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## Board of Governors Committees

### Diversity, Equity, Inclusion, and Accessibility (DEIA) Committee

**Committee Began in 2021**

**2027 Open Positions: 0 Member/1 Junior Member**

#### Charge

Advance CAP efforts to improve healthcare outcomes for patients and populations by identifying and mitigating bias in pathology and laboratory medicine. Enhance engagement with pathologists and pathologists-in-training, while cultivating a sense of belonging for all members.

#### Purpose and Function

- Collaborate with the councils, House of Delegates, and Residents Forum to support diversity, equity, inclusion, and accessibility in their respective goals and objectives.
- Work with the Council on Membership and Professional Development (CMPD) to discern the inherently varied composition of the membership and the implications for strategies to amplify inclusivity.
- Facilitate the development of CAP leaders who reflect the heterogeneity of our community of board-certified pathologists and pathologists-in-training.
- Foster the intrinsic diversity of the CAP membership and promote engagement with the CAP being mindful of equity, inclusion, and accessibility.
- Partner with the Future Pathologist Champion Initiative in their efforts to strengthen the pathway to pathology for medical students with diverse backgrounds and interests.

This council reports to the **Board of Governors**.

#### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 day
Typical meeting days	Saturday
Meeting locations	Varies
Number of conference calls	3 for members; 18 for chair/vice chair
Hours/year of committee work required outside of meetings	5 hours for members; 50 hours for chair/vice chair
Additional travel or time commitments	Members may be assigned to committee subgroups

#### Activities of Committee

- Develop strategies that fulfill the purpose and function of the Committee
- Solicit experts to develop educational content that critically evaluates bias in the delivery of healthcare and explore strategies to mitigate harm
- Promote the inclusion of authors and speakers from backgrounds that are personally and professionally diverse in both visible and invisible ways
- Partner with the Future Pathologist Champion Initiative in their efforts to engage medical students from communities that infrequently pursue pathology as a specialty
- Serve as instructors and mentors for non-profit empowering education programs, including the I Am Abel Foundation
- Deploy working groups to implement activities.

#### Working Groups

- CAP committee web page/digital: Enhance and maintain committee web page and produce podcasts
  - Podcast: Finding Community and Purpose, Dr. Michael Williams on Resilience, Representation, and the Power of Conversation
- Education: Develop education for CAP members
- Publications subgroup: Publish in CAP publications
- CAP25 Hot Topic: Evolving Challenges in DEIA in Pathology: The Revolution can be Realized even if not Televised
  - Presenters: Kisha Mitchell-Richards, MD, FCAP, chair, CAP DEIAC, and Terri Dickinson-Creasey, DEIA expert
    - Sunday, September 14, 1:30-2:30 PM, Orlando, FL
- Demographics: Partnering with Membership and Councils to assess and diversify leadership within Council structures. We created/deployed a successful model with CSA and will offer to other interested councils.
- I Am Abel Foundation: The CAP is leading pathology sessions. Abel is a nonprofit organization for underrepresented minority inner-city youth interested in, among other things, medicine.

### Expertise or Experience

- Have an interest in and willingness to advocate for advancing efforts related to diversity, equity, and inclusion.

## Information Technology Leadership Committee (ITLC)

**2027 Open Positions: 1 Member/0 Junior Member**

### Charge

The ITLC will focus on the CAP's information technology (IT) capabilities, Information Services (IS), and how those capabilities and services enable enterprise strategic objectives. The committee will oversee the Board approved projects and provide advice and input to the Board as an element of its governance role related to prioritizing IS initiatives and overseeing the IS strategy. It will also keep the Board informed regarding the status of IT deliverables (projects and initiatives) and information technology trends and their implications for the organization.

This council reports to the **Board of Governors**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Typical meeting days	Full day meetings on Friday Monthly calls on Tuesday
Number of monthly, virtual meetings	8; 1-1 hours each
Hours/year of committee work required outside of meetings	Chair: 80-85 hours per year Vice Chair: 80-55 hours per year Other members: 45-55 hours per year
Additional travel or time commitments	As needed

### Purpose and Function

The creation, direction, or oversight of project teams, or of specific initiatives or capabilities, will be based on specific Board action defining the associated purpose, scope, funding (if any) and deliverables, etc. Committee recommendations to establish specific projects, initiatives, or capabilities may be presented for Board consideration through the regular budget and prioritization management processes or for consideration by the

Board throughout the year. The ITLC does not have independent authority to create or direct projects, initiatives, or strategies, but will advise and follow-through with the Board on technology projects and initiatives identified by councils, committees, and staff.

The Committee, through its member appointees, will also collaborate with councils and committees to enhance Board governance relative to the implications of emerging technologies (including digital pathology, artificial and augmented intelligence, personalized medicine, and in-vivo microscopy) which may be the primary responsibility of those councils and committees. The ITLC will also serve as a focal point for general member input to IT-related topics. The committee's high-level scope includes web, digital, and associated member/customer systems as well as operational systems and infrastructure.

The ITLC will serve as a resource for councils and committees requiring assistance and expertise in formulating strategy to address technology needs. The ITLC will work with councils, committees, and staff to advise the Board regarding project and initiative priority and strategy development particularly among member- and customer-facing needs. The ITLC may also generate ideas for consideration by the Board and leverage existing data (such as ForeSee, NPS, user panels, satisfaction surveys, etc.) to further understand and evaluate the need for CAP technology resources. The committee will provide input to management, the Board, and other identified CAP leadership groups (such as the Executive or Finance Committees) on prioritizing strategic technology needs. The committee and its members will serve as a conduit to the Board and other member or customer forums for sharing the benefits from, and gathering feedback on, technology related initiatives. The ITLC will not engage in activities that can be, or are being, effectively managed by existing committees.

## Project Teams

Project Teams may be periodically established under the supervision of the ITLC that focus on addressing specific member and customer needs, dissatisfiers, or complaints and focused on solutions to specific member and customer-facing problems in areas (for example, the informational website capabilities, SCORES strategy, the online store or connectivity/interoperability). The establishment of project teams will be based on specific Board action defining the associated purpose, scope, funding (if any), life cycle, target membership, relationship to councils or other committees, and deliverables. Two project teams, one to assume leadership of the connectivity/interoperability initiative and the other to assume leadership of the four primary components of the online experience, are being proposed coincident with the formation of the ITLC (see separate proposed action). The ITLC will periodically report to the Board on the progress of project teams approved by the Board and under its supervision.

## Expertise or Experience

- Familiarity with general technology and informatics concepts (web, server, mobile, database)
- Experience (direct preferred) with executing online transactions with the CAP and others
- Exposure to emerging technology trends and concepts; relevant applications within the practice of pathology are a plus
- Understanding of the CAP enterprise strategy, CAP business and functional strategies, OPEN goals, and performance objectives

## Council on Accreditation

**2027 Open Positions: 1 Member/1 Junior Member**

### Charge

To set the strategic direction of the CAP Accreditation Programs consistent with the CAP's vision, and to monitor their overall effectiveness in ensuring that participating laboratories meet regulatory and CAP requirements.

This council reports directly to the **Board of Governors**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3-4
Length of meetings	1-1.5 day
Typical meeting days	Friday / Saturday
Meeting locations	1-2 in Chicago, 2 other locations
Number of conference calls	12 per year; 1-1.5 hours each as needed
Hours/year of committee work required outside of meetings	Chair: 75+ hours per year; Vice Chair and other members: 30-40 hours per year

### Activities of Committee

- Responsible for providing strategic direction of the CAP Accreditation Programs.
- Additional responsibilities include oversight of the AC, BAP, CAP 15189, and IAC.
- The council also has the responsibility to elevate global program issues to the other councils or the Board of Governors, as applicable.

### Expertise or Experience

- Good working knowledge of the CAP strategic direction, global initiatives, and CAP laboratory accreditation requirements.
- Knowledge of other laboratory accreditation requirements and other regulatory requirements such as CLIA regulations is a positive.
- Previous experience on other CAP committees is also desired.

## Accreditation Committee

**2027 Open Positions: 0 Member/1 Junior Member**

### Charge

This Committee is charged to ensure objectivity and consistency in CAP accreditation decision-making by centralizing the decision-making criteria and processes.

This committee reports to the **Council on Accreditation**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3

Length of meetings	1 day
Typical meeting days	Friday
Meeting locations	One meeting per year takes place in Chicago; 2 in other locations.
Number of conference calls	24; 2nd and 4th Tuesday of the month (1.5 – 2 hours)
Hours per year	Occasional expedited review conference call. Preparation for conference calls includes reading of 1-2-inch agenda books of laboratory specific information.
Additional travel or time commitments	Chair is a member of the Council on Accreditation.

### Activities of Committee

- Determines accreditation decisions for LAP laboratories. This includes the application and removal of sanctions.

### Expertise or Experience

- Good working knowledge of the laboratory accreditation requirements.
- Knowledge of other regulatory requirements such as CLIA regulations is a positive.
- Previous experience as a Regional Commissioner is desirable.

## Accreditation Education Committee

**2027 Open Positions: 0 Member/0 Junior Member**

### Charge

To oversee, in cooperation with other Council on Accreditation committees, the continual development and implementation of all education activities that support the College of American Pathologists (CAP) [Laboratory Accreditation Program](#) for [Inspectors](#), participating laboratories and program leadership; to further the adoption of good laboratory practices; and to support the role of the CAP as the leader in laboratory accreditation.

This committee reports to the **Council on Accreditation**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 day
Typical meeting days	Friday
Meeting locations	One meeting takes place in Chicago and the others take place in two other locations.
Number of conference calls	4-6 (one-hour calls)
Hours per year outside of committee meetings	Chair 10-20, Members 10-15 outside of committee meetings
Additional travel or time commitments	<ul style="list-style-type: none"> <li>• Chair is also a member of the Council on Accreditation</li> <li>• Chair or their designee is a member of the Council on Education</li> <li>• Members may act as liaisons to other Council on Accreditation committees</li> </ul>

	<ul style="list-style-type: none"> <li>• Chair and members review and may present laboratory accreditation program audioconferences (generally 1-2 focus on compliance presentations each annually; 3-5 hours per audioconference)</li> <li>• Chair and members create and review accreditation educational content (generally 1-2 resources each annually; 1-2 hours per educational resource)</li> <li>• Chair and members called on occasionally to serve as faculty at workshops and seminars</li> </ul>
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### Activities of Committee

- Reviews, develops, and recommends program policies regarding [Inspector Education and Qualifications](#).
- Provides guidance on and approves the curriculum necessary for establishing and maintaining a qualified inspector pool and continuous compliance with [Accreditation Requirements](#) for participating laboratories.
- Reviews and approves education activity content and delivery systems to meet participant needs and supports the College's laboratory improvement and educational objectives.
- Provides technical input and expert source recommendations for accreditation education activities including lab prep.
- Reviews data regarding common laboratory deficiencies to update education programs.
- Refines and monitors metrics that assess the effectiveness of program education.
- Provides guidance on program leadership training curriculum and requirements (e.g., assigning commissioner training).

### Expertise or Experience

- Experience as a CAP inspector.
- Solid working knowledge of Laboratory Accreditation Program standards and requirements.
- Participation in Laboratory Accreditation Program training.
- Interest in education.
- Experience as faculty/presenter and knowledge of Accreditation Council on Continuing Medical Education and American Medical Association requirements a plus.

## Biorepository Accreditation Program Committee

**2027 Open Positions: 0 Member/1 Junior Member**

### Charge

To ensure that the accreditation requirements of the College of American Pathologists' (CAP's) Biorepository Accreditation Program promote high standards for the procurement, processing, storage, and distribution of biospecimens that align with quality best practices in the biorepository field to support scientific research.

This committee reports to the [Council on Accreditation](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 day
Typical meeting days	Friday
Meeting locations	One meeting per year takes place in Chicago; 2 in other locations.
Number of conference calls	As needed up to 3-4 times per year; 1-1.5 hours in length
Hours/year of committee work required outside of meetings	Variable

Additional travel or time commitments	Chair is a member of the Council on Accreditation (ie, leadership meetings and other organizational meetings).
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### Activities of Committee

- Provides information, expertise, and scientific support to the Biorepository Accreditation Program.
- Monitors current and emerging issues, practices, and technologies that may impact biorepositories.
- Serves as interface with appropriate professional organizations (e.g., ISBER).
- Reviews and makes recommendations regarding the CAP Biorepository Accreditation Program checklists requirements.
- Provides input on checklist tools and guidance documents for biorepository inspection preparation.

### Expertise or Experience

- Good working knowledge of the CAP biorepository accreditation requirements.
- Knowledge of biorepository-based guidelines (i.e., ISBER Best Practices for Repositories; National Cancer Institute Best Practices for Biospecimen Resources).
- Experience as the director or leader of a biorepository desired.

## CAP 15189 Committee

**2027 Open Positions: 0 Member/0 Junior Member**

### Charge

The committee reporting to the Council on Accreditation (CoA) has been charged with ensuring objectivity and consistency in CAP 15189 ISO Accreditation decision-making by centralizing its criteria and processes. In alignment with the CoA's strategic direction, the committee will define and oversee policies related to ISO 15189 accreditation, ensure their consistent application, and guide the development of educational resources, supporting guidance documents, and performance tools for both assessors and participating laboratories. It will utilize program resources to support the development of quality systems in CAP accredited organizations, collectively raising the standard of quality in medical laboratories globally.

This committee reports to the [Council on Accreditation](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	4
Length of meetings	1 day
Typical meeting days	Usually Saturday, may be held Friday or Sunday with committee consensus
Meeting locations	Usually less than 30 minutes from an airport
Number of conference calls	12
Hours/year of committee work required outside of meetings	150+
Additional travel or time commitments	Chair attends the Council on Accreditation meetings

### Activities of Committee

- Review/contribute materials created for the development of CAP's accreditation program based on ISO 15189.
- Define the policies for the program.
- Review the assessment findings, ongoing monitoring, and corrective action reports to determine the status for a laboratory's ISO accreditation.

### Expertise or Experience

- Knowledge of quality management systems.
- Knowledge of laboratories.
- Some knowledge of accreditation.
- Prefer ISO accreditation or certification experience.
- Basic skills in electronic communication: all documents for review by the committee are transmitted electronically, select paper copies are distributed in face-to-face meetings only.

## Checklists Committee

**2027 Open Positions: 0 Member/0 Junior Member**

### Charge

To ensure that the accreditation requirements of the CAP's Laboratory Accreditation Program are a practical tool to promote high standards in pathology and laboratory medicine, embrace a global outlook, are equal to or go beyond regulatory demands, improve patient care, and ensure laboratory personnel safety.

This committee reports to the [Council on Accreditation](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 day
Typical meeting days	Friday/Saturday
Meeting locations	One meeting takes place in Chicago and the others take place in two other locations or virtual
Number of conference calls	6 or less
Hours per year	20+ hours in addition to face-to-face meetings
Additional travel or time commitments	The chair is a member of the Council on Accreditation. Other members may join task groups working on special checklist projects.

### Activities of Committee

- Works with appropriate Council on Scientific Affairs committees to:
  - Develop and maintain up to date [Accreditation Checklists](#)
  - Use information on problematic questions (e.g., most common deficiencies, items identified by inspectors and laboratories as unclear concerning intent) to improve checklist content.
- Provides information and scientific expertise for matters relating to laboratory safety for inclusion in the checklists and monitors and comments on related regulatory issues.
- Oversees development and ongoing maintenance of crosswalks to Clinical Laboratory Improvement Amendments (CLIA), the Joint Commission and other related agency standards, and ensures that the program standards and checklists accurately incorporate all CLIA regulations.
- Provides input on checklist tools and guidance documents for [Laboratory Inspection Preparation](#).

### Expertise or Experience

- Good working knowledge of the laboratory accreditation requirements.
- Knowledge of other regulatory requirements such as CLIA.
- Expertise in one or more laboratory disciplines.
- Experience as a CAP inspection team leader and/or team member.
- Experience as a regional or state commissioner is helpful but not required.

## Complaints and Investigations Committee

2027 Open Positions: 1 Member/0 Junior Member

### Charge

To oversee and adjudicate complaints, investigations, and validation inspections to evaluate the outcome and ensure compliance of laboratories with the Standards for Laboratory Accreditation.

This committee reports to the [Council on Accreditation](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 day
Typical meeting days	Saturday
Meeting locations	One meeting takes place in Chicago and the others take place in two other locations.
Number of conference calls	As needed
Hours per year outside of committee meetings	75 - 100
Additional travel or time commitments	Chair is also a member of the Council on Accreditation.

### Activities of Committee

- Coordinate complaint investigations and recommend accreditation status-related decisions to the Accreditation Committee when appropriate.
- Address strategic (operational) aspects of role of complaints process in functioning of the [Laboratory Accreditation Program](#).
- Assure that policies and decisions regarding complaint investigations and adjudications, validation inspections, and reporting of decisions are consistent and objective.
- Monitor complaint trends and other metrics related to the complaint investigation process.
- Monitor oversight agency validation inspections for noncompliance of laboratories with the Standards for Laboratory Accreditation.
- Anticipate/discuss risks to CAP related to the complaint process on an ongoing basis and take steps to mitigate/anticipate risk when necessary.
- Elevate accreditation program issues to the Council on Accreditation.

### Expertise or Experience

- Good working knowledge of the laboratory accreditation requirements.
- Knowledge of other regulatory requirements such as Clinical Laboratory Improvement Amendments regulations is positive.
- Previous experience as a regional commissioner is also desired.
- Prompt response to complaints is expected.

## Continuous Compliance Committee

**2027 Open Positions: 2 Member/0 Junior Member**

### Charge

To ensure that accredited laboratories maintain and improve continuous compliance with CAP and other regulatory requirements through oversight and education in the areas of proficiency testing (PT) and other mandated quality activities; to monitor and ensure all CAP-accepted PT providers continue to meet established criteria; and develop guidelines for requiring commercial PT and/or alternative performance assessment.

This committee reports to the **Council on Accreditation**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 day
Typical meeting days	Friday or Saturday
Meeting locations	One meeting takes place in Chicago and the others take place in two other locations.
Number of conference calls	9 (1 hour)
Hours per year outside of committee meetings	20+
Additional travel or time commitments	Chair sits on Council on Accreditation. Typically, the chair assists staff with onsite audits of PT providers.

### Activities of Committee

- Provides scientific support to the [Laboratory Accreditation Program](#) in the area of continuous compliance with a primary focus on the monitoring of PT.
- Determines which nonregulated analytes require PT enrollment and participation (e.g., Immunohistochemistry, molecular pathology, and Next Generation Sequencing (NGS)).
- Reviews CAP Accreditation Programs policies to ensure they reflect current practice.
- Review of corrective action/reinstatement documentation in response to a PT compliance notice (e.g., non-participation, performance, missing enrollment).
- Provides input to the CLA into review and approval of CAP-accepted PT providers (including onsite audits).
  - Monitor and ensure all CAP-accepted PT providers continue to meet established criteria outlined in “Criteria for Proficiency Testing Programs”.
- Communicates with participating laboratories.
- Participates in Educational Programs such as webinars and development of educational resources.
- Maintain CAP Continuous Compliance Committee Resource Manual to provide background information for new members as well as a resource for current members.

### Expertise or Experience

- Good working knowledge of both the PT and laboratory accreditation requirements.
- Knowledge of other regulatory requirements, such as Clinical Laboratory Improvement Amendments regulations.
- Emphasis on clinical pathology but needs balance with some members with anatomic pathology expertise.

## Inspection Process Committee

**2027 Open Positions: 0 Member/1 Junior Member**

### Charge

To oversee pre-inspection and inspection processes to improve the timeliness and quality of inspections:

- Assure program policies regarding inspection assignments are consistent and objective.
- Establish metrics and monitor the timeliness and effectiveness of [Inspector Assignments and Inspections](#).
- Establish and monitor a process for conducting validation inspections for which feedback on the effectiveness of assignments, education and other program initiatives could be assessed and serve as input for program improvement.
- Establish algorithms for effective team assignment, which considers several factors including but not limited to laboratory size and complexity, accreditation status, conflicts of interest, experience of team members, and the laboratory and inspecting team's laboratory's projected risk of noncompliance. These factors may result in the assignment of expert inspector(s), including staff, to supplement or replace an assigned local team.
- Oversee specialty program assignments (i.e., Inter-Region, Children's Hospitals, RLAP, FDT, BAP, Systems, International).
- Provide guidance for the development of inspector tools designed to improve inspection effectiveness and documentation of deficiencies. This function includes establishing standards for pre-inspection review of laboratory information (e.g., Quality Manual), and translation of gathered data into actionable direction for the inspection team. **Note:** The "inspection tools" or Checklist component is specifically the responsibility of the Checklist Committee.
- Provide input to the ongoing refinement of the application/reapplication process and tools including eventual conversion to an Internet-based process.
- Monitor the impact of unannounced inspections including identification of inspection techniques and inspection preparation tips that improve the inspection and mitigate issues related to inspections being unannounced.
- Develop and oversee inspector management programs, including inspector credentialing, mentoring, feedback mechanisms, recognition programs, do not use process, and identification of inspection team rosters prior to inspection, and other board-approved initiatives assigned to the committee.

This committee reports to the [Council on Accreditation](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 day
Typical meeting days	Thursdays and Fridays
Meeting locations	One meeting takes place in Chicago and the others take place in two other locations.
Number of conference calls	9, in the months that do not have a meeting
Hours/year of work outside of committee meetings	12
Additional travel or time commitments	Chair attends the Council on Accreditation.

### Activities of Committee

- Oversees and endorses materials created for the development of the inspection process, e.g., inspector packet.
- Defines the policies for the program related to inspector assignment and inspection process.
- Reviews inspection assignment and on-time inspection statistics.

- Evaluates "Do Not Use Inspectors" and requests for changes to Specialties and Specialty Inspector requirements.
- Reviews outcomes of validation inspections and performance measures
- Reviews outcomes of the Laboratory Accreditation Program inspection process and makes recommendations for improvement as appropriate.
- Oversees and endorses inspector management program and associated policies, including annual Inspector Recognition Program.

#### **Expertise or Experience**

- Knowledge of inspection preparation through conducting inspections.
- Knowledge of laboratories.
- Some knowledge of accreditation process through experience as a laboratory director of a CAP-accredited laboratory, or experience as a State or Regional Commissioner.

## Council on Education

**2027 Open Positions: 2 Member/1 Junior Member**

### Charge

To set the strategic direction for CAP education activities and to assure their overall effectiveness in fulfilling the CAP vision.

This committee reports directly to the [Board of Governors](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Varies: Friday/Saturday or Saturday/Sunday
Meeting locations	One meeting per year takes place in Chicago. Other meeting locations determined by chair and other members.
Number of conference calls	2-3
Hours/year of committee work required outside of meetings	Members 10-20, Vice Chair 20-30, Chair 60-80, ACCME Working Group 20-30
Additional travel or time commitments	<ul style="list-style-type: none"> <li>Attendance at CAP annual meeting</li> <li>Attendance as appropriate at other council/committee meetings for the chair</li> <li>Attendance at jointly sponsored education activities as appropriate (i.e., state pathology society education events)</li> </ul>

## Clinical Pathology Education Committee

**2027 Open Positions: 1 Member/0 Junior Member**

### Charge

To provide continuing medical education for practicing pathologists in problems that could arise in all areas of clinical pathology.

This committee reports to the [Council on Education](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	2
Length of meetings	1 day
Typical meeting days	Saturday
Meeting locations	One meeting takes place in Chicago
Number of conference calls	Scheduled as needed
Hours/year of committee work required outside of meetings	20

### Activities of Committee

- Oversees the Clinical Pathology Improvement Program (CPIP).
  - This online course elevates the administrative, analytic, diagnostic, and interpretive skills of pathologists, as well as enhances the overall clinical pathology performance of laboratories. The program provides cases in practical clinical pathology, including hematology, coagulation, immunology, transfusion medicine, microbiology, chemistry, molecular genetic pathology, laboratory management, and information management. It fulfills American Board of Pathology's [Continuing Certification](#) requirements for Part II.

### Expertise or Experience

- Interest in educating pathologists.
- Ability to create outstanding educational materials.
- Expertise in an area of clinical laboratory medicine.

## Curriculum Committee

**2027 Open Positions: 0 Member/0 Junior Member**

### Charge

To set the curriculum for College of American Pathologists (CAP) [Learning](#) based on needs assessment and program evaluation data and, in collaboration with CAP councils and committees and external experts, develop programs that address the lifelong learning needs of pathologists, pathologists-in-training, and laboratory professionals.

This committee reports to the [Council on Education](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Saturday and Sunday
Meeting locations	One meeting takes place in Chicago
Number of conference calls	Scheduled as needed
Hours/year of committee work required outside of meetings	12
Additional travel or time commitments	<ul style="list-style-type: none"> <li>Attendance at CAP annual meeting</li> <li>Attendance as appropriate at other council/committee meetings for the chair</li> </ul>

### Activities of Committee

- Oversees the implementation and performance of the College's Learning programs including prioritizing development and delivery of new and existing education programs:
  - Collaborates with CAP councils and committees, as well as external experts who are proposing education activities to determine the overall goals for each program or component of the curriculum.
- Uses a structured decision process to identify potential learning activities aligned with the Council on Education's strategic goals (e.g., quality).
  - Identifies and agrees to the process for curriculum development.
- Evaluates the overall effectiveness of learning activities and work with staff to identify opportunities for improvement:

- Identifies criteria for making decisions to continue/discontinue existing programs (e.g., average participant overall value ratings exceed 4.4; number of participants justifies effort required to develop/deliver program).
- Identifies topics/content for individual learning activities founded on evidence-based medicine (for presentations or audioconferences, etc.).
- Decides the appropriate mix of delivery strategies (e.g., online, instructor led, Web conference) used within a program area.
- Selects speakers, authors, or content experts for individual education activities.
- Assigns maintenance of certification categories for learning activities based on course objectives and maintenance of certification category definitions.

### Expertise or Experience

- Interest in learning and education of pathologists, pathologists-in-training, and laboratory professionals.
- Interest in promoting excellence in learning for pathologists.
- Demonstrated technical knowledge in one or more of the following areas: anatomic pathology, clinical pathology, practice management, and informatics.
- Interest and demonstrated effectiveness as a pathologist educator (e.g., PROD, academic professor).
- Knowledge about and interest in maintenance of certification requirements, Accreditation Council on Continuing Medical Education and American Medical Association requirements, certification examinations, and competency assessment is desirable.

## Graduate Medical Education Committee

**2027 Open Positions: 0 Member/0 Junior Member**

### Charge

To assess preparation of residents and recent graduates for existing and evolving practice settings, identify opportunities for improvement in pathology training, and develop suggestions for interventions, interactions, or products to enhance the recruitment of medical students into pathology and the ability of future graduates to practice pathology.

This committee reports to the [Council on Education](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Friday and Saturday
Meeting locations	One meeting takes place in Chicago
Number of conference calls	1-2
Hours/year of committee work required outside of meetings	Members 10-20, Vice Chair 20-30, Chair 40-60
Additional travel or time commitments	Chair attends other council/committee meetings as appropriate

### Activities of Committee

- Identify the impact of trends in medical education on the ability to effectively recruit and train pathologists, including trends in undergraduate medical education, graduate medical education, and Continuing Certification.
- Recommend interventions, interactions, or products to the Council on Education that will enhance the ability to recruit medical students into pathology, and the ability of recent graduates to practice pathology.



## COLLEGE of AMERICAN PATHOLOGISTS

- Facilitate exchange of information, tools, and resources across pathology training programs.
- Monitor the job market for pathologists and identify opportunities to support entry to practice.
- Facilitate exchange of information with the Residents Forum and other CAP committees or project groups focused on issues that impact the pathologist pipeline, pathology training, and/or entry to practice.
- As appropriate, facilitate communication with other organizations that impact pathology training including but not limited to the Association of Pathology Chairs/Program Directors Section (APC/PRODS), the Accreditation Council for Graduate Medical Education/Residency Review Committee (ACGME/RRC), the American Board of Medical Specialties (ABMS), the American Board of Pathology (ABPath), the Association of Directors of Anatomic and Surgical Pathology (ADASP), the American Society for Clinical Pathology (ASCP), the Academy of Clinical Laboratory Physicians and Scientists (ACLPS), and the United States and Canadian Academy of Pathology (USCAP).

### Expertise or Experience

- Interest in learning and education of pathologists-in-training.
- Interest in promoting enhancement of the discipline of pathology.

## Publications Committee

### 2027 Open Positions: 1 Member/0 Junior Member

#### Charge

To recommend, coordinate, and monitor CAP publications; to oversee publication and serve as the editorial board of *CAP Today*, and to oversee the publishing aspects of the *Archives of Pathology & Laboratory Medicine*. The contents of the *Archives of Pathology & Laboratory Medicine* are the responsibility of the *Archives* editorial board.

This committee reports to the **Council on Education**.

#### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Saturday and Sunday
Meeting locations	One meeting takes place in Chicago
Number of conference calls	Up to 3
Hours/year of committee work required outside of meetings	Varies greatly by projects/assignments
Additional travel or time commitments	Chair attends all council meetings

#### Activities of Committee

- Provide editorial consultation and oversight of publications, i.e., books and benchtop reference guides.
- Evaluate proposals for new books and benchtop reference guides.
- Act as acquisitions editors for possible topics and authors for new books and benchtop reference guides.
- Serve as liaison/point-of-contact to authors and/or resource committees.
- Serve as the editorial board for *CAP Today*.
- Individual members may serve as department editors for *CAP Today* and/or write and create columns on monthly deadlines.
- Provide publication oversight of *Archives*.

#### Expertise or Experience

- Editorial and/or publishing experience.
- Previous service on a CAP scientific resource committee is preferred.

## Council on Government and Professional Affairs

**2027 Open Positions: 1 Member/0 Junior Member**

### Charge

To identify current and emerging issues in the legislative, regulatory, and private sector arenas that could impact the practice of pathology; to develop policies and strategies to positively influence these issues to benefit patients and pathologists; and to implement these policies and strategies by educating members, conducting advocacy programs, and maintaining liaison with health-related organizations.

Reports directly to the [Board of Governors](#).

## CAP Political Action Committee (PathPAC)

**2027 Open Positions: 2 Member/0 Junior Member**

### Charge

To play a crucial role in meeting the College of American Pathologists' (CAP's) legislative goals. By pooling the voluntary contributions of pathologists across the country, [PATHPAC](#) supports candidates for elected office who have demonstrated their responsiveness to the concerns of our profession. PathPAC helps ensure pathology's voice is heard on Capitol Hill—and beyond—regarding legislative issues critical to laboratory medicine.

This committee reports to the [Council on Government and Professional Affairs](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	2
Length of meetings	1 day
Typical meeting days	Saturday
Meeting locations	One meeting takes place in Washington, DC
Number of conference calls	4
Hours/year of committee work required outside of meetings	Member 5, Vice-Chair 5, Chair 5
Additional travel or time commitments	Minimal

### Activities of Committee

- Act as steward of the College's Political Action Committee.
- Determines the strategies for member solicitation, as well as the disbursements to federal candidates.

### Expertise or Experience

- Members should have a basic knowledge of the political process.

## Economic Affairs Committee

**2027 Open Positions: 1 Member/0 Junior Member**

### Charge

To assist pathologists as they exercise their medical expertise and judgment in the best interest of the patient by promoting and developing payment policies that allow the provision of high-quality pathology services; and to facilitate pathologists' understanding of the payment policies and requirements of the government and other payers.

This committee reports to the [Council on Government and Professional Affairs](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Saturday and Sunday
Meeting locations	2 meetings take place in Washington, DC
Number of conference calls	2-12
Hours/year of committee work required outside of meetings	Members 24-48+, Vice-Chair 24-48+, Chair and Workgroup Chairs 48-96+
Additional travel or time commitments	<ul style="list-style-type: none"> <li>The committee's four workgroup chairs and committee leadership constitute the Economic Affairs Committee's Executive Committee, for a one-hour weekly conference call.</li> <li>Vice chairs and advisors may also serve as CAP liaison to American Medical Association Current Procedural Terminology (CPT) and Relative Value Scale Update (RUV) Committee requiring travel 1 to 3 times per year as well as representing the CAP at meetings with agency officials as necessary.</li> </ul>

### Activities of Committee

- Maintains the *CPT Coding Tutorial*
  - This Web-based course consists of fifteen coding vignettes and corresponding questions on a quarterly basis. The vignettes consist of multiple-choice answers and identification of and the rationale for the correct answer.
- Provides CPT coding roundtables at the CAP annual meeting.
- Provides webinars for the membership when there are significant changes in pathology performance measures and/or in pay-for-performance and related programs.
- Advocates for fair reimbursement policies at the Medicare local level by reviewing and commenting on LCDs and policy changes before they are implemented.
- Reviews and prepares recommendations for suggested payment levels for new clinical laboratory test codes each year. The CAP recommendations are presented by an EAC member at Medicare's annual Clinical Laboratory Fee Schedule public meeting.
- Reviews and provides recommendations for public comments on each proposed and final [Medicare Physician Fee Schedule](#) published annually.
- Conducts physician RBRVS surveys and makes recommendations for work relative value units and practice expense inputs for new and existing physician fee schedule codes to the AMA RUC. The EAC also reviews recommendations for the refinement of existing pathology services.
- Develops, maintains, and manages the endorsement process of pathology-specific quality measures used by Medicare and other public and private payers in pay-for-reporting and value-based purchasing programs.
- Advocates for members on issues that arise under federal self-referral, anti-kickback, privacy and other applicable laws and regulations.

- Works to establish relationships in the private sector particularly with health plans to educate and achieve the most favorable treatment for pathologists on coverage and other policies and issues.
- Reviews proposed and implemented National Correct Coding Initiative (NCCI) edits and recommends advocacy efforts when appropriate. Recommendations include preparing response letters and coding proposals.
- Reviews recommendations for new or revised CPT codes and prepares and submits code change proposals when appropriate.
- Oversees CAP participation in the Pathology Coding Caucus (PCC). CAP Chairs and coordinates PCC recommendations to CPT.
- Reviews existing and potential new measures for the PQRS program and recommends potential changes.
  - Includes evaluating the evidence base for candidate measures and any changes in the evidence base for existing measures as well as coding for measures and supporting the measure's endorsement before the National Quality Forum (NQF).
- Reviews existing and proposed regulatory schemes to judge the value of physician services for their appropriateness for pathology.

### Expertise or Experience

- Interest or knowledge in pathology and laboratory CPT coding and payment systems; pathology-specific pathology metrics.

## Federal and State Affairs Committee

**2027 Open Positions: 0 Member/1 Junior Member**

### Charge

To identify federal and state legislative and state regulatory activities that impact pathology, including advocacy strategies that advance the public policy interests of pathologists; and to improve the effectiveness of the CAP's federal and state advocacy efforts, including implementation of advocacy training programs and recruitment of pathologists for grassroots efforts and PathNET.

This committee reports to the [Council on Government and Professional Affairs](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Saturday and Sunday
Meeting locations	Usually less than 50 miles from an airport. 1 meeting takes place in Washington, DC.
Number of conference calls	Scheduled as needed
Hours/year of committee work required outside of meetings	Member 30+, Vice-Chair 45+, Chair and Workgroup Chairs 65+
Additional travel or time commitments	Attendance at the CAP Annual Meeting

### Activities of Committee

- Reviews and makes recommendations to the CGPA concerning federal legislative and state legislative and regulatory issues that impact pathology.
- Develops advocacy strategies to promote grassroots influence through [PATHNET](#) and other political programs.

- Manages relationships with [State Pathology Societies](#) to bolster advocacy efforts at the federal and state levels.
- Makes public policy recommendations to the CGPA.

### Expertise or Experience

- Interest in and experience with public policy and political advocacy.

## Value-Based Programs and Healthcare Policy Committee

### New committee in 2021

**2027 Open Positions: 1 Member/1 Junior Member**

### Charge

Enable pathologists to be successful in the evolving regulatory and performance measurement environment by developing and promoting policies that address performance measurement, emerging technologies, patient-centric healthcare, and care coordination models. The committee will evaluate and make recommendations to the Council on Government and Professional affairs regarding public health issues and federal policies or regulations that impact the practice of pathology and laboratory medicine. The committee will provide oversight and guidance for the CAP's qualified clinical data registry for pathologists. The committee will also help to educate pathologists on federal government regulations, quality and performance measurement, and valued-based payment programs.

This committee reports to the [Council on Government and Professional Affairs](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1-2 days
Typical meeting days	Thursday/Friday or Saturday/Sunday
Meeting locations	Washington, DC and/or other location
Number of conference calls	12 per year; 1 to 1.5 hours each
Hours/year of committee work required outside of meetings	Chair: 30+ hours per year; Vice Chair and other members: 10-20 hours per year
Additional travel or time commitments	Chair participates on CGPA

### Activities of Committee

- Support pathologists in changing value-based payment models by advocating for appropriate reimbursement for pathologists and clinical laboratories.
- Advise the CAP regarding Pathologists Quality Registry oversight, quality payment programs/value-based program measure development, and advocacy supporting pathologists and registry users.
- Identify and develop future clinical quality measures and assist in improving clinical data capture via collaboration with other CAP Committees, including Economic Affairs, Quality Practices, Center Guidelines, and others
- Guide the CAP's policy and advocacy activities related to oversight of laboratories, including governmental agencies such as the Center for Medicare and Medicaid Services (CMS), Centers for Disease Control and Prevention (CDC), and Food and Drug Administration (FDA)
- Analyze and inform the CAP on how changes in science and technology impact the practice of pathology, such as health information technology (HIT), precision medicine, public health, etc.
- Interface with appropriate professional organizations and policymakers to advance the CAP's engagement in policy and on advocacy activities related to the scope of the committee's work.

### Expertise or Experience

- Interest or experience in reimbursement for pathologists' work, value-based payment, and/or clinical data registries
- Interest in demonstrating pathologists' quality and value to the healthcare system using clinical measures and registry data and advocating for pathologists to CMS and other governmental agencies.
- Understanding of oversight of laboratories through the Clinical Laboratory Improvement Amendments (CLIA)
- Knowledge of or involvement with scientific research and application of technological advancements to the laboratory.

## Council on Informatics and Pathology Innovation

### New council in 2022

2027 Open Positions: 0 Member/1 Junior Member

#### Charge

To identify and recommend strategic direction on current and emerging medical information science, data science, and computational technologies that could impact the practice of pathology; provide informatics domain information and expertise to the CAP in furtherance of its programs and mission; and support appropriate engagement with external stakeholders.

Reports directly to the [Board of Governors](#).

#### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 days
Typical meeting days	Friday/Saturday
Meeting locations	1 in Chicago or DC; 2 in other locations
Number of conference calls	Up to 12 per year; 1 hour each as needed
Hours/year of committee work required outside of meetings	Chair 100+ hours; Vice Chair: 50+ hours; Members: 30-40 hours
Additional travel or time commitments	Chair/Vice Chair attendance at council/committee meetings as appropriate

#### Activities of Council

- Serve as the CAP coordinating entity for cross-council and committee informatics, HIT standards, data and system interoperability, and related innovation activities.
  - Create and maintain CAP recommendations for the use of computational tools, data management techniques, and system interoperability in the practice of pathology.
  - Advise other councils and committees on informatics and interoperability-related activities.
  - Enhance and promote development of applicable data and process standards.
  - Support adjudicating issues that affect more than one committee and/or council
- Create the vision for unified council growth and development (2-5 years plans)
  - Assist in clarifying and coordinating committee activities and scope and aligning them to CAP and pathology domain needs.
  - Assess need for committee continuation and for new committees (sunsetting and creating committees.)
- Foster and maintain coordinated activities, communications, and messaging, both internal and external to the CAP.
  - Explore the CAP's role in the management of change in laboratory practice as part of Pathology Innovation
- Collaborate with Council on Education (COE) to educate pathologists in the acquisition of informatics-related skills to improve their daily practice.
- Collaborate with appropriate CAP councils and committees to support goals for informatics-related regulatory development in discussions with government (e.g., ONC, FDA, CDC, NCI, etc.), public health, industry, and other stakeholders.
- Work closely and share expertise with New Product Development (NPD), Information Services (IS), Sales & Marketing, Laboratory Improvement Program (LIP), Advocacy, and others to advance the CAP's strategic goals.



- Collaborate with the Information Technology Leadership Committee (ITLC) to coordinate internal products advanced by ITLC are aligned with external terminology and industry technical standards.
- Support existing and new CAP policies, products, and services that advance interoperability of pathology data and systems.
- Support committee collaboration and engagement with industry
- Support committee relationships and discussions with medical professional, standards development (SDOs), and other non-government organizations

### Expertise or Experience Requested

- Subject matter expertise and/or experience in one or more of the following: medical/pathology informatics, computer-based decision support, data science and machine learning, bioinformatics, computer science, HIT standards, laboratory workflow, and interoperability.
- Exposure to or experience in the development, configuration, and/or management of relevant software applications within pathology practice
- Knowledge of regulatory requirements around HIT standards, interoperability, and/or laboratory requirements such as CLIA
- Knowledge of standards development organizations such as HL7, Integrating the Healthcare Enterprise (IHE), SNOMED, LOINC, DICOM
- Working knowledge of the CAP strategic direction:
  - Previous experience on other CAP committees. (New in Practice and Jr Members also encouraged to apply)
  - Familiarity and/or experience with any of the Council's committee subject matter areas
  - Understanding of the CAP enterprise strategy, CAP business and functional strategies

## Artificial Intelligence (AI) Committee

**2027 Open Positions: 4 Member/0 Junior Member**

### Charge

The Artificial Intelligence (AI) Committee will serve as a focal point for Artificial Intelligence and Machine Learning (AI and ML) related inquiries and activities for the CAP from internal and external sources and to serve as a coordinating and triaging body for internal AI and ML cross-council priorities.

This council reports to the [Council on Informatics and Pathology Innovation](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	4
Length of meetings	Full day (1.5 days)
Number of conference calls	TBD
Number of virtual meetings	TBD
Hours/year of committee work required outside of meetings	Chair and Vice Chair: 80-85 hours per year; Members: 45-55 hours per year

### Activities of Committee

- Creation and maintenance of an AI strategy
- Serve as the coordinating entity for council and committee AI and ML activities
- Serve as a consultant to councils and committees in relation to AI-related projects and programs

- Provide subject matter expertise to councils and committees in the creation of laboratory standards and related products for AI
- Collaborate with Advocacy, the Council on Government and Professional Affairs (CGPA) and other appropriate councils and committees to ensure coordination of discussions with regulatory agencies (such as the FDA)
- Collaborate with industry to foster value-add partnerships and validate AI systems and use cases
- Work with staff organization and appropriate councils/committees, including CGPA as appropriate, to coordinate discussions with non-government organizations (e.g., ACR, Digital Pathology Association, Alliance for Digital Pathology, specialty professional organizations)

### Expertise or Experience

- Familiarity and practical experience with Artificial Intelligence and Machine Learning
- Familiarity with the needs of councils and/or committees developing AI and ML programs and services
- Experience in Informatics and Data Science concepts
- Exposure to emerging AI and ML trends and concepts; relevant applications within the practice of pathology are a plus
- Understanding of the CAP enterprise strategy, CAP business and functional strategies, OPEN goals, and performance objectives

## Cancer Committee

**2027 Open Positions: 2 Member/1 Junior Member**

### Charge

To advance the role of pathologists as leaders in oncology worldwide and to serve as a resource in cancer-related patient care, education, and research.

This committee reports to the **Council on Informatics and Pathology Innovation**. Find additional resources and information in the [Cancer Topic Center](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Friday and Saturday
Meeting locations	Meetings are typically held at a location less than 50 miles from an airport. One meeting per year is held in Chicago.
Number of conference calls	None regularly planned but are scheduled as needed.
Hours/year of committee work required outside of meetings	Members 20-30, Vice-Chair 30-40, Chair 75+
Additional travel or time commitments	Chair attends the Council on Informatics and Pathology Innovation meetings.

### Activities of Committee

- Provide scientific expertise to CAP regarding the practice of surgical pathology and the reporting of cancer specimens.
- Create new and review existing reporting checklists case summaries and the supporting protocol material for reporting on cancer specimens from various anatomic sites.



- Monitor new and emerging issues/practices/technologies in surgical and anatomical pathology that may impact CAP members.
- Support other CAP committees and programs in anatomic pathology as suitable.
- Contribute to CAP publications (e.g., chapters in the Quality Management in Anatomic Pathology manual, *CAP TODAY* articles, *Archives of Pathology & Laboratory Medicine* articles).
- Review and recommend changes to the [CAP Laboratory Accreditation Program checklists](#).
- Participate in educational programs at annual CAP and other pathology organization's meetings.

#### Expertise or Experience

- Candidates should possess a strong interest in promoting the practice of surgical pathology focusing on improving the reporting of cancer specimens.

## Digital and Computational Pathology Committee

**2027 Open Positions: 3 Member/0 Junior Member**

#### Charge

To advance the adoption of digital pathology within the CAP and to serve as a respected resource for information and education for pathologists, patients and the public on the practice and science of digital pathology.

This committee reports to the [Council on Informatics and Pathology Innovation](#). Find additional resources and information in the [Digital Pathology Topic Center](#) or [In Vivo Microscopy Topic Center](#).

#### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 day
Typical meeting days	Saturday
Meeting locations	Less than 50 miles from an airport
Number of conference calls	None regularly planned but are scheduled as needed.
Hours/year of committee work required outside of meetings	Members 20-30, Vice Chair 30-40, Chair 75+
Additional travel or time commitments	Chair attends the Council on Informatics and Pathology Innovation meetings

#### Activities of Committee

- Provide scientific expertise to the CAP regarding the use of digital tools for the practice of pathology.
- Monitor new and emerging issues/practices/technologies in digital pathology that may affect CAP members.
- Provide input to the CAP regarding legislative and economic issues related to the practice of pathology with digital tools.
- Develop and support the CAP publication [Digital Pathology Resource Guide](#) and [In Vivo Microscopy Resource Guide](#).
- Review and recommend changes to the [CAP Laboratory Improvement Program Checklists](#).
- Participate in educational programs at annual CAP meetings.
- Promote the adoption of IVM technologies by pathologists.
- Facilitate pathologists' understanding of the potential role and opportunities for pathologists in IVM and ex vivo applications of IVM by promoting awareness and creating educational resources.
- Develop educational opportunities on IVM and EVM.

- Provide input on IVM, upon request, to CAP Advocacy and Council on Government and Professional Affairs.

### Expertise or Experience

- Candidates should possess an interest in promoting the use of digital tools in practice of pathology and pathology education.

## Informatics Committee

**2027 Open Positions: 1 Member/0 Junior Member**

### Charge

Monitor, develop, and promote best practices in health IT and information science as applied to pathology practice, including communication and terminology standards, data models, design and application of laboratory information systems and related software, and regulation of pathology data and software; educate pathologists in principles and best practices for the stewardship of diagnostic data and its integration into clinical practice; and through the Council on Informatics and Pathology Innovation provide an expert resource to the CAP to support development of informatics-related policy, position statements, guidelines, and products.

This committee reports to the [Council on Informatics and Pathology Innovation](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 consecutive days
Typical meeting days	Friday and Saturday
Meeting locations	One meeting in Chicago or DC; two meetings in other locations
Number of conference calls	Up to six per year as needed; one-hour each
Hours/year of committee work required outside of meetings	Chair: 60+ hours/year and attendance at CIPI meetings and calls; Vice Chair 40+ hours/year; Other members: 24-36 hours/year and additional if presenting at conferences or attending meetings as a liaison.

### Activities of Committee

- Participate in the activities of standards development organizations important in pathology data management, including HL7, IHE, SNOMED International, and LOINC; support liaisons to these organizations who participate in and lead working groups that develop and modify data standards consistent with CAP goals in patient safety, optimization of care, and pathology practice.
- Monitor and when appropriate contribute to the activities of national consortia that form to solve problems in health IT and may include representatives from professional organizations, industry, and government; may provide representatives to support these efforts.
- Develop courses and other formal educational opportunities, online content, white papers, and peer-reviewed journal articles to meet the educational needs of pathologists, support the use of informatics standards in pathology practice, and positively influence the development of pathology informatics.
- Through the CIPI, act as an advocate and advisor to the CAP in the area of health IT; provide analysis, technical expertise, and design/implementation recommendations to CAP projects and commercial activities.
- Support the CIPI with analysis and recommendations on regulatory developments in health IT, including development and critique of written responses to government agencies' requests.
- Survey the CAP membership to understand the use and impact of health IT in the practice of pathology.

- Develop and maintain the CAP Clinical Informatics Resource Guide as a reference for practicing pathologists and trainees.

### Expertise or Experience

- Training and experience in anatomic pathology, clinical pathology, molecular diagnostics, and/or laboratory management and related domains.
- Subject matter expertise and/or experience (or, for junior members, strong interest) in one or more of the following: medical/pathology informatics, computer-based decision support, data science and machine learning, bioinformatics, computer science, health IT standards, and interoperability.
- Exposure to or experience in the development, configuration, and/or management of relevant software applications within pathology practice.
- Knowledge of regulatory requirements around health IT standards, interoperability, and/or laboratory requirements such as CLIA.

## Pathology Electronic Reporting (PERT) Committee

**2027 Open Positions: 0 Member/1 Junior Member**

### Charge

The Pathology Electronic Reporting (PERT) Committee oversees, develops, and maintains the CAP electronic Cancer Protocols (eCP). The eCP is the electronic version of the CAP Cancer Protocols that are published by the CAP Cancer Committee.

In addition, PERT provides leadership in standardized, structured reporting of anatomic pathology data, including how these are captured, reported, discretized, transmitted, received, retrieved, aggregated, stored, and made interoperable with other clinical data relevant to patient care and public health. In this role, PERT works as a member of the Council on Informatics and Pathology Innovation (CIPI) to recommend standards to promote interoperability in anatomic pathology reporting.

This committee reports to the [Council on Informatics and Pathology Innovation](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	Meetings last 2 to 2.5 days
Typical meeting days	Sunday through Tuesday
Meeting locations	Meetings are located less than 25 miles from an airport
Number of conference calls	Bi-Weekly
Hours/year of committee work required outside of meetings	Members 16+, Chair 40+
Additional travel or time commitments	Committee member attendance at the CAP annual meeting is encouraged

### Activities of Committee

- Reports to the Council on Informatics and Pathology Innovation (CIPI).
- Aligns development of all CAP Cancer Protocols derived products as closely as possible. Coordinates issues regarding the eCP and CAP Cancer Protocols with the CAP Cancer Committee and via joint task forces to create and update protocol and associated metadata and formatting.
- Acts as external quality reviewers for the eCP releases (i.e. reviewing HTML protocol format, metadata, and overall modeling of report order in the protocols) to reduce the risk of error that may lead to adverse outcomes.

- Provides oversight for the Vendor Implementation Collaboration (VIC) program, which provides a structured process designed to improve vendor implementation of the CAP eCP's. Committee member oversight and involvement includes participation in vendor engagement and vendor AP-LIS validation / verification activities which are designed to improve product usability, functionality, and increased physician (member) satisfaction.
- Translates CAP electronic Cancer Protocols (eCP) content into an implementable informatics framework, e.g., report order and text. Supports efforts to create query tools to strengthen validation processes such as release quality control and quality assurance.
- Acts as advisory board for issues of user implementation.
- Facilitates communication among the pathologist end-user, vendors, public health, staff, and the CAP Cancer Committee. Educate and elicit feedback from the House of Delegates (HOD), other compliant eCP user organizations (e.g., Ontario Health), and other key stakeholders.
- Prepares manuscripts and submit publications concerning product releases, implementation and use, and standardized structured data capture, reporting, and exchange.
- Supports other CAP ventures into synoptic reporting. Works with other CAP committees (e.g. Informatics, Cytopathology, Autopsy, Surgical Path, etc.) and external organizations (e.g. AAPA, ACR, ACOS, ONC, FDA, CDC, ICCR) to enhance interoperability and structured data.

#### **Expertise or Experience**

- Open-mindedness.
- Demonstrated leadership.
- Knowledge and expertise in anatomic pathology, cancer reporting and/or clinical informatics.
- Interest in the advancement of pathology through structured data reporting.
- Pathologist members should be AP boarded.

## Council on Membership and Professional Development

**2027 Open Positions: 0 Member/0 Junior Member**

### Charge

To foster member engagement within the College of American Pathologists and to serve our patients by promoting community, professional development, and ethical conduct.

This committee reports to the [Board of Governors](#).

## Digital Content Committee

**2027 Open Positions: 2 Member/1 Junior Member**

### Charge

Curates, creates, and amplifies digital content to promote the College of American Pathologists (CAP) brand, reinforce member loyalty, and drive engagement. Through social media and other emerging digital channels, the committee's charge is to assist with producing unique and relevant content to help increase exposure to pathology and pathologists.

This committee reports to the [Council on Membership and Professional Development](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	1
Length of meetings	1 day
Typical meeting days	Friday or Saturday
Meeting locations	Varies and may meet in conjunction with the Council on Membership and Professional Development (CMPD) cluster meeting
Number of virtual meetings	4-6 per year; 1.5-2 hours each 3-4 ad hoc project team meetings per year; 1 hour each
Hours/year of committee work required outside of meetings	Members 15-20, Vice Chair 20-30, Chair 60-65
Additional travel or time commitments	Committee member attendance at CAP events (i.e., Spring House of Delegates/Residents Forum (HOD/RF), Pathologist Leadership Summit, and Annual meetings) is strongly encouraged

### Activities of Committee

- Help to amplify, and shine a light on, existing CAP member content that is possibly being under-utilized or not easily found.
- Utilize social media and other digital channels including MyCAP app to provide a voice to the plethora of content that the CAP and its committees produce.
- Occasionally author, edit, review, or contribute to original content ranging from short social media posts to long-form peer reviewed articles.
- Collaborate with other CAP committees and external subject matter experts to provide additional opportunities for timely and relevant member content.
- Serve on workgroups and/or project teams outside of regular quarterly meetings.
- Provide input into, and support for, CAP events social media plans.
- Provide resources and guidance to CAP members on social media and digital channels.
- Review and leverage member and customer social media study data to support ongoing tactics.

### Expertise or Experience

- Active user of and/or interest in social media
- Interest in promoting use and adoption of social media in the practice of pathology and laboratory medicine
- Editorial and/or publishing experience

## Ethics and Professionalism Committee

### New Committee in 2023

**2027 Open Positions: 2 Member/0 Junior Member**

### Charge

- Guide and advise the Board of Governors, Councils, Committees, and CAP members on ethics and professionalism.
- Educate and promote discussion on ethical and professional issues across all aspects of anatomic and clinical pathology.
- Clarify the value and responsibility associated with CAP fellowship (FCAP).

This committee reports to the **Council on Membership and Professional Development**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	None
Number of Virtual meetings	8-10 per year; 1 - 1.5 hours each
Hours/year of committee work required outside of meetings	Members 15+, Vice Chair 25+, Chair 25+
Additional travel or time commitments	None

### Activities of Committee

- Inform and Advise on Timely Topics in Ethics and Professionalism
- Ensure Adequate Ethics and Professionalism Education for CAP members:
- FCAP Professionalism Campaign:
- Periodic Review of Principles of Ethics and Professionalism:
- Other activities as needed

### Expertise or Experience

- Interest in promoting pathology as leaders in Ethics and Professionalism.
- Experience in addressing ethics and professionalism issues.

## Member Engagement Committee

**2027 Open Positions: 0 Member/1 Junior Member**

### Charge

The Member Engagement Committee is to oversee and enhance the member experience by:

- Evaluating and managing benefits to address member needs.
- Creating professional development resources for pathologists.
- Identifying and fostering member engagement opportunities to promote community.
- Recognizing members and staff for their significant contributions to advancing the specialty.

This committee reports to the **Council on Membership and Professional Development**.

## Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Saturday and Sunday
Meeting locations	The meeting is usually less than 30 miles from an airport. At least one meeting each year takes place in Chicago.
Number of conference calls	Scheduled as needed
Hours/year of committee work required outside of meetings	Members 24-40, Vice Chair 50-60, Chair 60-80
Additional travel or time commitments	<ul style="list-style-type: none"> <li>• Member: Five hours when involved in special projects</li> <li>• Chair: Three council meeting and one council telephone conference per year</li> </ul>

## Activities of Committee

The Member Engagement Committee:

- Oversees the [CAP's Meritorious Awards](#) program that acknowledges outstanding contributions by CAP members to pathology, pathologists, laboratory medicine, patient care, public service, and the CAP.
  - Develops a meaningful and engaging program to be experienced in-person or virtually.
  - Conducts a periodic review of the Meritorious Awards program and nomination process.
- Develops the First Timer's session at the CAP annual meeting to help orient attendees to the annual meeting experience and provide good to know information.
- Contributes to member recruitment and retention efforts by developing engagement strategies, providing content for campaigns and other CAP channels, and conducting peer-to-peer outreach.
- Helps inform and shape a member engagement strategy and contributes ways to be involved/participate in CAP programs and services.

## Expertise or Experience

- The Member Engagement Committee is committed to diversity, equity, and inclusion and encourages members from all backgrounds, practice sizes, and settings to apply.
- A willingness to discuss challenges and issues early-career pathologists face.
- An openness to promote the benefits and value of CAP membership and create awareness about the practice of pathology for medical students.
- A desire to help pathologists during different phases of their careers.

## New in Practice Committee

**2027 Open Positions: 1 Member/1 Junior Member**

### Charge

To identify, understand and address the needs, issues, wants and challenges of newly practicing pathologists in practice for one-to-ten years. To develop benefits and services to facilitate the advancement of the specialty and secure pathologists' role as the center of the patient health care team. To support pathologists in the first years of practice in recognizing and claiming their leadership role in driving the advancement of the specialty. To assist the College of American Pathologists in the recruitment, retention and engagement of the organization and the profession.

This committee reports to the **Council on Membership and Professional Development**.

## Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Saturday and Sunday
Meeting locations	One meeting takes place in Chicago
Number of conference calls	Monthly as needed
Hours/year of committee work required outside of meetings	Varies greatly by projects/assignments
Additional travel or time commitments	Chair attends all Council meetings

## Activities of Committee

- Develops New in Practice Career Navigation Series
- Develops webinars and resources
- Reaches out to new in practice colleagues via member-to-member emails and telephone calls
- Develops New in Practice Life Preserver

## Expertise or Experience

- Prefer that members are new in practice (0-5 years in practice).
- Prefer to have members from a variety of practice sizes and settings (e.g., academia, private-hospital employee, or practice group; small, medium, or large size settings; pathologists working in an accountable care organization; pathologists in fellowships).
- Willingness to discuss and share challenges and issues new in practice pathologists face.
- Desire to help new in practice pathologists during this crucial time in their career.

## Practice Management Committee

**2027 Open Positions: 1 Member/0 Junior Member**

### Charge

- To identify, understand, and address the challenges of pathologists and their practices.
- To provide strategies, resources, and education to assist pathologists in developing, improving, and managing successful practices in the current and evolving environment.
- To engage member practices providing a pathway to connect them with the CAP's practice management resources.

This committee reports to the **Council on Membership and Professional Development**.

## Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Saturday and Sunday
Meeting locations	One meeting takes place in Chicago

Number of conference calls	Monthly as needed
Hours/year of committee work required outside of meetings	Varies greatly by projects/assignments
Additional travel or time commitments	Chair attends all council meetings

### Activities of Committee

- Develop, review, and update practice management tools to meet the day-to-day and practical operational needs of CAP member practices.
- Based on market trends, anticipate opportunities, and challenges for member practices and identify or develop the tools and resources wanted/needed by CAP member practices.
- Act as a resource for the development of CAP practice management education.
- Assist staff in developing answers to member practice management questions.

### Expertise or Experience

- Knowledge of, interest in, and experience with practice management.

## Professional and Community Engagement Committee

### 2027 Open Positions: 1 Member/1 Junior Member

### Charge

- To enhance the brand of pathology and pathologists through professional development programs, services, and tools that support CAP members in demonstrating their value.
- To support connection building and effective knowledge exchange between CAP members, their patients, clinical partners, and others.

Reports to the **Council on Membership and Professional Development**.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Saturday and Sunday morning
Meeting locations	The meeting is usually less than 30 miles from an airport. At least one meeting each year takes place in Chicago.
Number of conference calls	Monthly
Hours/year of committee work required outside of meetings	Members 24-40, Vice Chair 50-60, Chair 60-80
Additional travel or time commitments	<ul style="list-style-type: none"> <li>• Chair: 3 council meetings and 6-9 council conference calls</li> <li>• Members: 5 hours when involved in special projects</li> <li>• New Members: Complete the <a href="#">CAP Engaged Leadership Academy</a> event</li> </ul>

### Activities of Committee

The PCEC works to educate both colleagues and patients of the importance of pathology and pathologists, through professional development programs, and the development of tools and services. Below are just a few examples of the committee's work.

- **Engaged Leadership Academy**

This two-day course, overseen by the PCEC, is designed to better prepare CAP members to communicate the value of pathology and their role as a pathologist to the community and to colleagues.

- **Patient Education**

The PCEC assists with campaigns and news articles on how to educate both colleagues and patients of the pathologist's role in their care team. Highlights include:

- [How to Read Your Pathology Report](#)
- [Role of the Pathologist](#)
- [Blood Basics for Patients](#)
- [YourPathologist.org](#)

### Expertise or Experience

- Willingness to speak in public and with media would be useful.
- Desire to enhance the public image of pathologists and the profession.
- Interest in public perception of health care issues and in communicating to public and other audiences regarding pathologist's vital role in quality patient care.
- Willingness to network with other pathologists and clinicians to demonstrate the value pathologists bring to health care.

## Council on Scientific Affairs

**2027 Open Positions: 1 Member/0 Junior Member**

### Charge

To serve as the scientific resource of the College of American Pathologists for its members, clients, committees, and councils; and to provide programs to assure delivery of scientifically sound and reliable pathology and diagnostic services to patients and the community.

This committee reports directly to the [\*\*Board of Governors\*\*](#).

## Center Guideline Committee

**2027 Open Positions: 1 Member/0 Junior Member**

### Charge

To identify and oversee the development and implementation of Center evidence-based guidelines (EBG) and consensus statements (CS) relevant to the practice of pathology to optimize effective patient care.

### Goal

To oversee activities of the [Pathology and Laboratory Quality Center](#) (the Center). The Center develops EBGs and CSs related to the practice of pathology and laboratory medicine. Through them, the CAP continually improves the quality of diagnostic medicine and patient outcomes.

This committee reports to the [\*\*Council on Scientific Affairs\*\*](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 or 1 day
Typical meeting days	Saturday and/or Sunday

Meeting locations	One meeting per year takes place in Chicago
Number of conference calls	4
Hours/year of committee work required outside of meetings	Members 36+, Chair 60+
Additional travel or time commitments	Members may be assigned as a Center point person for each of the Center's projects

### Work Groups (or Expert Panels) of the Committee

- Each [Center Guideline](#) is developed by a team of experts, stakeholders, and guideline topic experts and stakeholders. These individuals are invited to join Center Work Groups to research and review the evidence and write the guideline recommendations.

### Activities of Committee

- Solicits, evaluates, and recommends guideline topics.
- Recommends experts to sit on guideline expert panels.
- Reviews draft recommendations.
- Promotes dissemination of guidelines.

### Expertise or Experience

- Committee members should possess interest or experience in guidelines and consensus statement development.

## Anatomic Pathology Cluster

### Autopsy Committee

**2027 Open Positions: 1 Member/1 Junior Member**

#### Charge

To help define and monitor the state of the art of autopsy pathology; to improve the performance and reporting of the autopsy; to promote utilization of the autopsy for quality improvement, research, education and public health; to contribute to the continuing education of CAP members and the larger medical community through the creation of surveys, publications, and educational seminars; to provide consultative services to all areas of the College as needed for activities, regulations, and legislation related to the autopsy.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Autopsy Topic Center](#).

#### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Friday and Saturday
Meeting locations	Meeting is usually less than 50 miles from an airport.
Number of conference calls	Varies, depending on member and specific assignments
Hours/year of committee work required outside of meetings	Members 50+, Editor 70+, Chair 85+
Additional travel or time commitments	Attendance at the Council on Scientific Affairs leadership meetings for the chair

### Activities of Committee

- Support the [Autopsy Pathology Program \(AUP\)](#), which offers pathologists the opportunity to obtain 12.5 hours of continuing medical education (CME) per year while developing and maintaining proficiency in autopsy pathology. Each committee member submits an average of 1.0 - 1.5 AUP cases per year.
- Review the autopsy section of the laboratory accreditation program's Anatomic Pathology Checklist and assist with [laboratory accreditation program](#) inquiries.
- May write or edit content for [CAP publications](#).
- May provide [CAP annual meeting](#) seminars.
- Serve as a resource for CAP members, pathologists, and the public regarding autopsy principles and practice.
- May work with [Council on Scientific Affairs](#), [Forensic Pathology](#), [Neuropathology](#), as well as other committees on CAP initiatives that intersect with autopsy pathology.
- May work with the [House of Delegates](#) and the [Residents Forum](#) on autopsy training, education, and policy issues.

### Expertise or Experience

- Attendance at in-person meetings is preferred.
- Board certified anatomic pathologist.
- Interest in advancing and promoting autopsy pathology.
- Knowledge of specific organ systems(s) (desirable).

## CAP/NSH Histotechnology Committee

**2027 Open Positions: 4 Member/0 Junior Member**

### Charge

To promote quality assurance in histology laboratories; to provide technical information for the improvement of laboratory processes; and to provide relevant educational programs in the field of histotechnology through surveys, critiques, and publications.

This committee reports to the [Council on Scientific Affairs](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	4
Length of meetings	2 days
Typical meeting days	Friday afternoons, Saturday, and Sunday
Meeting locations	Screening sessions are in the Chicagoland area. Business meetings are held approximately four weeks after the screening sessions in locations throughout the United States.
Number of conference calls	3
Hours/year of committee work required outside of meetings	Members 75-100, Vice Chair 75-100, Chair 75+
Additional travel or time commitments	Attendance at Council on Scientific Affairs Leadership meeting for chair

### Activities of Committee

- Provide scientific expertise to CAP regarding the practice of histotechnology.

- Monitor new and emerging issues/practices/technologies in histotechnology that may impact CAP members.
- Provide input to CAP regarding legislative and economic issues related to the practice of anatomic pathology.
- Contribute to continuing education of members by writing case discussions and reviewing slides for an Atlas project and the evaluator guideline presentation before each screening session.
- Grade participant slide submissions for the HistoQIP programs.

### Expertise or Experience

- Attendance at in-person meetings is required for grading meetings.
- Candidates should possess an interest in promoting the practice of anatomic pathology focusing on the science and application of histotechnology.

## Cytopathology Committee

**2027 Open Positions: 4 Member/1 Junior Member**

### Charge

Be the resource for those who practice cytopathology by providing educational programs for interlaboratory comparison of nongynecological and gynecological cytopathology; field-validated, federally approved proficiency testing in gynecologic cytology; federally approved proficiency testing for analytes tested on cytology specimens; a framework for quality assurance and performance improvement; educational opportunities for cytopathology practice, and information on technical advances in cytopathology.

This committee reports to the [Council on Scientific Affairs](#). Visit the [Cytopathology Topic Center](#) to view PAP/NGC submission forms and journal archives.

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	Expectation is to attend 3 of 4 meetings in person and a 5th meeting is optional
Length of meetings	3.5 days
Typical meeting days	Thursday through noon Sunday
Typical meeting calendar	Third week of January, April, July, October, and December (optional)
Meeting locations	This meeting is usually less than 50 miles from an airport. 2 meetings per year take place in Chicago.
Hours/year of committee work required outside of meetings	Members 60+, Vice Chair 80+, Chair 100+
Additional travel or time commitments	<ul style="list-style-type: none"> <li>• Chair - attendance at the Council on Scientific Affairs Leadership meetings</li> <li>• Attendance at CAP annual meeting is encouraged</li> </ul>

### Activities of Committee

- Act as subject matter experts to the College of American Pathologist regarding issues and practice of cytopathology
- Monitor new and emerging issues/practices/technologies in cytopathology practice that may impact CAP members
- Collaborate with appropriate professional organizations (eg, organizations which current and/or former committee members are officers and hold leadership positions, the Cytopathology Education and Technology Consortium (CETC), and/or the American Society of Cytopathology)

- Contribute to continuing education of members and support the CAP programs:
  - Contribute slides (including clinical history and biopsy results) for the PAP programs
  - Contribute slides (including clinical history, references, and images) for the NGC programs
  - Prepare new cases and discussions for the cytopathology online programs (NGC, FNA, and TICP)
  - Review evaluations and responses to the glass slide and online programs
  - Contribute to CAP publications (Cytopathology In Focus feature in [CAP TODAY](#) and [ARCHIVES OF PATHOLOGY AND LABORATORY MEDICINE](#) manuscripts)
  - Participate in educational programs at annual CAP meetings
  - Review and make recommendations regarding CAP cytopathology checklists and provide other expertise as needed

### **Expertise or Experience**

- Expertise in case/slide dentations (including clinical history and biopsy results) for the CAP's cytology programs is required.
- Attendance at in-person meetings is required.
- Board certification in cytopathology preferred but not required.
- Interest in promoting excellence in cytopathology practice.
- Ability to communicate with non-subspecialists about cytopathology. Representation from various types of pathology practices (academic, community, government, etc.)

## **Dermatopathology Committee**

### **New Committee in 2021**

**2027 Open Positions: 1 Member/1 Junior Member**

#### **Charge**

To help maintain education for board-certified Dermatopathologists, Surgical Pathologists, and trainees. Provide resources in the field of Dermatopathology and help pathologists continually improve their performance, and by serving as a resource to the Council on Scientific Affairs

This committee reports to the [Council on Scientific Affairs](#).

#### **Commitment**

<b>Time Commitment Requirements</b>	
Number of face-to-face meetings	1
Length of meetings	1 day
Typical meeting days	Saturday
Meeting locations	This meeting is usually less than 50 miles from an airport
Number of conference calls	1-day virtual meeting, other conference calls as needed, depending on member and specific assignments
Hours/year of committee work required outside of meetings	Chair – 85+/year Vice Chair and other members – 50-70 hours/year
Additional travel or time commitments	<ul style="list-style-type: none"> <li>• Chair - attendance at the Council on Scientific Affairs Leadership meetings</li> </ul>

### Activities of Committee

- Develop the Dermatopathology education program (DPATH), which offers pathologists the opportunity to obtain 15 hours of continuing medical education (CME) per year. Each committee member submits 2.0 DPATH cases per year.
- Review the Intraoperative consultation (Mohs), reporting, and immunofluorescence sections of the laboratory accreditation program's Anatomic Pathology Checklist items and assist with laboratory accreditation program inquiries.
- Monitor new and emerging issues/practices that may impact CAP members in the field of dermatopathology.
- Serve as a resource to CAP councils and committees, pathologists, dermatologists, and the public.
- Provide educational and other resources to CAP members to improve the practice of dermatopathology.

### Expertise or Experience

- Expertise in Dermatopathology and ability to develop dermatopathology case-based educational material.
- Attendance at in-person meeting is preferred.
- Board-certified Dermatopathologist.
- Interest in advancing and promoting dermatopathology.

## Forensic Pathology Committee

**2027 Open Positions: 1 Member/0 Junior Member**

### Charge

To recognize and meet the forensic casework needs of the pathology community; to advance forensic pathology, medicine, and science through education, provision of Survey Programs, advocacy, and other means; to serve as a liaison between the CAP and the forensic community.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Forensic Pathology Topic Center](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	2
Length of meetings	1.5 days
Typical meeting days	Friday and Saturday
Meeting locations	Less than 50 miles from an airport
Number of conference calls	0
Hours/year of committee work required outside of meetings	Members 30+, Vice Chair 45+, Chair 75+ This includes the development and review of forensic educational case studies for the FR Program.
Additional travel or time commitments	<ul style="list-style-type: none"> <li>• The committee chair is required to attend the Council on Scientific Affairs leadership meetings, which take place two times a year.</li> <li>• Committee member attendance at the CAP annual meeting is strongly encouraged.</li> </ul>

### Activities of Committee

- Contribute to the forensics program, by submitting cases and providing peer review of other proposed cases.
- Provide expertise and guidance to the non-forensic pathologist.
- Develop educational products/venues for resident training.

- Provide information/education promoting public health/wellness.
- Actively engage as spokespersons for the College on forensic and autopsy affairs.

### Expertise or Experience

- Expertise in forensic pathology and ability to develop forensic pathology case-based educational material is required.
- Attendance at in-person meetings is preferred.
- Forensic pathologist certified in at least anatomic pathology and forensic pathology by the American Board of Pathology.

## Immunohistochemistry Committee

**2027 Open Positions: 2 Member/0 Junior Member**

### Charge

To provide Surveys and education regarding state-of-the-art immunohistochemistry methods for diagnosis, prognosis, and prediction.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Immunohistochemistry Topic Center](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 days
Typical meeting days	Saturday and Sunday
Meeting locations	The meetings are less than 50 miles from an airport.
Number of conference calls	None regularly planned but are scheduled as needed.
Hours/year of committee work required outside of meetings	Members 20-30, Vice Chair 30-40, Chair 75+ Additional hours required if assigned as Survey lead
Additional travel or time commitments	Attendance at Council on Scientific Affairs Leadership meeting for chair

### Activities of Committee

- Provide scientific expertise to CAP regarding the practice of immunohistochemistry.
- Monitor new and emerging issues/practices/technologies in immunohistochemistry that may impact CAP members.
- Provide input to CAP regarding legislative and economic issues related to the practice of anatomic pathology.
- Contribute to continuing education of members by writing case discussions, obtaining paraffin blocks for new cases, and reviewing participant responses for the following [Surveys](#).
  - **General Immunohistochemistry Programs**  
MK - General Immunohistochemistry  
DPIHC - Dermatopathology Immunohistochemistry  
PM1 - CD117 Immunohistochemistry Tissue Microarray  
PM5 - Markers vary by year  
p53 - p53 Immunohistochemistry Tissue Microarray
  - **Predictive Markers**  
HER2 - HER2 Immunohistochemistry (Breast)

GHER2 - Gastric HER2  
PM2 - Estrogen Receptor and Progesterone Receptor Immunohistochemistry Tissue Microarray  
PM3 - CD20 Immunohistochemistry Tissue Microarray  
PM6 - Highly Sensitive Anaplastic Lymphoma Kinase (ALK)  
BRAFV - BRAF V600E  
CD30 - CD30 Immunohistochemistry Tissue Microarray  
MMR - DNA Mismatch Repair  
PDL1 - PD-L1

- **Prognostic Markers**

MYCB - c-Myc/Bcl-2 Immunohistochemistry Tissue Microarray  
p16 - p16 Immunohistochemistry Tissue Microarray  
KI67 - Ki67 Immunohistochemistry Cell-line Microarray

- Support other CAP committees and programs by reviewing critiques and by providing materials (paraffin blocks) for the Performance Improvement in Surgical Pathology (PIP) Program.
- Contribute to CAP publications (e.g., the *Archives of Pathology & Laboratory Medicine* series “Practical Applications of Diagnostic Immunohistochemistry,” chapters in the Quality Management in Anatomic Pathology manual, [CAP TODAY](#) articles).
- Review and recommend changes to the [CAP Laboratory Accreditation Program Checklists](#).
- Review and recommend changes to the [CAP Cancer Protocols and Checklists](#).
- Participate in educational programs at annual CAP meetings.
- Supports the CAP membership to the [International Quality Network for Pathology](#) (IQN Path) with access to the IQN Path External Quality Assessment (EQA) projects for CAP Members. [Log in to learn more](#)

### Expertise or Experience

- Expertise immunohistochemistry is required.
- Attendance at in-person meetings is preferred.
- Candidates should possess an interest in promoting the practice of anatomic pathology focusing on the science and application of immunohistochemistry.

## Neuropathology Committee

**2027 Open Positions: 1 Member/1 Junior Member**

### Charge

- To define, monitor, and develop programs to promote quality assurance and performance improvement in neuropathology practice.
- To keep members informed of emerging technologies, policies, and other issues involving the field of neuropathology.
- To contribute to the continuing education of members through the design of and participation in CAP educational programs, self-assessment modules, and publications.
- To serve as the source of expertise in neuropathology and related practice, education, and research aspects to the CAP and its members.
- To foster relationships between neuropathologists and clinical colleagues in neurosurgery, neurology, neurooncology, and neuroradiology.
- To enhance patient care and management by promoting the role of neuropathologists as clinician collaborators in basic, clinical, and translational sciences.
- To promote the role of neuropathologists as educators to patients, students, trainees, and professional colleagues.
- To maintain active liaisons with appropriate lay and professional organizations.

This committee reports to the [Council on Scientific Affairs](#).

### Neuropathology Resources

- [CAP Protocol for the Examination of Specimens from Patients with Tumors of the Central Nervous System](#)

- [Adult Autopsy Reporting Protocol \(PDF\)](#)
- [Adult Autopsy Reporting Protocol \(Word\)](#)
- [Anatomic Pathology Education Programs](#)

## Commitment

Time Commitment Requirements	
Number of face-to-face meetings	2
Length of meetings	1.5 days
Typical meeting days	Friday and Saturday, or Saturday and Sunday
Meeting locations	Less than 50 miles from airport
Number of conference calls	Varies, depending on assignments and workload
Hours/year of committee work required outside of meetings	Member 30+, Vice-Chair 45+, Chair 70+
Additional travel or time commitments	Attendance at the Council on Scientific Affairs Leadership meeting for the Chair

## Activities of Committee

- Act as advisors to CAP regarding issues and practice of Neuropathology, including recommendations for handling and processing specific surgical and autopsy tissue samples.
- Monitor new and emerging issues/practices/technologies in neuropathology practice that may impact CAP members.
- Serve as interface with appropriate professional organizations (e.g., current, and former committee members are officers and hold leadership positions in the American Association of Neuropathologists).
- Contribute to continuing education of members:
  - Prepare new cases and discussions, and review responses for the Neuropathology (NP) Program
  - Support the CAP and other CAP committees and programs by providing:
    - Cases (clinical history, questions, discussion, and references) and paraffin blocks for the Performance Improvement in Surgical Pathology (PIP) Program
    - Cases (including clinical history, questions, discussion, references, and images) for the Autopsy (AU) Program
    - Questions/images for the Autopsy and Forensic Pathology Self-Assessment
    - Contribute to [CAP publications](#) (e.g., chapters in Autopsy Performance and Reporting, 2nd edition, 2003)
  - Participate in educational programs at annual CAP meetings.
  - Review and make recommendations regarding CAP Cancer Checklists.

## Expertise or Experience

- Expertise in neurodegeneration, adult CNS tumors, Forensic neuropathology and Molecular Pathology is needed.
- Neuropathologists in academia and private practice are encouraged to apply.
- Practicing neuropathologists or surgical pathologist with subspecialty interest/expertise.
- Interest in promoting pathology as a specialty and neuropathology as a subspecialty.
- Interest in promoting excellence in neuropathology practice.
- Ability to communicate with non-subspecialists about neuropathology.

## Surgical Pathology Committee

**2027 Open Positions: 4 Member/1 Junior Member**

### Charge

To assist pathologists by providing guidance for surgical pathology practice and quality assurance by serving as a resource on technical and regulatory issues that affect the surgical pathology laboratory, by providing resources for educational programs that help pathologists continually improve their performance, and by serving as a resource to the Council on Government and Professional Affairs and the Division of Government and Professional Affairs.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Surgical Pathology Topic Center](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	4
Length of meetings	1.5 days
Typical meeting days	Saturday and Sunday
Meeting locations	Less than 50 miles from an airport
Number of conference calls	None regularly planned but are scheduled as needed.
Hours/year of committee work required outside of meetings	Members 25-50, Vice Chair 50+, Chair 75+
Additional travel or time commitments	Attendance at CSA Leadership meeting for chair.

### Activities of Committee

- Participate in all full committee meetings.

### Expertise or Experience

- Expertise in endocrine/head and neck, dermatology, breast, GI and/or Bone-soft tissue is required.
- Attendance at in-person microscope meetings is required.

### Educational Programs

- Write three case discussions a year to contribute to continuing education of members, donate paraffin blocks for new cases, and review participant responses for the following programs:
  - PIP - [Performance Improvement Program in Surgical Pathology](#)
  - VBP - [Online Virtual Biopsy Program in Surgical Pathology](#)
- Participate in educational programs at annual CAP meetings
- Support other CAP committees and programs, by reviewing critiques and providing materials (paraffin blocks) for the MK - Immunohistochemistry Survey
- Provide scientific expertise to the CAP regarding the practice of surgical pathology.

### Publications

- Contribute to CAP publications (e.g., chapters in the Quality Management in Anatomic Pathology manual, *CAP TODAY* articles, *Archives in Pathology & Laboratory Medicine* articles).
- Review and recommend changes to the [CAP Laboratory Improvement Program Checklists](#).
- Review and recommend changes to the [CAP Cancer Protocols and Checklists](#).
- Participate in educational programs at annual CAP meetings.

### Provide Scientific Expertise

- Monitor new and emerging issues/practices/technologies in surgical and anatomical pathology that may impact CAP members.
- Provide input to the CAP regarding legislative and economic issues related to the practice of Anatomic Pathology.

## Chemistry, Laboratory General and Microbiology Cluster Accuracy-Based Programs Committee

**2027 Open Positions: 2 Member/0 Junior Member**

### Charge

To improve patient care by

- Promoting standardization and harmonization of clinical laboratory results
- Promoting the quality of commercially available and laboratory developed measurement procedures
- Monitoring new reference systems for clinical laboratory tests
- Developing and monitoring CAP Accuracy Based Surveys
- Providing expertise and education to CAP and its members
- Maintaining liaisons with other relevant organizations

This committee reports to the [Council on Scientific Affairs](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	2
Length of meetings	2 days
Typical meeting days	Saturday, Sunday
Hours/year of committee work required outside of meetings	Members 30+, Vice Chair 45+, Chair 75+
Additional travel or time commitments	<ul style="list-style-type: none"> <li>• Attendance at the Council on Scientific Affairs leadership meetings for the chair, which occurs two times a year.</li> <li>• Committee member attendance at the CAP annual meeting strongly encouraged.</li> <li>• Attendance at the American Association for Clinical Chemistry strongly encouraged.</li> </ul>

### Activities of Committee

- Monitor new and emerging issues/practices/technologies in clinical chemistry that may affect patient safety.
- Provide expertise for potential proficiency testing products. Actively encourage CAP to develop new products to meet needs of field.
- Contribute to the advancement of clinical chemistry by continually providing information for publication in [CAP TODAY](#), specifically the Q&A section
- Professional and statistical oversight of the [Accuracy Based Surveys Program](#).
- Contribute to the continuing education of members through Survey discussions, educational activities, papers, and other various publications.
- Provide support to the CAP and other CAP committees and programs.

### Expertise or Experience

- Expertise in harmonization and standardization of clinical laboratory tests is required.

- Attendance at in-person meetings is preferred.
- A broad knowledge of clinical chemistry including specific knowledge on development of commutable material and analyte stability.
- The chair should have a broad understanding of clinical pathology and the functioning of the College.

## Clinical Chemistry Committee

**2027 Open Positions: 2 Member/1 Junior Member**

### Charge

To improve patient care by

- Promoting the accuracy, precision, and overall quality of laboratory results in clinical chemistry.
- Evaluating emerging trends in clinical chemistry, incorporating improvements into proficiency testing and education.
- Overseeing the development, maintenance, operation, and cost-effectiveness of CAP clinical chemistry proficiency testing programs.
- Advising the CAP Laboratory Accreditation Program on issues related to clinical chemistry.
- Providing expertise and education to other programs of the CAP and to CAP members.
- Maintaining liaisons with other relevant organizations.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Chemistry Topic Center](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 days
Typical meeting days	Saturday and Sunday
Hours/year of committee work required outside of meetings	Members 30+, Vice Chair 45+, Chair 75+
Additional travel or time commitments	<ul style="list-style-type: none"> <li>• Attendance at the Council on Scientific Affairs leadership meetings for the chair, which occurs two times a year.</li> <li>• Committee member attendance at the CAP annual meeting strongly encouraged.</li> <li>• Attendance at the American Association for Clinical Chemistry.</li> </ul>

### Activities of Committee

- Monitor new and emerging issues/practices/technologies in clinical chemistry that may affect patient safety.
- Provide expertise for potential proficiency testing products. Actively encourage CAP to develop new products to meet needs of field.
- Contribute to the advancement of clinical chemistry by continually providing information for publication in [CAP TODAY](#), specifically the Q&A section
- Professional and statistical oversight of the [Chemistry Surveys Program](#).
- Contribute to the continuing education of members through Survey discussions, educational activities, papers, and other various publications.
- Provide support to the CAP and other CAP committees and programs.

### Expertise or Experience

- A broad knowledge of clinical chemistry or expertise in one or more areas of interest to the committee.
- The chair should have a broad understanding of clinical pathology and the functioning of the College.

## Instrumentation Committee

**2027 Open Positions: 3 Member/1 Junior Member**

### Charge

To develop Surveys for the assessment of accuracy, precision, linearity of procedures, instruments, and measuring devices; to address standardization and harmonization across laboratories; to provide a means for laboratories to evaluate their methodology; to educate membership and provide authoritative resources for the CAP.

This committee reports to the [Council on Scientific Affairs](#).

### Instrumentation Resources

Download the presentation: [The Calibration Verification/Linearity Program: Meeting Regulatory Requirements and Improving Laboratory Quality](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 days
Typical meeting days	Saturday and Sunday
Meeting locations	The meetings are less than one-hour drive from an airport. The September meeting meets in conjunction with the CAP annual meeting.
Number of conference calls	4
Hours/year of committee work required outside of meetings	Members 45+, Vice Chair 60+, Chair 75+
Additional travel or time commitments	<ul style="list-style-type: none"> <li>The chair attends two leadership meetings a year. If the chair is unavailable, a representative will be asked to attend in the chair's absence.</li> <li>Attend the CAP annual meeting</li> </ul>

### Activities of Committee

- Review Calibration Verification/Linearity, Carryover, and Interfering Substance Survey data for trends and shifts in assay recoveries.
- Provide feedback on appropriate total error and minimum detectable differences for analytes.
- Provide troubleshooting advice to vendors for material issues that push extremes of clinically relevant specimen specifications.
- Participate in publications, educational discussions, and guidelines that cover topics related to pre-analytic and postanalytical laboratory testing and quality laboratory practices.
- Present calibration verification/linearity workshops on behalf of the CAP.

### Expertise or Experience

- Expertise in clinical pathology is preferred and familiar with CAP Accreditation Checklists and Inspections is required.
- Attendance at in-person meetings is preferred.
- Interest in promoting pathology and quality laboratory practices.
- Interest in statistical analysis of clinical assays.
- Knowledge of various methodologies and instrumentation.

## Microbiology Committee

2027 Open Positions: 1 Member/1 Junior Member

### Charge

To define and monitor the state of the art and emerging technologies in clinical microbiology, to contribute to development, maintenance, and enhancement of CAP clinical microbiology proficiency testing and other quality assurance programs; to provide information and expertise in clinical microbiology to the College for furtherance of its programs; and to maintain liaison, where appropriate, with other national and global organizations concerned with clinical microbiology.

This committee reports to the [Council on Scientific Affairs](#) and find additional resources and information in the [Microbiology Topic Center](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 days
Typical meeting days	Friday and Saturday
Meeting locations	One meeting is held in Chicago. The others will be held in the continental United States.
Number of conference calls	3
Hours/year of committee work required outside of meetings	Members 75+, Vice Chair 100+, Chair 150+

### Activities of Committee

- Support the Surveys Microbiology program by selecting specifications, reviewing participant instructions, reviewing participant data, and writing on final critique discussions.
- Prepare continuing education questions and material for several Surveys.
- Provide expertise to employee health physicians in cases of Laboratory Accidents.
- Provide expertise to participants who contact the College for information on current microbiology practice.
- Work with laboratory education to develop and update microbiology checklist questions.

### Expertise or Experience

- Those with expertise in current microbiology practice in bacteriology, parasitology, virology, mycology, and/or molecular microbiology diagnostics.

## Point of Care Testing Committee

2027 Open Positions: 2 Member/0 Junior Member

### Charge

To improve the quality of patient care and safety in physician office laboratories (POLs), in small hospital laboratories, and for point-of-care testing (POCT), the Point of Care Testing Committee will

- Define and monitor state of the art and emerging technologies.
- Contribute to the development, maintenance, and enhancement of effective proficiency testing and accreditation programs.
- Provide information and expertise to the CAP.
- Contribute to the continuing education of members and laboratory staff.
- Provide for the effective submission of information by the CAP to regulatory agencies.
- Maintain liaisons where appropriate, with other organizations concerned with point-of-care testing.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Point of Care Testing Topic Center](#).

## Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 day
Typical meeting days	Friday or Saturday
Meeting locations	The meeting is usually less than 30 miles from an airport.
Number of conference calls	3-4 per year depending on project assignments
Hours/year of committee work required outside of meetings	Members 40+, Vice Chair 45+, Chair 60+; Additional hours if presenting symposia
Additional travel or time commitments	Attendance at the Council on Scientific Affairs Leadership meeting for the chair)

## Activities of Committee

- Required to serve as a primary or secondary author each year on a continuing education piece that accompanies CAP proficiency testing program materials.
- Oversees the [Laboratory Accreditation Program](#) POCT Checklist.
- Monitors emerging technologies in the area of POCT.
- Provides expertise to the CAP on POCT-relevant topics.

## Expertise or Experience

- Interest in promoting pathology as a specialty, and POCT as a subspecialty.
- Work with POCT situations.
- An interest in promoting excellence and quality in POCT.
- Desire to promote quality in POCT.
- Ability to communicate with non-pathologists about POCT.
- Interest in authoring educational pieces that provide continuing education credits for CAP proficiency testing program participants.

## Quality Practices Committee

**2027 Open Positions: 2 Member/0 Junior Member**

### Charge

To develop customer-focused, scientifically validated program monitors for documenting quality performance and outcome measures in laboratories, health care delivery systems, and accreditation programs; and to educate pathologists and the larger health care community about laboratory quality and outcome measures.

This committee reports to the [Council on Scientific Affairs](#).

## Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 meetings last 1.5 days; 1 meeting lasts 2 days.

Meeting locations	Two meetings usually less than 50 miles from an airport. The 2 meetings take place in Chicago.
Number of conference calls	2 calls
Hours/year of committee work required outside of meetings	Members 60+, Chair 85
Additional travel or time commitments	Attendance at the Council on Scientific Affairs Leadership meetings for committee chair

### Activities of Committee

- Develops scientific studies to help laboratories benchmark quality and improve their operations.
- Designs the [Q-PROBES](#) and [Q-TRACKS](#) studies and summarizes their results for subscribers.
- Prepares - publications for peer review (typically in *Archives of Pathology and Laboratory Medicine*) and short articles for *CAP TODAY*.
- Develops [Test Ordering Program](#) modules.
- Engages other CAP committees on projects related to laboratory quality.

### Expertise or Experience

- The committee needs broad expertise in anatomic pathology and various clinical pathology disciplines, and in current laboratory issues related to quality.

## Standards Committee

### 2027 Open Positions: 1 Member/0 Junior Member

#### Charge

To address the standardization requirements of current and evolving laboratory technologies for the benefit of patients; to serve as the focus for the CAP review and input on the activities of national and international standard setting organizations through recommendation of appropriate delegate and liaison members to other professional organizations; and to coordinate with other committees of the CAP to oversee the review of pathology and laboratory medicine components of standards set forth by medical specialty societies.

This committee reports to the [Council on Scientific Affairs](#).

#### Shorts on Standards

Access the committee liaisons summary reports, [Shorts on Standards](#).

#### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	2
Length of meetings	1 day
Additional travel or time commitments	Attendance at the Council on Scientific Affairs Leadership meetings for committee chair

### Activities of Committee

- Oversees development of paper standards from [Clinical and Laboratory Standards Institute \(CLSI\)](#) and [International Organization for Standardization \(ISO\)](#).
- Nominates members to CLSI and ISO document development committees.
- Oversees outbound liaisons of committees reporting to the Council on Scientific Affairs.
- Review Outbound Liaison reports to professional organizations and working groups where Outbound Liaisons are appointed to.

- The outbound liaisons are committee members or designees who share topics that would be of interest to pathologists discussed at the meetings they attend with Standards Committee members. The Standards Committee members might partner with outbound liaisons to publish Shorts on Standards in CAP Today.

### Expertise or Experience

- Expertise in different pathology disciplines, familiarity with CLSI documents and ISO standards is required.
- Interest in establishing national and global standards.

## Toxicology Committee

**2027 Open Positions: 1 Member/0 Junior Member**

### Charge

- To define and monitor the state of the art and emerging technologies in toxicology and therapeutic drug monitoring.
- To contribute to the development, maintenance, and enhancement of effective CAP proficiency testing and laboratory accreditation programs.
- To provide information and expertise in toxicology, therapeutic drug monitoring and related areas to the College and its members.
- To develop and promote continuing education opportunities for members of the College and laboratories participating in CAP proficiency programs.
- To assist the College in providing accurate information to regulatory and other government agencies.
- To advocate best practices and evidence-based medicine.
- To maintain liaisons, where appropriate, with other organizations concerned with toxicology and therapeutic drug monitoring.

This committee reports to the [Council on Scientific Affairs](#).

### Toxicology Resources

The following publication is available through our [CAP Press Publications](#) site.

- Clinical Toxicology Testing: A Guide for Laboratory Professionals

### Related Links

Read issues of the [American Association of Clinical Chemistry's Clinical & Forensic Toxicology News](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 days
Typical meeting days	Saturday and Sunday
Number of conference calls	2
Hours/year of committee work required outside of meetings	Members 30+, Vice Chair 45+, Chair 75+
Additional travel or time commitments	Chair to attend Council on Scientific Affairs leadership meetings (twice yearly).

### Activities of Committee

- Develop specifications for toxicology products. Products range from urine and serum screening and confirmatory testing, and single analyze products.
- Review data and establish grading and critiques for these toxicology proficiency testing programs.
- Provide substantive support for the [CAP Laboratory Accreditation Program](#).

### Expertise or Experience

- Expertise in toxicology is preferred.
- Interest in promoting pathology as a specialty, and of toxicology.
- Good working knowledge of clinical toxicology.

## Hematology Cluster

### Diagnostic Immunology and Flow Cytometry Committee

**2027 Open Positions: 2 Member/0 Junior Member**

#### Charge

To serve, in collaboration with other CAP scientific committees, as the expert scientific and educational resource of the CAP in diagnostic immunology and flow cytometry.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Diagnostic Immunology Topic Center](#).

#### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1.5 days
Typical meeting days	Saturday and Sunday
Meeting locations	One meeting is held in conjunction with the Annual Meeting. All meetings will be held in the continental United States. Members are expected to attend at least one meeting per year in person.
Number of conference calls	None regularly scheduled but are scheduled as needed.
Hours/year of committee work required outside of meetings	Members 30+, Vice Chair 45+, Chair 75+
Additional travel or time commitments	Chair to attend Council on Scientific Affairs leadership meetings (twice yearly).

### Activities of Committee

- Supports the [Surveys Programs](#) under the scientific discipline of diagnostic immunology. This includes routine immunology, proteins, and antibodies, as well as flow cytometry.
- Develops educational programs to provide formal continuing education (CE) credit and writes and reviews objectives and text.
- Supports the [CAP Laboratory Accreditation Program](#).
- Works with the appropriate agencies in consensus and reimbursement issues for flow cytometry.

### Expertise or Experience

- Expertise in diagnostic immunology, flow cytometry and/or immunology is required.
- Attendance at in-person meetings is preferred.
- Interest in promoting pathology and quality laboratory practices.
- Interest in developing practical tools for laboratories to use to meet patient care needs.

## Hematology/Clinical Microscopy Committee

**2027 Open Positions: 3 Member/1 Junior Member**

### Charge

To define and monitor the state of the art and emerging technologies in hematology and clinical microscopy that contribute to the development, maintenance, and enhancement of effective hematology and clinical microscopy proficiency testing programs of the CAP; to provide information and expertise in hematology and clinical microscopy and related areas of the CAP and the CAP members; to contribute to the continuing education of the laboratory community through surveys, critiques, publications and participation in CAP educational programs; and to maintain liaison, where appropriate, with other organizations concerned with hematology and clinical microscopy.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Hematology and Clinical Microscopy Topic Center](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 days
Typical meeting days	Saturday and Sunday
Meeting locations	The meetings are less than 50 miles from an airport.
Number of conference calls	None regularly planned but are scheduled as needed.
Hours/year of committee work required outside of meetings	Members 20-30, Vice Chair 30-40, Chair 75+ Additional hours required if assigned as Survey lead
Additional travel or time commitments	Attendance at Council on Scientific Affairs Leadership meeting for chair

### Activities of Committee

- Provide scientific expertise to CAP regarding issues related to the practice of hematology and clinical microscopy.
- Select cases and challenges for proficiency tests administered by the committee.
- Monitor participants' performance on proficiency tests by evaluating data on the Participant Summary Reports.
- Provide education for laboratory professionals by writing discussions for proficiency testing surveys and by writing material for [CAP Today](#) publications.
- Provide education to CAP members through delivery of courses or other presentations at the CAP annual meeting and via written educational materials for CME/SAM credit.

### Expertise or Experience

- Experience and expertise in hematopathology or other pathology discipline related to hematology and clinical microscopy is necessary; areas of interest may include all or some of the following: benign or malignant hematology, hemoglobinopathies, bone marrow, urinalysis, and body fluids.
- Interest in promoting excellence in the field of clinical pathology and the subspecialty field of hematopathology.

## Hematopathology Committee

2027 Open Positions: 2 Member/1 Junior Member

### Charge

To serve as the scientific and educational resource of the CAP in hematopathology. To define and monitor the state of the art and emerging practices in hematopathology and contribute to the continuing education of laboratory professionals through critiques, publications, and participation in CAP educational programs. To maintain liaison with other CAP committees and where appropriate, with other organizations interested in hematopathology.

This committee reports to the [Council on Scientific Affairs](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	2
Length of meetings	1-2 days
Typical meeting days	TBD
Meeting locations	TBD
Number of conference calls	4 per year, 1 to 1.5 hours each
Hours/year of committee work required outside of meetings	Chair: 80-100 hours Vice Chair and Members: 50-70 hours
Additional travel or time commitments	<ul style="list-style-type: none"><li>• Possible attendance at the Council on Scientific Affairs leadership meetings for the chair</li><li>• Possible liaison with Hematology and Clinical Microscopy Committee, Diagnostic Immunology and Flow Cytometry Committee and/or Surgical Pathology Committee</li></ul>

### Activities of Committee

- Act as “advisors” to CAP regarding issues related to all aspects of hematopathology.
- Monitor new and emerging issues/practices that may impact CAP members in the field of hematopathology.
- Serve as interface with appropriate professional organizations (e.g., Society for Hematopathology)
- Review and make recommendations regarding best practices, emerging technologies, and clinical guidelines related to hematopathology.
- Provide educational and other resources to CAP members to improve the practice of hematopathology.

### Expertise or Experience

- Interest in promoting pathology as leaders in hematopathology.
- Interest in promoting excellence in the practice of hematopathology.

## Hemostasis and Thrombosis Committee

**2027 Open Positions: 2 Member/1 Junior Member**

### Charge

To contribute to the continual improvement of patient care and safety by:

- Defining and monitoring the state of the art and emerging technologies in coagulation testing
- Contributing to the development, maintenance, and enhancement of effective proficiency testing programs in the field of coagulation
- Providing information and expertise in coagulation and related areas to the CAP and its members in order to maintain and improve the quality of coagulation testing
- Contributing to the continuing education of members of the CAP, and other laboratory professionals and medical staff worldwide, through surveys, critiques, publication of articles, chapters and books and participation in CAP educational presentations and programs
- Advising CAP Laboratory Accreditation on issues related to Hemostasis and Thrombosis testing and developing accreditation standards
- Assisting the CAP in timely and effective submission of information to regulatory agencies

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Coagulation Topic Center](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 day
Typical meeting days	Saturday
Meeting locations	At least one meeting is held in Chicago. All take place in the continental United States.
Number of conference calls	1
Hours/year of committee work required outside of meetings	Members 30+, Vice Chair 45+, Chair 75+
Additional travel or time commitments	<ul style="list-style-type: none"> <li>• Attendance at Council on Scientific Affairs Leadership meeting for the chair</li> <li>• Attendance at CAP annual meeting</li> <li>• Attendance at the International Society of Thrombosis and Hemostasis annual meeting (for liaison member)</li> <li>• Attendance at EQUATH annual meeting (for liaison member)</li> </ul>

### Activities of Committee

- Oversee the coagulation Surveys program from professional and statistical perspective.
- Assess standardization criteria for coagulation testing.
- Contribute to the advancement of coagulation testing by continually providing scientific information for publication in [CAP TODAY](#) and [Archives of Pathology & Laboratory Medicine](#).
- Monitor current coagulation practices, especially those that could potentially affect patient safety.
- Provide educational seminars to CAP members through annual CAP meeting and educational enhancements on CAP Surveys.

### Expertise or Experience

- Broad knowledge of and desire to promote pathology as a specialty and coagulation as a subspecialty.

## Histocompatibility and Identity Testing Committee

**2027 Open Positions: 0 Member/1 Junior Member**

### Charge

- To define and monitor the state of the art and emerging technologies in histocompatibility and identity testing.
- To contribute to the development, maintenance, and enhancement of effective proficiency testing programs in the field of histocompatibility and identity testing.
- To provide information and expertise in histocompatibility, identity testing, and related areas to other components of the College of American Pathologists (CAP) and the CAP membership.
- To contribute to the continuing education of the members of the CAP and the histocompatibility and identity testing communities through Surveys, critiques, publication of chapters and books, and through the participation in CAP educational programs.
- To provide for the effective submission of information by the College to regulatory agencies.
- To maintain liaison, where appropriate, with other organizations concerned with histocompatibility and identity testing.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Histocompatibility and Identity Topic Center](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	2
Length of meetings	2 days
Typical meeting days	Saturday and Sunday
Meeting locations	Throughout the United States, within 50 miles from airports. One meeting a year is always in Chicago, typically in the fall.
Number of conference calls	17+ Variable, mainly for data review, occasional laboratory accreditation program issues. Note: Not all members participate in all calls. Most calls last no more than one hour.
Hours/year of committee work required outside of meetings	Member 30+, Vice-Chair 45+, Chair 75+
Additional travel or time commitments	Attendance at the Council of Scientific Affairs Leadership meeting for the chair or vice-chair.

### Activities of Committee

- Act as "advisors" to The CAP regarding laboratory issues in histocompatibility, forensic identity, and parentage testing.
- Monitor new and emerging issues/practices/technologies in histocompatibility, forensic identity, and parentage testing that may impact CAP members.
- Serve as interface with appropriate professional organizations (e.g., current, and former committee members hold positions in the American Society of Histocompatibility and Immunogenetics and American Society of Crime Laboratory Directors).

### Expertise or Experience

- Attendance at in-person meetings is preferred.
- Interest in promoting pathology as a specialty, and histocompatibility, forensic identity, and parentage testing as a subspecialty.
- Interest in promoting excellence in human leukocyte antigen (HLA) and forensic practice.

## Reproductive Medicine Committee

**2027 Open Positions: 1 Member/1 Junior Member**

### Charge

To define and monitor the state of the art and emerging technologies in reproductive medicine including embryology and andrology that contribute to the development, maintenance, and enhancement of effective CAP proficiency testing programs; to provide information and expertise in reproductive medicine and related areas to other components of the College and the CAP members; to contribute to the continuing education of the laboratory community through Surveys, critiques, publications, and participation in CAP educational programs; and to maintain liaison, where appropriate, with other organizations concerned with reproductive medicine.

This committee reports to the [Council on Scientific Affairs](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 day
Typical meeting days	Saturday or Sunday
Meeting locations	Within one-hour drive of an airport. September meeting held in conjunction with CAP annual meeting.
Number of conference calls	3
Hours/year of committee work required outside of meetings	Members 30+, Vice Chair 45+, Chair 75+

### Activities of Committee

- Provide written discussions related to sperm morphology and new technologies in reproductive medicine.
- Monitor participant performance by evaluating the Semen Analysis and Embryology Surveys Participant Summaries.
- Provide recommendations to the [CAP Laboratory Accreditation Program](#) for the [Reproductive Laboratory Accreditation](#). Program checklists (as new technology and procedures emerge in the laboratory,

### Expertise or Experience

- Interest in promoting pathology as a specialty and reproductive medicine as a subspecialty.
- Interest in promoting excellence in reproductive medicine practice.
- Interest in participating in reproductive medicine related workshops on behalf of the CAP (e.g., American Society of Hematology, American Association of Clinical Chemistry, and American Society of Reproductive Medicine).

## Transfusion, Apheresis, and Cellular Therapy Committee

**2027 Open Positions: 0 Member/0 Junior Member**

### Charge

- To foster excellence in the practice and safety of transfusion medicine\*
- To advocate the best interests of patients and donors.
- To identify and monitor emerging technologies in transfusion medicine.
- To enhance the effectiveness of CAP Proficiency Testing and Laboratory Accreditation Programs for facilities involved in the field of transfusion medicine.

- To provide medical and technical expertise as well as education for the CAP staff and members in transfusion medicine related testing, practice, risks, and related areas.
- To identify proactively, emerging uses and hazards of therapies in the field of transfusion medicine.
- To maintain liaison, in collaboration with the Council on Government and Professional Affairs, with other organizations and governmental agencies concerned with transfusion medicine, policies, regulations, and related issues.

*\* Transfusion medicine is the specialty of medicine concerned with collection, processing, testing and administration of blood components, blood products, cellular therapy, and tissue products; with provision of direct patient/donor care for those who undergo apheresis, therapeutic phlebotomy, and transfusion; and with participation in regenerative medicine.*

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Transfusion Medicine Topic Center](#).

## Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 meetings last 2 days; 1 meeting lasts 1 day
Typical meeting days	Saturday or Sunday
Meeting locations	The meeting is usually less than 50 miles from an airport. The fall meeting is held either prior to or following the CAP annual meeting.
Number of conference calls	Around 5 per year for regular committee business; up to 6 for discussion on issues requiring non-committee involvement
Hours/year of committee work required outside of meetings	Members 30+, Vice Chair 45+, Chair 75+  Additional hours required if assigned as Survey lead
Additional travel or time commitments	<ul style="list-style-type: none"> <li>• The committee chair is required to attend the Council on Scientific Affairs Leadership meetings, which take place 2 times a year.</li> <li>• Committee member attendance at the CAP annual meeting is strongly encouraged.</li> </ul>

## Activities of Committee

- Specify [Proficiency Testing](#) surveys for analytes related to transfusion medicine.
- Analysis the testing results as well as refining the checklist used in the [Accreditation Process](#) of the College.
- Create new PT challenges, developing 15 new surveys over the last five years.
- Educate pathologists and technologists on educational enhancements associated with the J-Series survey and with seminar presentations at the CAP annual meeting.
- Remain alert for changes in the regulatory and legislative arenas to ensure that pathologists are kept abreast of important changes and that the College's programs assist in maintaining compliance with requirements and applicable standards of practice.

## Expertise or Experience

- Experience and expertise in areas of blood banking and transfusion medicine
- Experience related to blood collection (such as donor selection and infectious disease testing)
- Experience related to transfusion medicine (including therapeutic apheresis, stem cell therapies, and tissue banking).

## Molecular Pathology and Genomics Cluster

### CAP/ACMG Biochemical and Molecular Genetics Committee

**2027 Open Positions: 1 Member/1 Junior Member**

#### Charge

The College of American Pathologists (CAP)/American College of Medical Genetics and Genomics (ACMG) Biochemical and Molecular Genetics Committee:

- Functions as the primary source of biochemical genetics, molecular genetics, maternal screening and (in conjunction with a cross-committee work group) pharmacogenetics expertise and perspective for heritable conditions within the CAP.
- Develops, maintains, evaluates, and enhances proficiency testing programs in biochemical genetics, molecular genetics, maternal screening, and pharmacogenetics.
- Advises and supports other CAP committees and Councils when heritable conditions impact their primary area of focus.
- Develops interfaces with outside agencies and organizations committed to defining and maintaining excellence in biochemical genetics, molecular genetics, maternal screening and pharmacogenetic.
- Contributes to the continuing education of the members of the CAP through Surveys, critiques, publications, and participation in CAP education programs.

This committee reports to the [Council on Scientific Affairs](#). Find additional resources and information in the [Biochemical and Molecular Genetics Topic Center](#).

#### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 meetings for 1.5 days; 1 meeting for 1 day
Typical meeting days	Friday, Saturday, and Sunday
Meeting locations	This meeting is usually less than 50 miles from an airport. One meeting always takes place in Chicago or Washington, DC.
Number of conference calls	Around 3 per year
Hours/year of committee work required outside of meetings	Members 30+, Vice Chair 45+, Chair 75+
Additional travel or time commitments	Attendance at Council on Scientific Affairs Leadership Meetings (twice yearly, as chair). Additional meetings to represent committee when needed.

#### Activities of Committee

This committee includes several areas of expertise reflected in different working groups: biochemical, molecular genetics, pharmacogenetics, and maternal serum screening.

- Extensive review of [CAP Surveys](#) specifications and data.
- Critique development and participant correspondence.
- Regular review and discussion of [laboratory accreditation program checklists](#).
- Preparation of Structured Evaluation Process (STEP) proposals and other requests for direction from the Council on Scientific Affairs.
- Respond to requests for information and review of CAP position statements.
- Coordination with Molecular Oncology Committee and other resource committees as necessary.

#### Expertise or Experience

- Expertise in maternal screening, biochemical genetics, pharmacogenetics or inherited molecular genetics is required.

- Attendance at in-person meetings is preferred.
- Current or recent active practice in biochemical, maternal serum screening, and/or molecular genetics testing.
- Interest in promoting biochemical and molecular genetics and pathology.
- Interest in supporting committee educational initiatives in the areas of biochemical and molecular genetics.

## CAP/ACMG Cytogenetics Committee

**2027 Open Positions: 4 Member/1 Junior Member**

### Charge

- To provide and continue to develop effective and timely proficiency testing in the practice of clinical cytogenetics which includes both conventional and molecular cytogenetics and cytogenomics.
- To define and monitor state of the art and emerging technology in both conventional and molecular cytogenetics and cytogenomics.
- To provide expertise and consultation in the practice of clinical cytogenetics to other components of the College of American Pathologists and its members and to the American College of Medical Genetics and Genomics and its members.
- To provide continuing education via interpretive proficiency test questions, various publications, seminars, and conferences.
- To participate in the development of consensus statements and/or guidelines involving cytogenomic testing.
- To develop and maintain liaisons with other organizations and other committees within and outside of the CAP concerned with the practice of clinical cytogenetics and genomic testing.
- To advise on public policy as it applies to the practice of clinical cytogenetics.

This committee reports to the [Council on Scientific Affairs](#).

### Cytogenetics Resources

- [Recommendations for Human Epidermal Growth Factor Receptor 2 Testing in Breast Cancer](#)

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	2 days
Typical meeting days	Sunday and Monday
Meeting locations	One meeting is in Chicago
Number of conference calls	3, but varies, depending on committee assignments
Hours/year of committee work required outside of meetings	Members 30+, Vice Chair 40+, Chair 75+
Additional travel or time commitments	Attendance at the Council on Scientific Affairs leadership meetings for the chair

### Activities of Committee

- Review and select cases for use in the CyRC-sponsored proficiency testing Surveys, which focus on conventional cytogenetics, fluorescence in situ hybridization (FISH), and chromosomal microarray.
- Submit cases for the conventional cytogenetics Surveys.
- Analyze the participant responses for the CyRC-sponsored Surveys, including grading of the responses and drafting discussions of the data.

### Expertise or Experience

- Experience and expertise in genomic assays
- Experience and expertise in conventional cytogenetics and FISH
- Experience with laboratory inspection and accreditation
- Experience with chromosomal microarray analysis

## Molecular Oncology Committee

**2027 Open Positions: 5 Member/1 Junior Member**

### Charge

To advance the practice of Molecular Oncology diagnostics by:

1. Coordinating scientific resources involved in molecular diagnostics.
2. Monitoring the current state of the field and incorporating new modalities and clinical applications into laboratory practice.
3. Developing, maintaining, and enhancing clinically relevant proficiency testing and educational programs in the field of molecular oncology.
4. Disseminating proficiency performance data and supporting the development of evidence-based guidelines to promote laboratory excellence and quality patient care.
5. Reviewing and providing feedback on public policy as it applies to the practice of molecular pathology.

This committee reports to the [Council on Scientific Affairs](#).

### Activities of Committee

- Create and support state of the art [Proficiency Testing Programs](#), through sample preparation, formulating a questionnaire, data review, and critique development.
- Work with highly skilled Washington, DC, staff on regulatory issues.
- Develop educational seminars and adjuncts for the CAP National Meetings.
- Work in support of CAP [Laboratory Accreditation Program](#) requirements for molecular pathology and genetics.
- Work on special projects (e.g., research studies, manuscript summarizing our experience with proficiency surveys, or describing our practice recommendations).

### Expertise or Experience

- Working knowledge of molecular oncology practice, technology, and clinical applications
- Strong interest in promoting molecular oncology
- Ability to provide tools for the community pathologist to guide their practice of molecular pathology

## Personalized Health Care Committee

**2027 Open Positions: 2 Member/1 Junior Member**

### Charge

To identify, prioritize, and coordinate issues related to the safe and effective delivery of personalized health care. The committee will monitor the testing landscape, make recommendations, and/or take action on behalf of the established councils and committees of the College of American Pathologists.

This committee reports to the [Council on Scientific Affairs](#).

### Commitment

Time Commitment Requirements	
Number of face-to-face meetings	3
Length of meetings	1 to 1.5 days
Typical meeting days	Friday and Saturday
Meeting locations	TBD
Number of conference calls	2
Hours/year of committee work required outside of meetings	Members 36+; Chair 140+
Additional travel or time commitments	Committee member attendance at the CAP annual meeting is strongly encouraged.

### Activities of Committee

The Personalized Health Care Committee will focus on coordination, monitoring, and communication facilitation as it relates to personalized health care and its impact on key activities of the College including:

- [Government advocacy](#)
- Patient advocacy
- Proficiency testing
- Resources for reporting of pathology results of tests that have personalized health care implications, such as risk stratification, therapy selection, etc.
- Education of pathologists regarding the concept and practice of personalized medicine and clinicals to understand pathology results as they pertain to personalized health care

### Expertise or Experience

- Attendance at in-person meetings is preferred.
- Committee members must have a working knowledge of the science of personalized health care along with one or more specific areas of expertise:
  - Medical Genetics
  - Molecular Medicine
  - Pharmacogenomics
  - Informatics
  - Anatomic Pathology
  - Clinical Pathology
  - Biobanking
  - Public Policy and Economic Affairs
  - Continuing Medical Education