member/2 Junior Member**

**3-Year Average Number of Applicants: 25 Member/10 Junior Member**

### Charge

Be the resource for those who practice cytopathology by providing educational programs for interlaboratory comparison of nongynecological and gynecological cytopathology; field-validated, federally approved proficiency testing in gynecologic cytology; federally approved proficiency testing for analytes tested on cytology specimens; a framework for quality assurance and performance improvement; educational opportunities for cytopathology practice, and information on technical advances in cytopathology.

This committee reports to the **Council on Scientific Affairs**. Visit the [Cytopathology Topic Center](#) to view PAP/NGC submission forms and journal archives.



## Commitment

Time Commitment Requirements	
Number of face-to-face meetings	4-5
Length of meetings	4-3.5 days
Typical meeting days	Thursday through noon Sunday
Typical meeting calendar	Third week of January, April, July, and October
Meeting locations	This meeting is usually less than 50 miles from an airport. 2 meetings per year take place in Chicago.
Hours/year of committee work required outside of meetings	Members 60+, Vice Chair 80+, Chair 100+
Additional travel or time commitments	<ul style="list-style-type: none"> <li>Chair - attendance at the Council on Scientific Affairs Leadership meetings</li> <li>Attendance at CAP annual meeting is encouraged</li> </ul>

## Activities of Committee

- Act as "advisors" to The CAP regarding issues and practice of cytopathology
- Monitor new and emerging issues/practices/technologies in cytopathology practice that may impact CAP members.
- Serve as interface with appropriate professional organizations (e.g., current, and former committee members are officers and hold leadership positions in the American Society of Cytopathology, Cytopathology Education and Technology Consortium (CETC)).
- Contribute to continuing education of members and support the CAP programs:
  - Contribute slides (including clinical history and biopsy results) for the PAP programs.
  - Contribute slides (including clinical history, references, and images) for the NGC programs.
  - Prepare new cases and discussions and review responses for the cytopathology (NGC, FNA, and TICP) online programs.
  - Contribute to CAP publications (Cytopathology in Focus feature in *CAP TODAY* and *ARCHIVES OF PATHOLOGY AND LABORATORY MEDICINE* manuscripts).
  - Participate in educational programs at annual CAP meetings.
  - Review and make recommendations regarding CAP cytopathology checklists and provide other expertise as needed.

## Expertise or Experience

- Board certification in cytopathology preferred but not required.
- Interest in promoting excellence in cytopathology practice.
- Ability to communicate with non-subspecialists about cytopathology.

## Benefits of Committee Membership

- Opportunity to publish materials.
- Opportunity to speak at education events.
- Opportunity to contribute to the advancement of cytopathology.

## Representation on Committee Beyond the CAP

- 1 Liaison from American Society of Cytopathology

## Forensic Pathology Committee

**2023 Open Positions: 2 Member/0 Junior Member**

**3-Year Average Number of Applicants: 5 Member/5 Junior Member**

### Charge

To recognize and meet the needs of the pathologist and pathology with regard to forensic casework; to advance forensic pathology, medicine and science through education, provision of Survey Programs, advocacy and other means; to serve as a liaison between the CAP and the forensic community.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Forensic Pathology Topic Center](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	4
Length of meetings	1.5 days
Typical meeting days	Friday and Saturday
Meeting locations	Less than 50 miles from an airport
Number of conference calls	0
Hours/year of committee work required outside of meetings	Members 30+, Vice Chair 45+, Chair 75+ This includes the development and review of forensic educational case studies for the FR Program.
Additional travel or time commitments	<ul style="list-style-type: none"> <li>The committee chair is required to attend the Council on Scientific Affairs leadership meetings, which take place two times a year.</li> <li>Committee member attendance at the CAP annual meeting is strongly encouraged.</li> </ul>

### Activities of Committee

- Contribute to the forensics program, by submitting cases and providing peer review of other proposed cases.
- Provide expertise and guidance to the non-forensic pathologist.
- Develop educational products/venues for resident training.
- Provide information/education promoting public health/wellness.
- Actively engage as spokespersons for the College on forensic and autopsy affairs.

### Expertise or Experience

- Forensic pathologist certified in at least anatomic pathology and forensic pathology by the American Board of Pathology.

### Benefits of Committee Membership

- Become more active in College business.
- Opportunity to interact with the wider pathology community.
- Opportunities to publish scholarly articles on forensic and autopsy pathology.
- Increase awareness of pathologists and the public regarding forensic matters.
- Act as spokespersons for forensic matters for the College.

### Representation on Committee Beyond the CAP

The forensic pathology committee has an outbound liaison to the following organization:

- National Association of Medical Examiners (NAME)

## Immunohistochemistry Committee

**2023 Open Positions: 3 Member/0 Junior Member**

**3-Year Average Number of Applicants: 29 Member/6 Junior Member**

### Charge

To provide Surveys and education regarding state-of-the-art immunohistochemistry methods for diagnosis, prognosis, and prediction.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Immunohistochemistry Topic Center](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 days
Typical meeting days	Saturday and Sunday
Meeting locations	The meetings are less than 50 miles from an airport.
Number of conference calls	None regularly planned but are scheduled as needed.
Hours/year of committee work required outside of meetings	Members 20-30, Vice Chair 30-40, Chair 75+
	Additional hours required if assigned as Survey lead
Additional travel or time commitments	Attendance at Council on Scientific Affairs Leadership meeting for chair

### Activities of Committee

- Provide scientific expertise to CAP regarding the practice of immunohistochemistry.
- Monitor new and emerging issues/practices/technologies in immunohistochemistry that may impact CAP members.
- Provide input to CAP regarding legislative and economic issues related to the practice of anatomic pathology.
- Contribute to continuing education of members by writing case discussions, obtaining paraffin blocks for new cases, and reviewing participant responses for the following [Surveys](#).
  - MK - General Immunohistochemistry
  - BRAFV - BRAF V600E
  - DPIHC – Dermatopathology Immunohistochemistry
  - MMR - DNA Mismatch Repair
  - PDL1 - PD-L1
  - CD30 - CD30 Immunohistochemistry Tissue Microarray
  - MYCB – c-Myc/Bcl-2 Immunohistochemistry Tissue Microarray
  - p16 - p16 Immunohistochemistry Tissue Microarray
  - HER2 - HER2 Immunohistochemistry (Breast)
  - GHER2 - Gastric HER2
  - PM1 - CD117 Immunohistochemistry Tissue Microarray
  - PM2 - Estrogen Receptor (ER) and Progesterone Receptor (PgR) Immunohistochemistry Tissue Microarray
  - PM3 - CD20 Immunohistochemistry Tissue Microarray
  - PM5 - Markers vary by year
  - PM6 - Highly Sensitive Anaplastic Lymphoma Kinase (ALK)
- Support other CAP committees and programs by reviewing critiques and by providing materials (paraffin blocks) for the Performance Improvement in Surgical Pathology (PIP) Program.



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- Contribute to CAP publications (e.g., the *Archives of Pathology & Laboratory Medicine* series “Practical Applications of Diagnostic Immunohistochemistry,” chapters in the Quality Management in Anatomic Pathology manual, *CAP TODAY* articles).
- Review and recommend changes to the [CAP Laboratory Accreditation Program Checklists](#).
- Review and recommend changes to the [CAP Cancer Protocols and Checklists](#).
- Participate in educational programs at annual CAP meetings.
- Supports the CAP membership to the [International Quality Network for Pathology](#) (IQN Path) with access to the IQN Path External Quality Assessment (EQA) projects for CAP Members. [Log in to learn more](#)

### Expertise or Experience

Candidates should possess an interest in promoting the practice of anatomic pathology focusing on the science and application of immunohistochemistry.

### Benefits of Committee Membership

- Opportunity to meet and work with pathologists from a variety of practice settings.
- Opportunity to publish materials.
- Opportunity to speak at education events.
- Opportunity to participate in developing recommendations for the practice of pathology.

## Neuropathology Committee

**2023 Open Positions: 0 Member/0 Junior Member**

**3-Year Average Number of Applicants: 7 Member/5 Junior Member**

### Charge

- To define, monitor, and develop programs to promote quality assurance and performance improvement in neuropathology practice.
- To keep members informed of emerging technologies, policies, and other issues involving the field of neuropathology.
- To contribute to the continuing education of members through the design of and participation in CAP educational programs, self-assessment modules, and publications.
- To serve as the source of expertise in neuropathology and related practice, education, and research aspects to the CAP and its members.
- To foster relationships between neuropathologists and clinical colleagues in neurosurgery, neurology, neurooncology, and neuroradiology.
- To enhance patient care and management by promoting the role of neuropathologists as clinician collaborators in basic, clinical, and translational sciences.
- To promote the role of neuropathologists as educators to patients, students, trainees, and professional colleagues.
- To maintain active liaisons with appropriate lay and professional organizations.

This committee reports to the [Council on Scientific Affairs](#).

### Neuropathology Resources

- [CAP Protocol for the Examination of Specimens from Patients with Tumors of the Central Nervous System](#)
- [Adult Autopsy Reporting Protocol](#) (PDF)
- [Adult Autopsy Reporting Protocol](#) (Word)
- [Anatomic Pathology Education Programs](#)

## Commitment

Time Commitment Requirements	
Number of face-to-face meetings	2
Length of meetings	1.5 days
Typical meeting days	Friday and Saturday, or Saturday and Sunday
Meeting locations	The meeting is usually Chicago at airport/downtown hotel in January, and city/resort in summer—one meeting each year is always held in Chicago.
Number of conference calls	1-2 between meetings
Hours/year of committee work required outside of meetings	Member 30+, Vice-Chair 45+, Chair 70+
Additional travel or time commitments	Attendance at the Council on Scientific Affairs Leadership meeting for the Chair; Attendance at CAP Annual Meeting.

## Activities of Committee

- Act as advisors to CAP regarding issues and practice of Neuropathology, including recommendations for handling and processing specific surgical and autopsy tissue samples.
- Monitor new and emerging issues/practices/technologies in neuropathology practice that may impact CAP members.
- Serve as interface with appropriate professional organizations (e.g., current, and former committee members are officers and hold leadership positions in the American Association of Neuropathologists).
- Contribute to continuing education of members:
  - Prepare new cases and discussions, and review responses for the Neuropathology (NP) Program
  - Support the CAP and other CAP committees and programs by providing:
    - Cases (clinical history, questions, discussion, and references) and paraffin blocks for the Performance Improvement in Surgical Pathology (PIP) Program
    - Cases (including clinical history, questions, discussion, references, and images) for the Autopsy (AU) Program
    - Questions/images for the Autopsy and Forensic Pathology Self-Assessment
    - Contribute to CAP publications (e.g., chapters in Autopsy Performance and Reporting, 2nd edition, 2003)
  - Participate in educational programs at annual CAP meetings.
  - Review and make recommendations regarding CAP Cancer Checklists.

## Expertise or Experience

- Practicing neuropathologists or surgical pathologist with subspecialty interest/expertise.
- Interest in promoting pathology as a specialty and neuropathology as a subspecialty.
- Interest in promoting excellence in neuropathology practice.
- Ability to communicate with non-subspecialists about neuropathology.

## Benefits of Committee Membership

- Opportunity to publish materials.
- Opportunity to speak at education events.
- Opportunity to promote neuropathology.

## Representation on Committee Beyond the CAP

- Provide liaisons with American Board of Pathology (ABP), American Association of Neuropathologists (AANP), other professional pathology and related societies, related lay associations, and various federal agencies as appropriate.

## Surgical Pathology Committee

**2023 Open Positions: 5 Member/0 Junior Member**

**3-Year Average Number of Applicants: 48 Member/17 Junior Member**

### Charge

To assist pathologists by providing guidance for surgical pathology practice and quality assurance by serving as a resource on technical and regulatory issues that affect the surgical pathology laboratory, by providing resources for educational programs that help pathologists continually improve their performance, and by serving as a resource to the Council on Government and Professional Affairs and the Division of Government and Professional Affairs.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Surgical Pathology Topic Center](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 days
Typical meeting days	Saturday and Sunday
Meeting locations	Less than 50 miles from an airport
Number of conference calls	None regularly planned but are scheduled as needed.
Hours/year of committee work required outside of meetings	Members 20-30, Vice Chair 30-40, Chair 75+
Additional travel or time commitments	Attendance at CSA Leadership meeting for chair.

### Activities of Committee

- Provide scientific expertise to the CAP regarding the practice of surgical pathology.
- Monitor new and emerging issues/practices/technologies in surgical and anatomical pathology that may impact CAP members.
- Provide input to the CAP regarding legislative and economic issues related to the practice of Anatomic Pathology.
- Contribute to continuing education of members by writing case discussions, obtaining paraffin blocks for new cases, and reviewing participant responses for the following programs:
  - Performance Improvement Program in Surgical Pathology (PIP)
  - Online Virtual Biopsy Program in Surgical Pathology (VBP)
- Support other CAP committees and programs, by reviewing critiques and providing materials (paraffin blocks) for the MK - Immunohistochemistry Survey
- Contribute to CAP publications (e.g., chapters in the Quality Management in Anatomic Pathology manual, *CAP TODAY* articles, *Archives in Pathology & Laboratory Medicine* articles).
- Review and recommend changes to the [CAP Laboratory Improvement Program Checklists](#).
- Review and recommend changes to the [CAP Cancer Protocols and Checklists](#).
- Participate in educational programs at annual CAP meetings.

### Expertise or Experience

- Candidates should possess an interest in promoting the practice of surgical pathology.

### Benefits of Committee Membership

- Opportunity to meet and work with pathologists from a variety of practice settings.
- Opportunity to publish materials.
- Opportunity to speak at education events.
- Opportunity to participate in developing recommendations for the practice of pathology.

### Representation on Committee Beyond the CAP

- Liaison from the Association of Directors of Anatomic and Surgical Pathology (ADASP)

## Chemistry Section

### Accuracy-Based Programs Committee

**2023 Open Positions: 1 Member/0 Junior Member**

**3-Year Average Number of Applicants: 10 Member/1 Junior Member**

### Charge

To improve patient care by

- Promoting standardization and harmonization of clinical laboratory results
- Promoting the quality of commercially available and laboratory developed measurement procedures
- Monitoring new reference systems for clinical laboratory tests
- Developing and monitoring CAP Accuracy Based Surveys
- Providing expertise and education to CAP and its members
- Maintaining liaisons with other relevant organizations

This committee reports to the [Council on Scientific Affairs](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	2
Length of meetings	2 days
Typical meeting days	Saturday, Sunday
Hours/year of committee work required outside of meetings	Members 30+, Vice Chair 45+, Chair 75+
Additional travel or time commitments	<ul style="list-style-type: none"> <li>• Attendance at the Council on Scientific Affairs leadership meetings for the chair, which occurs two times a year.</li> <li>• Committee member attendance at the CAP annual meeting strongly encouraged.</li> <li>• Attendance at the American Association for Clinical Chemistry strongly encouraged.</li> </ul>

### Activities of Committee

- Monitor new and emerging issues/practices/technologies in clinical chemistry that may affect patient safety.
- Provide expertise for potential proficiency testing products. Actively encourage CAP to develop new products to meet needs of field.
- Contribute to the advancement of clinical chemistry by continually providing information for publication in *CAP TODAY*, specifically the Q&A section
- Professional and statistical oversight of the [Accuracy Based Surveys Program](#).



- Contribute to the continuing education of members through Survey discussions, educational activities, papers, and other various publications.
- Provide support to the CAP and other CAP committees and programs.

### Expertise or Experience

- A broad knowledge of clinical chemistry including specific knowledge on development of commutable material and analyte stability.
- The chair should have a broad understanding of clinical pathology and the functioning of the College.

### Benefits of Committee Membership

- Opportunity to play a significant role in the shaping the practice of clinical chemistry nationally and contributing to patient care.
- The opportunity to meet and work with recognized experts in the field.

### Participant Summary Reports and Discussions

The discussions in the [Participant Summary Reports](#) provide reviews of participant results from the accuracy-based surveys and educate participants on advancements in the field.

## Clinical Chemistry Committee

**2023 Open Positions: 1 Member/1 Junior Member**

**3-Year Average Number of Applicants: 14 Member/2 Junior Member**

### Charge

To improve patient care by

- Promoting the accuracy, precision, and overall quality of laboratory results in clinical chemistry.
- Evaluating emerging trends in clinical chemistry, incorporating improvements into proficiency testing and education.
- Overseeing the development, maintenance, operation, and cost-effectiveness of CAP clinical chemistry proficiency testing programs.
- Advising the CAP Laboratory Accreditation Program on issues related to clinical chemistry.
- Providing expertise and education to other programs of the CAP and to CAP members.
- Maintaining liaisons with other relevant organizations.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Chemistry Topic Center](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 days
Typical meeting days	Saturday and Sunday
Hours/year of committee work required outside of meetings	Members 30+, Vice Chair 45+, Chair 75+
Additional travel or time commitments	<ul style="list-style-type: none"> <li>• Attendance at the Council on Scientific Affairs leadership meetings for the chair, which occurs two times a year.</li> <li>• Committee member attendance at the CAP annual meeting strongly encouraged.</li> <li>• Attendance at the American Association for Clinical Chemistry.</li> </ul>



### Activities of Committee

- Monitor new and emerging issues/practices/technologies in clinical chemistry that may affect patient safety.
- Provide expertise for potential proficiency testing products. Actively encourage CAP to develop new products to meet needs of field.
- Contribute to the advancement of clinical chemistry by continually providing information for publication in *CAP TODAY*, specifically the Q&A section
- Professional and statistical oversight of the [Chemistry Surveys Program](#).
- Contribute to the continuing education of members through Survey discussions, educational activities, papers, and other various publications.
- Provide support to the CAP and other CAP committees and programs.

### Expertise or Experience

- A broad knowledge of clinical chemistry or expertise in one or more areas of interest to the committee.
- The chair should have a broad understanding of clinical pathology and the functioning of the College.

### Benefits of Committee Membership

- Opportunity to play a significant role in the shaping the practice of clinical chemistry nationally and contributing to patient care.
- The opportunity to meet and work with recognized experts in the field.

### Representation on Committee Beyond the CAP

- One liaison from American Association for Clinical Chemistry

## Instrumentation Committee

**2023 Open Positions: 1 Member/2 Junior Member**

**3-Year Average Number of Applicants: 11 Member/1 Junior Member**

### Charge

To develop Surveys for the assessment of accuracy, precision, linearity of procedures, instruments, and measuring devices; to address standardization and harmonization across laboratories; to provide a means for laboratories to evaluate their methodology; to educate membership and provide authoritative resources for the CAP.

This committee reports to the [Council on Scientific Affairs](#).

### Instrumentation Resources

Download the presentation: [The Calibration Verification/Linearity Program: Meeting Regulatory Requirements and Improving Laboratory Quality](#) (PDF, 1.4 MB).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 days
Typical meeting days	Saturday and Sunday
Meeting locations	The meetings are less than one-hour drive from an airport. The September meeting meets in conjunction with the CAP annual meeting.

Number of conference calls	4
Hours/year of committee work required outside of meetings	Members 45+, Vice Chair 60+, Chair 75+
Additional travel or time commitments	<ul style="list-style-type: none"> <li>The chair attends two leadership meetings a year. If the chair is unavailable, a representative will be asked to attend in the chair's absence.</li> <li>Attend the CAP annual meeting</li> </ul>

### Activities of Committee

- Review Calibration Verification/Linearity, Carryover, and Interfering Substance Survey data for trends and shifts in assay recoveries.
- Provide feedback on appropriate total error and minimum detectable differences for analytes.
- Provide troubleshooting advice to vendors for material issues that push extremes of clinically relevant specimen specifications.
- Participate in publications, educational discussions, and guidelines that cover topics related to pre-analytic and postanalytical laboratory testing and quality laboratory practices.
- Present calibration verification/linearity workshops on behalf of the CAP.

### Expertise or Experience

- Interest in promoting pathology and quality laboratory practices.
- Interest in statistical analysis of clinical assays.
- Knowledge of various methodologies and instrumentation.

### Benefits of Committee Membership

- Opportunity to provide quality laboratory practice related workshops on behalf of the CAP.
- Opportunity to write discussions for continuing medical education/continuing education (CME/CE) on quality laboratory practices.

### Representation on Committee Beyond the CAP

- One Liaison from American Association for Clinical Chemistry

## Toxicology Committee

**2023 Open Positions: 1 Member/1 Junior Member**

**3-Year Average Number of Applicants: 9 Member/4 Junior Member**

### Charge

- To define and monitor the state of the art and emerging technologies in toxicology and therapeutic drug monitoring.
- To contribute to the development, maintenance, and enhancement of effective CAP proficiency testing and laboratory accreditation programs.
- To provide information and expertise in toxicology, therapeutic drug monitoring and related areas to the College and its members.
- To develop and promote continuing education opportunities for members of the College and laboratories participating in CAP proficiency programs.
- To assist the College in providing accurate information to regulatory and other government agencies.
- To advocate best practices and evidence-based medicine.
- To maintain liaisons, where appropriate, with other organizations concerned with toxicology and therapeutic drug monitoring.

This committee reports to the **Council on Scientific Affairs**.

### Toxicology Resources

The following publication is available through our [CAP Press Publications](#) site.

- Clinical Toxicology Testing: A Guide for Laboratory Professionals

### Related Links

Read issues of the [American Association of Clinical Chemistry's Clinical & Forensic Toxicology News](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 days
Typical meeting days	Saturday and Sunday
Number of conference calls	2
Hours/year of committee work required outside of meetings	Members 30+, Vice Chair 45+, Chair 75+
Additional travel or time commitments	Chair to attend Council on Scientific Affairs leadership meetings (twice yearly).

### Activities of Committee

- Develop specifications for toxicology products. Products range from urine and serum screening and confirmatory testing, and single analyze products.
- Review data and establish grading and critiques for these toxicology proficiency testing programs.
- Provide substantive support for the [CAP Laboratory Accreditation Program](#).

### Expertise or Experience

- Interest in promoting pathology as a specialty, and of toxicology.
- Good working knowledge of clinical toxicology.

### Benefits of Committee Membership

- Opportunity to interact with experts in the field of toxicology.
- Opportunity to help develop the state of the art through the [CAP Laboratory Improvement Programs](#) and lead in the field of toxicology testing.

### Representation on Committee Beyond the CAP

- Inbound liaisons from the American Association of Clinical Chemistry

## Hematology Section

### Diagnostic Immunology and Flow Cytometry Committee

**2023 Open Positions: 0 Member/1 Junior Member**

**3-Year Average Number of Applicants: 22 Member/4 Junior Member**

#### Charge

To serve, in collaboration with other CAP scientific committees, as the expert scientific and educational resource of the CAP in diagnostic immunology and flow cytometry.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Diagnostic Immunology Topic Center](#).

#### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Saturday and Sunday
Meeting locations	One meeting is held in conjunction with the Annual Meeting. All meetings will be held in the continental United States.
Number of conference calls	1
Hours/year of committee work required outside of meetings	Members 30+, Vice Chair 45+, Chair 75+
Additional travel or time commitments	Chair to attend Council on Scientific Affairs leadership meetings (twice yearly).

#### Activities of Committee

- Supports the [Surveys and EXCEL Programs](#) under the scientific discipline of diagnostic immunology. This includes routine immunology, proteins, and antibodies, as well as flow cytometry.
- Develops educational programs to provide formal continuing education (CE) credit and writes and reviews objectives and text.
- Supports the [CAP Laboratory Accreditation Program](#).
- Works with the appropriate agencies in consensus and reimbursement issues for flow cytometry.

#### Expertise or Experience

- Interest in promoting pathology and quality laboratory practices.
- Interest in developing practical tools for laboratories to use to meet patient care needs.
- Expertise in diagnostic immunology and/or flow cytometry.

#### Benefits of Committee Membership

- Opportunity to network with experts in the field.
- Opportunity to represent the CAP at intersociety venues.

#### Representation on Committee Beyond the CAP

The diagnostic immunology resource committee has an inbound liaison from the following organizations:

- American Association for Clinical Chemistry
- American College of Rheumatology
- Association of Medical Laboratory Immunologists
- Clinical Immunology Society
- International Clinical Cytometry Society

## Hematology/Clinical Microscopy Committee

**2023 Open Positions: 0 Member/1 Junior Member**

**3-Year Average Number of Applicants: 28 Member/7 Junior Member**

### Charge

To define and monitor the state of the art and emerging technologies in hematology and clinical microscopy that contribute to the development, maintenance, and enhancement of effective hematology and clinical microscopy proficiency testing programs of the CAP; to provide information and expertise in hematology and clinical microscopy and related areas of the CAP and the CAP members; to contribute to the continuing education of the laboratory community through surveys, critiques, publications and participation in CAP educational programs; and to maintain liaison, where appropriate, with other organizations concerned with hematology and clinical microscopy.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Hematology and Clinical Microscopy Topic Center](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3 per year
Length of meetings	2 days
Typical meeting days	Saturday and Sunday
Meeting locations	The meetings are less than 50 miles from an airport.
Number of conference calls	None regularly planned but are scheduled as needed.
Hours/year of committee work required outside of meetings	Members 20-30, Vice Chair 30-40, Chair 75+
	Additional hours required if assigned as Survey lead
Additional travel or time commitments	Attendance at Council on Scientific Affairs Leadership meeting for chair

### Activities of Committee

- Provide scientific expertise to CAP regarding issues related to the practice of hematology and clinical microscopy.
- Select cases and challenges for proficiency tests administered by the committee.
- Monitor participants' performance on proficiency tests by evaluating data on the Participant Summary Reports.
- Provide education for laboratory professionals by writing discussions for proficiency testing surveys and by writing material for *CAP Today* publications.
- Provide education to CAP members through delivery of courses or other presentations at the CAP annual meeting and via written educational materials for CME/SAM credit.

### Expertise or Experience

- Experience and expertise in hematopathology or other pathology discipline related to hematology and clinical microscopy is necessary; areas of interest may include all or some of the following: benign or malignant hematology, hemoglobinopathies, bone marrow, urinalysis, and body fluids.
- Interest in promoting excellence in the field of clinical pathology and the subspecialty field of hematopathology.

### Benefits of Committee Membership

- Opportunity to write discussions for continuing medical education (CME/CE/SAM) on hematology topics.
- Opportunity to interact with experts from both academic and private sectors in the field of hematopathology.

### Representation on Committee Beyond the CAP

- One inbound liaison from the International Society of Clinical Hematologists

## Hematopathology Committee

### Committee Started in 2021

**2023 Open Positions: 0 Member/0 Junior Member**

**Number of Applicants: 25 Member/0 Junior Member**

### Charge

To serve as the scientific and educational resource of the CAP in hematopathology. To define and monitor the state of the art and emerging practices in hematopathology and contribute to the continuing education of laboratory professionals through critiques, publications, and participation in CAP educational programs. To maintain liaison with other CAP committees and where appropriate, with other organizations interested in hematopathology.

This committee reports to the [Council on Scientific Affairs](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	2
Length of meetings	1-2 days
Typical meeting days	TBD
Meeting locations	TBD
Number of conference calls	4 per year, 1 to 1.5 hours each
Hours/year of committee work required outside of meetings	Members and Vice Chair 50-70, Chair 80-100 hours/year
Additional travel or time commitments	<ul style="list-style-type: none"> <li>• Chair will be a member of the Council on Scientific Affairs</li> <li>• Possible liaison with Hematology and Clinical Microscopy Committee, Diagnostic Immunology and Flow Cytometry Committee and/or Surgical Pathology Committee</li> </ul>

### Activities of Committee

- Act as “advisors” to CAP regarding issues related to all aspects of hematopathology.
- Monitor new and emerging issues/practices that may impact CAP members in the field of hematopathology.
- Serve as interface with appropriate professional organizations (e.g., Society for Hematopathology)
- Review and make recommendations regarding best practices, emerging technologies, and clinical guidelines related to hematopathology.
- Provide educational and other resources to CAP members to improve the practice of hematopathology.

### Expertise or Experience

- Interest in promoting pathology as leaders in hematopathology.
- Interest in promoting excellence in the practice of hematopathology.

### Benefits of Committee Membership

- Opportunity to contribute to educational resources and practice guidelines related to hematopathology.
- Opportunity to speak at CAP Annual and other meetings.

## Hemostasis and Thrombosis Committee

**2023 Open Positions: 2 Member/0 Junior Member**

**3-Year Average Number of Applicants: 11 Member/3 Junior Member**

### Charge

To contribute to the continual improvement of patient care and safety by

- Defining and monitoring the state of the art and emerging technologies in coagulation testing.
- Contributing to the development, maintenance, and enhancement of effective proficiency testing programs in the field of coagulation.
- Providing information and expertise in coagulation and related areas to the CAP and its members.
- Contributing to the continuing education of members of the CAP through Surveys, critiques, publication of articles, chapters and books and participation in CAP educational programs.
- Assisting the CAP in timely and effective submission of information to regulatory agencies.
- Maintaining liaison with other national and international organizations concerned with coagulation.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Coagulation Topic Center](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 day
Typical meeting days	Saturday
Meeting locations	At least one meeting is held in Chicago. All take place in the continental United States.
Number of conference calls	1
Hours/year of committee work required outside of meetings	Members 30+, Vice Chair 45+, Chair 75+
Additional travel or time commitments	<ul style="list-style-type: none"> <li>• Attendance at Council on Scientific Affairs Leadership meeting for the chair</li> <li>• Attendance at CAP annual meeting</li> <li>• Attendance at the International Society of Thrombosis and Hemostasis annual meeting (for liaison member)</li> <li>• Attendance at EQUATH annual meeting (for liaison member)</li> </ul>

### Activities of Committee

- Oversee the coagulation Surveys program from professional and statistical perspective.
- Assess standardization criteria for coagulation testing.
- Contribute to the advancement of coagulation testing by continually providing scientific information for publication in *CAP TODAY* and *Archives of Pathology & Laboratory Medicine*.
- Monitor current coagulation practices, especially those that could potentially affect patient safety.
- Provide educational seminars to CAP members through annual CAP meeting and educational enhancements on CAP Surveys.

### Expertise or Experience

- Broad knowledge of and desire to promote pathology as a specialty and coagulation as a subspecialty.

### Benefits of Committee Membership

- Enhance knowledge of coagulation testing, administration of proficiency testing program, operation of CAP, and role of other regulatory agencies.
- Opportunities to network with peers in academia and private practice.
- Opportunities to publish scientific and educational articles.

## Reproductive Medicine Committee

**2023 Open Positions: 1 Member/1 Junior Member**

**3-Year Average Number of Applicants: 3 Member/1 Junior Member**

### Charge

To define and monitor the state of the art and emerging technologies in reproductive medicine including embryology and andrology that contribute to the development, maintenance, and enhancement of effective CAP proficiency testing programs; to provide information and expertise in reproductive medicine and related areas to other components of the College and the CAP members; to contribute to the continuing education of the laboratory community through Surveys, critiques, publications, and participation in CAP educational programs; and to maintain liaison, where appropriate, with other organizations concerned with reproductive medicine.

This committee reports to the **Council on Scientific Affairs**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 day
Typical meeting days	Saturday or Sunday
Meeting locations	Within one-hour drive of an airport. September meeting held in conjunction with CAP annual meeting.
Number of conference calls	3
Hours/year of committee work required outside of meetings	Members 30+, Vice Chair 45+, Chair 75+





### Activities of Committee

- Provide written discussions related to sperm morphology and new technologies in reproductive medicine.
- Monitor participant performance by evaluating the Semen Analysis and Embryology Surveys Participant Summaries.
- Provide recommendations to the [CAP Laboratory Accreditation Program](#) for the [Reproductive Laboratory Accreditation](#). Program checklists (as new technology and procedures emerge in the laboratory,

### Expertise or Experience

- Interest in promoting pathology as a specialty and reproductive medicine as a subspecialty.
- Interest in promoting excellence in reproductive medicine practice.
- Interest in participating in reproductive medicine related workshops on behalf of the CAP (e.g., American Society of Hematology, American Association of Clinical Chemistry, and American Society of Reproductive Medicine).

### Benefits of Committee Membership

- Opportunity to provide reproductive medicine related workshops on behalf of the CAP.
- Opportunity to write discussions for continuing medical education/continuing education (CME/CE) on reproductive medicine topics.

### Representation on Committee Beyond the CAP

- 2 consultants

## Transfusion, Apheresis, and Cellular Therapy Committee

**2023 Open Positions: 0 Member/0 Junior Member**

**3-Year Average Number of Applicants: 16 Member/4 Junior Member**

### Charge

- To foster excellence in the practice and safety of transfusion medicine\*.
- To advocate the best interests of patients and donors.
- To define and monitor emerging technologies in transfusion medicine.
- To enhance effective [CAP Proficiency Testing](#) and [Laboratory Accreditation Programs](#) for facilities involved in the field of transfusion medicine.
- To provide medical and technical expertise as well as education for the CAP staff and members in transfusion medicine related testing, practice, risks, and related areas.
- To identify proactively, emerging uses and hazards of therapies in the field of transfusion medicine
- To maintain liaison, in collaboration with the Council on Government and Professional Affairs, with other organizations and governmental agencies concerned with transfusion medicine, policies, regulations, and related issues.

*\* Transfusion medicine is the specialty of medicine concerned with collection, processing, testing and administration of blood components, blood products, cellular therapy, and tissue products; with provision of direct patient/donor care for those who undergo apheresis, therapeutic phlebotomy and transfusion; and with participation in regenerative medicine.*

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Transfusion Medicine Topic Center](#).

## Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 meetings last 2 days. 1 meeting lasts 1 day
Typical meeting days	Saturday or Sunday
Meeting locations	The meeting is usually less than 50 miles from an airport. The fall meeting is held either prior to or following the CAP annual meeting.
Number of conference calls	Around 5 per year for regular committee business; up to 6 for discussion on issues requiring non-committee involvement
Hours/year of committee work required outside of meetings	Members 30+, Vice Chair 45+, Chair 75+
	Additional hours required if assigned as Survey lead
Additional travel or time commitments	<ul style="list-style-type: none"> <li>The committee chair is required to attend the Council on Scientific Affairs Leadership meetings, which take place 2 times a year.</li> <li>Committee member attendance at the CAP annual meeting is strongly encouraged.</li> </ul>

## Activities of Committee

- Specify [Proficiency Testing](#) surveys for analytes related to transfusion medicine.
- Analysis the testing results as well as refining the checklist used in the [Accreditation Process](#) of the College.
- Create new PT challenges, developing 15 new surveys over the last five years.
- Educate pathologists and technologists on educational enhancements associated with the J-Series survey and with seminar presentations at the CAP annual meeting.
- Remain alert for changes in the regulatory and legislative arenas to ensure that pathologists are kept abreast of important changes and that the College's programs assist in maintaining compliance with requirements and applicable standards of practice.

## Expertise or Experience

- Experience and expertise in areas of blood banking and transfusion medicine
- Experience related to blood collection (such as donor selection and infectious disease testing)
- Experience related to transfusion medicine (including therapeutic apheresis, stem cell therapies, and tissue banking).

## Benefits of Committee Membership

- Close-knit camaraderie
- The pleasure of knowing that one's work is assisting others in theirs
- Keeping each other up to date on a broad range of issues and staying abreast of cutting-edge issues.

## Representation on Committee Beyond the CAP

- 2 consultants
- 5 liaisons, one each from AABB, America's Blood Centers, American Red Cross, American Society for Apheresis and Foundation for the Accreditation of Cellular Therapy

## Informatics/Emerging Technologies Section

### Digital and Computational Pathology Committee

**2023 Open Positions: 3 Member/0 Junior Member**

**3-Year Average Number of Applicants: 24 Member/13 Junior Member**

#### Charge

To advance the adoption of digital pathology within the CAP and to serve as a respected resource for information and education for pathologists, patients and the public on the practice and science of digital pathology.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Digital Pathology Topic Center](#) or [In Vivo Microscopy Topic Center](#).

#### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 day
Typical meeting days	Saturday
Meeting locations	Less than 50 miles from an airport
Number of conference calls	None regularly planned but are scheduled as needed.
Hours/year of committee work required outside of meetings	Members 20-30, Vice Chair 30-40, Chair 75+
Additional travel or time commitments	Attendance at CSA Leadership meeting for chair.

#### Activities of Committee

- Provide scientific expertise to the CAP regarding the use of digital tools for the practice of pathology.
- Monitor new and emerging issues/practices/technologies in digital pathology that may affect CAP members.
- Provide input to the CAP regarding legislative and economic issues related to the practice of pathology with digital tools.
- Develop and support the CAP publication [Digital Pathology Resource Guide](#) and [In Vivo Microscopy Resource Guide](#).
- Review and recommend changes to the [CAP Laboratory Improvement Program Checklists](#).
- Participate in educational programs at annual CAP meetings.
- Promote the adoption of IVM technologies by pathologists.
- Facilitate pathologists' understanding of the potential role and opportunities for pathologists in IVM and ex vivo applications of IVM by promoting awareness and creating educational resources.
- Develop educational opportunities on IVM and EVM.
- Provide input on IVM, upon request, to CAP Advocacy and Council on Government and Professional Affairs.

#### Expertise or Experience

- Candidates should possess an interest in promoting the use of digital tools in practice of pathology and pathology education.

#### Benefits of Committee Membership

- Opportunity to meet and work with pathologists from a variety of practice settings.
- Opportunity to publish materials.
- Opportunity to speak at education events.
- Opportunity to participate in developing recommendations for the practice of pathology.

## Informatics Committee

**2023 Open Positions: 1 Member/1 Junior Member**

**3-Year Average Number of Applicants: 21 Member/7 Junior Member**

### Charge

To establish the role of pathologists on the healthcare team as recognized stewards of clinical and diagnostic data integration and utilization.

### Mission

To empower pathologists to drive higher quality and more cost-efficient patient care by promoting best practices for electronic information management, integration, and analysis.

This committee reports to the [Council on Scientific Affairs](#). Additional resources and educational materials can be found in the [Clinical Informatics Education and Resources](#) page.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 days
Typical meeting days	Meetings usually take place Friday and Saturday
Meeting locations	TBD
Number of conference calls	24-36
Hours/year of committee work required outside of meetings	Members 45+, Chair 60+
Additional travel or time commitments	<ul style="list-style-type: none"> <li>Additional hours: if presenting at conferences or participating in external organizations</li> <li>Attendance at Council on Scientific Affairs Leadership meeting for chair</li> </ul>

### Activities of Committee

- Develops the CAP [Clinical Informatics Resource Guide](#), released in 2018.
- Acts as advocate and advisor to The CAP regarding issues and practices of health IT, including recommendations for activities and products that establish pathologists as the leaders and stewards of data integration and analysis.
- Monitors health IT activities and tools that impact CAP members. This includes working with IT system developers (LIS, EHR, etc.).
- Develops white papers, best practices, and educational opportunities, peer-reviewed journal articles.
- Serves as interface to external professional organizations, including assuming the role of chair/co-chair where desirable. This includes the development of CAP-wide strategies for standards organizations that will impact the practice of pathology.
- Supports the CAP Washington office and offer analysis and recommendations on health IT developments.
- Provides technical expertise and acumen to CAP commercial activities.

### Expertise or Experience

- Interest in promoting use and adoption of IT in the practice of pathology and laboratory medicine.
- Interest or experience in influencing institutional decision-making regarding IT.
- Ability to communicate issues regarding health IT policy and required functionality.

### Benefits of Committee Membership

- Opportunity to take a leadership role in health IT issues.
- Opportunity to participate in the publication of white papers, peer-reviewed articles.
- Opportunity to become involved in IT standards work affecting pathology.
- Professional advancement by learning about how health influences the direction of pathology and laboratory medicine.

### Representation on Committee Beyond the CAP

- Liaisons for Health Level 7 (HL7): James H. Harrison, Jr., MD, PhD, FCAP — Orders and Observations; Mary Kennedy, CAP Staff — Anatomic Pathology (AP)
- Liaisons for IHTSDO iPaLM Special Interest Group: Rajesh Dash, MD, FCAP; Mary Kennedy, CAP Staff
- Liaisons for Integrating Healthcare Enterprise (IHE) Pathology and Laboratory Medicine (PaLM): Rajesh Dash, MD, FCAP; James H. Harrison, Jr., MD, PhD, FCAP; Mary Kennedy, CAP Staff; Kevin Schap, CAP Staff

## Pathology Electronic Reporting (PERT) Committee

**2023 Open Positions: 1 Member/0 Junior Member**

**3-Year Average Number of Applicants: 8 Member/1 Junior Member**

### Charge

To oversee, guide development, and assist in maintenance of the CAP electronic Cancer Checklists (eCC). The eCC is the electronic version of the CAP Cancer Protocols that are published by the CAP Cancer Committee. The PERT Committee oversees eCC informatics issue reconciliation as well as the interactions between the eCC Team and the CAP Cancer Committee regarding content issues and paper/electronic checklist release coordination. PERT may also support other CAP ventures into structured data capture and reporting.

This committee reports to the **Council on Scientific Affairs**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	Meetings last 2 to 2.5 days.
Typical meeting days	Sunday through Tuesday
Meeting locations	Meetings are located less than 25 miles from an airport.
Number of conference calls	Bi-Weekly
Hours/year of committee work required outside of meetings	Members 16+, Chair 40+
Additional travel or time commitments	Committee member attendance at the CAP annual meeting is encouraged.

### Activities of Committee

- Helps to align development of the eCC to mirror the CAP Cancer Protocols as closely as possible.
  - It is understood that some variation on the original protocols is necessary in order to accommodate electronic formatting. PERT is responsible for ensuring that clinical content and intent is preserved in the face of these changes.



- Acts as a decision-making body to guide the resolution of user questions and issues regarding the eCC and related policy issues.
- Proposes improvements to the eCC content and informatics.
- Facilitates communication between the end-user, vendors, the eCC team and the CAP Cancer Committee.
- Coordinates issues regarding the eCC and CAP Cancer Protocols via an outbound pathologist member liaison to the CAP Cancer Committee.
- Follows issues through to resolution and communicate this clearly with requestors.
- Acts as advisory board to the eCC regarding promotion of user uptake and product development.
- Abides by the policies set forth in the CAP Cancer Protocol Reporting Standards document authored by the Council on Scientific Affairs and approved by the CAP Board of Governors.
- Supports other CAP ventures into structured data capture and reporting and discuss as appropriate.
- Actively participates in CAP inter-committee workgroups (specifically DIHIT) as well as outside organizations that promote structured data capture and reporting.
- Reports to the Council on Scientific Affairs (CSA) regularly and provide a succinct report of activities for the CSA quarterly meeting.

### Expertise or Experience

- Open-mindedness.
- Demonstrated leadership.
- Knowledge and expertise in anatomic pathology, cancer reporting and/or clinical informatics.
- Interest in the advancement of pathology through structured data reporting.
- Pathologist members should be AP boarded.

### Benefits of Committee Membership

- Members of the PERT committee will have the opportunity to work on interesting and intellectually challenging cancer informatics issues and other health informatics projects that promote standards in healthcare.

## Laboratory General Section

### Point of Care Testing Committee

**2023 Open Positions: 1 Member/0 Junior Member**

**3-Year Average Number of Applicants: 15 Member/1 Junior Member**

#### Charge

To improve the quality of patient care and safety in physician office laboratories (POLs), in small hospital laboratories, and for point-of-care testing (POCT), the Point of Care Testing Committee will

- Define and monitor state of the art and emerging technologies.
- Contribute to the development, maintenance, and enhancement of effective proficiency testing and accreditation programs.
- Provide information and expertise to the CAP.
- Contribute to the continuing education of members and laboratory staff.
- Provide for the effective submission of information by the CAP to regulatory agencies.
- Maintain liaisons where appropriate, with other organizations concerned with point-of-care testing.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Point of Care Testing Topic Center](#).

#### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Saturday and Sunday
Meeting locations	The meeting is usually less than 30 miles from an airport.
Number of conference calls	3-4 per year depending on project assignments
Hours/year of committee work required outside of meetings	Members 40+, Vice Chair 45+, Chair 60+; Additional hours if presenting symposia
Additional travel or time commitments	Attendance at the Council on Scientific Affairs Leadership meeting for the chair)

#### Activities of Committee

- Develops educational activities for the EXCEL program, providing continuing education credits for participants.
- Oversees the [Laboratory Accreditation Program](#) POCT Checklist.
- Monitors emerging technologies in POCT.

#### Expertise or Experience

- Interest in promoting pathology as a specialty, and POCT as a subspecialty.
- Work with POCT situations.
- An interest in promoting excellence and quality in POCT.
- Desire to promote quality in POCT.
- Ability to communicate with non-pathologists about POCT.

#### Benefits of Committee Membership

- Opportunity to publish education materials.
- Opportunity to speak at education events.
- Opportunity to meet and discuss issues with colleagues.

## Quality Practices Committee

**2023 Open Positions: 2 Member/0 Junior Member**

**3-Year Average Number of Applicants: 22 Member/2 Junior Member**

### Charge

To develop customer-focused, scientifically validated program monitors for documenting quality performance and outcome measures in laboratories, health care delivery systems, and accreditation programs; and to educate pathologists and the larger health care community about laboratory quality and outcome measures.

This committee reports to the **Council on Scientific Affairs**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 meetings last 1.5 days. 1 meeting lasts 2 days.
Meeting locations	Two meetings usually less than 50 miles from an airport. The 2 meetings take place in Chicago.
Number of conference calls	2 calls
Hours/year of committee work required outside of meetings	Members 60+, Chair 85
Additional travel or time commitments	Attendance at the Council on Scientific Affairs Leadership meetings for committee chair

### Activities of Committee

- Develops scientific studies to help laboratories benchmark quality and improve their operations.
- Designs the [Q-PROBES](#) and [Q-TRACKS](#) studies and summarizes their results for subscribers.
- Prepares - publications for peer review (typically in *Archives of Pathology and Laboratory Medicine*) and short articles for *CAP TODAY*.
- Develops [Test Ordering Program](#) modules.
- Engages other CAP committees on projects related to laboratory quality.

### Expertise or Experience

- The committee needs broad expertise in anatomic pathology and various clinical pathology disciplines, and in current laboratory issues related to quality.

### Benefits of Committee Membership

- Contribute to a culture of patient safety and laboratory quality assurance.
- Opportunity to publish manuscripts in peer reviewed journals.
- Opportunity to speak at education events.



## Standards Committee

**2023 Open Positions: 2 Member/0 Junior Member**

**3-Year Average Number of Applicants: 12 Member/1 Junior Member**

### Charge

To address the standardization requirements of current and evolving laboratory technologies for the benefit of patients; to serve as the focus for the CAP review and input on the activities of national and international standard setting organizations through recommendation of appropriate delegate and liaison members to other professional organizations; and to coordinate with other committees of the CAP to oversee the review of pathology and laboratory medicine components of standards set forth by medical specialty societies.

This committee reports to the **Council on Scientific Affairs**.

### Shorts on Standards

Access the committee liaisons summary reports, [Shorts on Standards](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	2
Length of meetings	1 day
Additional travel or time commitments	Attendance at the Council on Scientific Affairs Leadership meetings for committee chair

### Activities of Committee

- Oversees development of paper standards from [Clinical and Laboratory Standards Institute \(CLSI\)](#) and [International Organization for Standardization \(ISO\)](#).
- Nominates members to CLSI and ISO document development committees.
- Oversees outbound liaisons of committees reporting to the Council on Scientific Affairs.
- Review Outbound Liaison reports.
- Provides input into the development of accuracy-based material offered as proficiency and educational products.

### Expertise or Experience

- Interest in establishing national and global standards.

### Benefits of Committee Membership

- Opportunity to influence the guidelines and standards to which clinical laboratories must comply.

### Representation on Committee Beyond the CAP

- Inbound liaison to the CAP Accuracy-Based Programs Committee or represent the Standards Committee to CLSI and ISO.

## Molecular Pathology and Genomics Section

### CAP/ACMG Biochemical and Molecular Genetics Committee

**2022 Open Positions: 1 Member/0 Junior Member**

**3-Year Average Number of Applicants: 9 Member/6 Junior Member**

#### Charge

The College of American Pathologists (CAP)/American College of Medical Genetics and Genomics (ACMG) Biochemical and Molecular Genetics Committee:

- Functions as the primary source of biochemical genetics, molecular genetics, maternal screening and (in conjunction with a cross-committee work group) pharmacogenetics expertise and perspective for heritable conditions within the CAP.
- Develops, maintains, evaluates, and enhances proficiency testing programs in biochemical genetics, molecular genetics, maternal screening, and pharmacogenetics.
- Advises and supports other CAP committees and Councils when heritable conditions impact their primary area of focus.
- Develops interfaces with outside agencies and organizations committed to defining and maintaining excellence in biochemical genetics, molecular genetics, maternal screening and pharmacogenetic.
- Contributes to the continuing education of the members of the CAP through Surveys, critiques, publications, and participation in CAP education programs.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Biochemical and Molecular Genetics Topic Center](#).

#### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 meetings for 1.5 days; 1 meeting for 1 day
Typical meeting days	Friday, Saturday, and Sunday
Meeting locations	This meeting is usually less than 50 miles from an airport. One meeting always takes place in Chicago or Washington, DC.
Number of conference calls	Around 3 per year
Hours/year of committee work required outside of meetings	Members 30+, Vice Chair 45+, Chair 75+
Additional travel or time commitments	Attendance at Council on Scientific Affairs Leadership Meetings (twice yearly, as chair). Additional meetings to represent committee when needed.

#### Activities of Committee

This committee includes several areas of expertise reflected in different working groups: biochemical, molecular genetics, pharmacogenetics, and maternal serum screening.

- Extensive review of [CAP Surveys](#) specifications and data.
- Critique development and participant correspondence.
- Regular review and discussion of [laboratory accreditation program checklists](#).
- Preparation of Structured Evaluation Process (STEP) proposals and other requests for direction from the Council on Scientific Affairs.
- Respond to requests for information and review of CAP position statements.
- Coordination with Molecular Oncology Committee and other resource committees as necessary.



### Expertise or Experience

- Current or recent active practice in biochemical, maternal serum screening, and/or molecular genetics testing.
- Interest in promoting biochemical and molecular genetics and pathology.
- Interest in supporting committee educational initiatives in the areas of biochemical and molecular genetics.

### Benefits of Committee Membership

- Opportunity to serve, develop state of the art [Lab Improvement Programs](#), and improve standardization.
- Opportunity to network with colleagues.
- Opportunity to publish committee projects reviewing survey data.
- Opportunity to participate in committee developed educational activities, other publications, Web exercises, presentations at CAP, and other national or local meetings.
- Potential opportunities to represent CAP at workshops or conferences dealing with biochemical or molecular genetic testing.

### Representation on Committee Beyond the CAP

- Committee cosponsored with the American College of Medical Genetics and Genomics (ACMG).
- Inbound liaison from the American Association for Clinical Chemistry.
- Outbound liaison to the American College of Medical Genetics and Genomics (ACMG).

## CAP/ACMG Cytogenetics Committee

**2023 Open Positions: 0 Member/2 Junior Member**

**3-Year Average Number of Applicants: 8 Member/1 Junior Member**

### Charge

- To provide and continue to develop effective and timely proficiency testing in the practice of clinical cytogenetics which includes both conventional and molecular cytogenetics and cytogenomics.
- To define and monitor state of the art and emerging technology in both conventional and molecular cytogenetics and cytogenomics.
- To provide expertise and consultation in the practice of clinical cytogenetics to other components of the College of American Pathologists and its members and to the American College of Medical Genetics and Genomics and its members.
- To provide continuing education via interpretive proficiency test questions, various publications, seminars, and conferences.
- To participate in the development of consensus statements and/or guidelines involving cytogenomic testing.
- To develop and maintain liaisons with other organizations and other committees within and outside of the CAP concerned with the practice of clinical cytogenetics and genomic testing.
- To advise on public policy as it applies to the practice of clinical cytogenetics.

This committee reports to the [Council on Scientific Affairs](#).

### Cytogenetics Resources

- [Recommendations for Human Epidermal Growth Factor Receptor 2 Testing in Breast Cancer](#)
- [CY Survey Case Submission Guidelines](#)

## Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 days
Typical meeting days	Sunday and Monday
Meeting locations	This meeting is usually less than 50 miles from an airport. The October meeting is in Chicago.
Number of conference calls	3, but varies, depending on committee assignments
Hours/year of committee work required outside of meetings	Members 30+, Vice Chair 40+, Chair 75+
Additional travel or time commitments	Attendance at the Council on Scientific Affairs leadership meetings for the chair

## Activities of Committee

- Review and select cases for use in the CyRC-sponsored proficiency testing Surveys, which focus on conventional cytogenetics, fluorescence in situ hybridization (FISH), and chromosomal microarray.
- Submit cases for the conventional cytogenetics Surveys.
- Analyze the participant responses for the CyRC-sponsored Surveys, including grading of the responses and drafting discussions of the data.

## Expertise or Experience

- Experience and expertise in genomic assays
- Experience and expertise in conventional cytogenetics and FISH
- Experience with laboratory inspection and accreditation
- Experience with chromosomal microarray analysis

## Benefits of Committee Membership

- Opportunity to meet and work with pathologists and laboratory scientists from a variety of practice settings.
- Opportunity to publish materials.
- Opportunity to speak at education events.
- Opportunity to participate in developing recommendations for the practice of cytogenetics.

## Representation on Committee Beyond the CAP

- The committee is comprised of an equal number of CAP and American College of Medical Genetics members.
- The committee also includes one liaison from the Association of Genetic Technologists and one consultant.

## Genomic Medicine Committee

**2023 Open Positions: 0 Member/1 Junior Member**

**3-Year Average Number of Applicants: 10 Member/8 Junior Member**

### Charge

To advance CAP's leadership position in genomic medicine and diagnostics; to expand CAP's capabilities to support a diversity of NGS based PT programs; and to keep CAP members informed on advances in the practice of genomic medicine and diagnostics and to represent their interests.

This committee reports to the **Council on Scientific Affairs**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1–2 days
Typical meeting days	Friday and Saturday
Meeting locations	Two non-local, one local
Number of conference calls	12 per year; 1-1.5 hours each
Hours/year of committee work required outside of meetings	Vice Chair and other members 30–40, Chair 75+
Additional travel or time commitments	Committee member attendance at CAP events (ie Spring House of Delegates/Residents Forum (HOD/RF), Policy, and Annual meetings) is strongly encouraged

### Activities of Committee

- Coordinate and develop responses to FDA and other governmental initiatives pertaining to the regulatory oversight of NGS-based clinical testing.
- Serve as an oversight mechanism and contributor to NGS focused guidelines, accreditation requirements, standards, white paper development, and publication throughout CAP.
- Review of the CAP global Genomic Medicine Strategy on a periodic basis and prioritize initiatives, including a long-term roadmap for PT development in coordination with other Resource Committees.
- Harmonize reporting of genomics results (e.g., sequence variant nomenclature) used in PT programs.

### Expertise or Experience

- Expertise in molecular genetic pathology.
- Experience in the establishment and oversight of NGS based diagnostic testing.
- Interest in promoting excellence in the practice of genomic medicine and diagnostics.

### Benefits of Committee Membership

- Opportunity to contribute to CAP's leadership role in genomic medicine and diagnostics.
- Opportunity to participate in PT product development.
- Opportunity to represent CAP in genomic medicine and diagnostics.

## Histocompatibility and Identity Testing Committee

**2023 Open Positions: 3 Member/0 Junior Member**

**3-Year Average Number of Applicants: 6 Member/1 Junior Member**

### Charge

- To define and monitor the state of the art and emerging technologies in histocompatibility and identity testing.
- To contribute to the development, maintenance, and enhancement of effective proficiency testing programs in the field of histocompatibility and identity testing.
- To provide information and expertise in histocompatibility, identity testing, and related areas to other components of the College of American Pathologists (CAP) and the CAP membership.
- To contribute to the continuing education of the members of the CAP and the histocompatibility and identity testing communities through Surveys, critiques, publication of chapters and books, and through the participation in CAP educational programs.
- To provide for the effective submission of information by the College to regulatory agencies.
- To maintain liaison, where appropriate, with other organizations concerned with histocompatibility and identity testing.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Histocompatibility and Identity Topic Center](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	2
Length of meetings	2 days
Typical meeting days	Saturday and Sunday
Meeting locations	Throughout the United States, within 50 miles from airports. One meeting a year is always in Chicago, typically in the fall.
Number of conference calls	17+ Variable, mainly for data review, occasional laboratory accreditation program issues. Note: Not all members participate in all calls. Most calls last no more than one hour.
Hours/year of committee work required outside of meetings	Member 30+, Vice-Chair 45+, Chair 75+
Additional travel or time commitments	Attendance at the Council of Scientific Affairs Leadership meeting for the chair or vice-chair.

### Activities of Committee

- Act as "advisors" to The CAP regarding laboratory issues in histocompatibility, forensic identity, and parentage testing.
- Monitor new and emerging issues/practices/technologies in histocompatibility, forensic identity, and parentage testing that may impact CAP members.
- Serve as interface with appropriate professional organizations (e.g., current, and former committee members hold positions in the American Society of Histocompatibility and Immunogenetics and American Society of Crime Laboratory Directors).

### Expertise or Experience

- Interest in promoting pathology as a specialty, and histocompatibility, forensic identity, and parentage testing as a subspecialty.
- Interest in promoting excellence in human leukocyte antigen (HLA) and forensic practice.

### Benefits of Committee Membership

- Opportunity to publish materials.
- Opportunity to speak at education events and/or symposiums.

## Microbiology Committee

**2023 Open Positions: 3 Member/1 Junior Member**

**3-Year Average Number of Applicants: 13 Member/6 Junior Member**

### Charge

To define and monitor the state of the art and emerging technologies in clinical microbiology, to contribute to development, maintenance, and enhancement of CAP clinical microbiology proficiency testing and other quality assurance programs; to provide information and expertise in clinical microbiology to the College for furtherance of its programs; and to maintain liaison, where appropriate, with other national and global organizations concerned with clinical microbiology.

This committee reports to the [Council on Scientific Affairs](#) and find additional resources and information in the [Microbiology Topic Center](#).

### CAP Press Publications

The following publications are available for purchase through our [CAP Press Publications](#) site.

- Mycology Benchtop Reference Guide: An Illustrated Guide for Commonly Encountered Fungi

### External Links

- [American Society for Microbiology \(ASM\)](#)
- [Infectious Diseases Society of America \(IDSA\)](#)

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 days
Typical meeting days	Friday and Saturday
Meeting locations	One meeting is held in Chicago. The others will be held in the continental United States.
Number of conference calls	3
Hours/year of committee work required outside of meetings	Members 75+, Vice Chair 100+, Chair 150+

### Activities of Committee

- Support the Surveys Microbiology program by selecting specifications, reviewing participant instructions, reviewing participant data, and writing on final critique discussions.
- Prepare continuing education questions and material for several Surveys.
- Provide expertise to employee health physicians in cases of Laboratory Accidents.
- Provide expertise to participants who contact the College for information on current microbiology practice.
- Work with laboratory education to develop and update microbiology checklist questions.

### Expertise or Experience

- Those with expertise in current microbiology practice in bacteriology, parasitology, virology, mycology, and/or molecular microbiology diagnostics.

### Benefits of Committee Membership

- Opportunity to work with leaders in the field of microbiology to improve laboratory practice.

### Representation on Committee Beyond the CAP

- Two Consultants

## Molecular Oncology Committee

**2023 Open Positions: 5 Member/0 Junior Member**

**3-Year Average Number of Applicants: 24 Member/9 Junior Member**

### Charge

To coordinate and focus scientific resources involved in molecular testing and develop appropriate guidelines for the molecular pathology laboratory; to monitor emerging and future changes in cellular and molecular pathology to include practical applications of new modalities; to support state of the art practice of molecular diagnostics; to develop, maintain and enhance proficiency testing surveys and educational programs in the field of molecular pathology; and to advise on public policy as it applies to molecular pathology.

This committee reports to the **Council on Scientific Affairs**.

### Activities of Committee

- Create and support state of the art [Proficiency Testing Programs](#), through sample preparation, formulating a questionnaire, data review, and critique development.
- Work with highly skilled Washington, DC, staff on regulatory issues.
- Develop educational seminars and adjuncts for the CAP National Meetings.
- Work in support of CAP [Laboratory Accreditation Program](#) requirements for molecular pathology and genetics.
- Work on special projects (e.g., research studies, manuscript summarizing our experience with proficiency surveys, or describing our practice recommendations).

### Expertise or Experience

- Working knowledge of molecular oncology practice, technology, and clinical applications
- Strong interest in promoting molecular oncology
- Ability to provide tools for the community pathologist to guide their practice of molecular pathology

### Benefits of Committee Membership

- Interact with colleagues on state-of-the-art technology and practice issues
- Gain knowledge about regulatory and financial aspects of pathology practice
- Learn through research and educational projects
- Share ideas and protocols with colleagues around the country

### Representation on Committee Beyond the CAP

- Two liaisons, one from Association for Molecular Pathology and one from American Association of Clinical Chemistry



## Personalized Health Care Committee

**2023 Open Positions: 0 Member/0 Junior Member**

**3-Year Average Number of Applicants: 13 Member/4 Junior Member**

### Charge

To identify and coordinate issues in personalized health care, prioritize those issues, and make recommendations for action to the College of American Pathologists (CAP) Board of Governors and the appropriate established councils and committees within the College's structure. The personalized health care committee mission and activities should be reviewed annually for relevance to the College's vision and evaluated for a continued role or whether to sunset the Committee.

This committee reports to the **Council on Scientific Affairs**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 to 1.5 days
Typical meeting days	Friday and Saturday
Meeting locations	TBD
Number of conference calls	2
Hours/year of committee work required outside of meetings	Members 36+, Chair 140+
Additional travel or time commitments	Committee member attendance at the CAP annual meeting is strongly encouraged.

### Activities of Committee

The Personalized Health Care Committee will focus on coordination, monitoring, and communication facilitation as it relates to personalized health care and its impact on key activities of the College including:

- [Government advocacy](#)
- Patient advocacy
- Proficiency testing
- Resources for reporting of pathology results of tests that have personalized health care implications, such as risk stratification, therapy selection, etc.
- Education of pathologists regarding the concept and practice of personalized medicine and clinicals to understand pathology results as they pertain to personalized health care

### Expertise or Experience

Committee members must have a working knowledge of the science of personalized health care along with one or more specific areas of expertise:

- Medical Genetics
- Molecular Medicine
- Pharmacogenomics
- Informatics
- Anatomic Pathology
- Clinical Pathology
- Biobanking
- Public Policy and Economic Affairs
- Continuing Medical Education

### Benefits of Committee Membership

- Opportunity to highlight their unique contribution to clinical decision making and patient care.
- Opportunity to guide pathologists' evolution in becoming key consultants in the evaluation of individualized therapies based on genomic analyses, likely including recommendation for specific prescription drugs and further diagnostic testing when necessary.