

[Name of State Pathology Society]
[Address]

[Date]

[Name, Address of MAC]

RE: Nomination of pathologist to serve as [choose either primary or alternate] Contractor Advisory Committee representative for the practice of pathology

Dear Dr. [(Name of MAC Medical Director),

The [Name of state] Society of Pathologists would like to nominate [Name of nominee and credentials – MD, PhD, etc.] to serve as [choose either primary or alternate] Carrier Advisory Committee (CAC) representative. [mention if this nomination replaces a former or current pathology CAC member].

Dr. [Name of nominee] is board certified in [AP/CP/both?], specializing in [area of pathology]. Dr. [Name of nominee] currently serves as [position] at [Name and place of practice]. His/fer contact information is (phone), (email).

Not required but you may include some of the nominees background information from the nominees CV.

Dr. [Nominee] appears to have no conflict of interest that would preclude serving as CAC representative and we hope that [Name of MAC] will consider [Name of nominee] as the [primary or alternate] representative to the [Name of state] Contractor Advisory Committee.

If you have any further questions, please feel free to contact me at [Email address of state society president] or by calling [Phone # of state society president].

Regards,

_____, MD
President