



**PAP Slide Submission Program**

The College of American Pathologists believes that constantly striving for the highest level of analytical performance is vital to improving the health and well-being of patients. The outstanding case material you provide to the PAP Education and PAP PT Programs ensures the delivery of effective education and proficiency testing programs. The CAP encourages all participants to submit slides.

Submitted slides undergo a rigorous review process. Each slide is screened by CAP staff cytotechnologists and scrutinized by three board-certified pathologists, who must concur with the reference diagnosis for acceptance of the slide into the program. In addition, slides must meet the following criteria:

- **All LSIL, HSIL, and carcinoma cases must have tissue confirmation of the reference interpretation. Per CMS requirement, please write the biopsy diagnosis on the donor sheet, or include an anonymous copy of the biopsy report.**
- Each submitted case should be accompanied by appropriate clinical history for the patient (e.g., age, LMP, prior hysterectomy, etc.)
- Materials submitted must be free of patient identifiers.

To maintain the PAP Education and PAP PT Program quality, the following slides **cannot be accepted** in the program:

- **Slides with plastic or liquid coverslips**
- Broken, cracked, or chopped slides
- Slides with air bubbles
- Slides showing fading, drying (particularly around the periphery), or intense orangeophilia
- Slides more than seven years old
- Cases interpreted as moderate dysplasia, ASC-US, ASC-H, or AGC

**Reimbursement for work for slide preparation supports your contribution of resources to the programs.** Institutions will receive reimbursement for slides accepted into the programs after committee slide review as follows:

<b>Slide Preparation Type</b>	<b>Reimbursement Fee For Administrative Preparation</b>
SurePath™, ThinPrep®, or ThinPrep Imager® slides-any acceptable diagnosis	\$20
Conventional slides, any acceptable diagnosis	\$10

Your commitment to providing the highest quality patient care is reflected in all you do. Thank you for sharing your case material with your peers.

# PAP SLIDE SUBMISSION FORM

If slides are more than 5 years old, may we:	FILL ONE
Discard rejects	<input type="radio"/> Y <input type="radio"/> N*

Please provide the following information, package slides carefully, and mail as noted below:



Pathologist: \_\_\_\_\_ Institution: \_\_\_\_\_  
 Laboratory CAP Number: \_\_\_\_\_ Address: \_\_\_\_\_  
 Laboratory Phone: \_\_\_\_\_ City, State, Zip Code: \_\_\_\_\_  
 Laboratory Fax: \_\_\_\_\_ Contact Name: \_\_\_\_\_

\* If you answered NO, rejects will be held for two years and then disposed of by CAP.

	Laboratory Accession Number	LMP	Age	Interpretive Code	Specimen Adequacy (S/U) and Quality Indicators	Relevant Clinical Information	Slide Type (C T S I)	Biopsy Results*	For CAP Use
	One Entry Per Line			See Below			See Below		
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									

\*Provide specific biopsy diagnosis for each LSIL, HSIL, and carcinoma case. Tissue confirmation is required. Slides must be free of patient identifiers and diagnostic information.

## Interpretive Code

### Category A

001 Unsatisfactory for evaluation: interpretation not possible (state reason)

### Category B

101 Negative for intraepithelial lesions or malignancy  
 111 Fungus  
 113 Trichomonas  
 115 Herpes

### Category C

201 LSIL

### Category D

211 HSIL  
 220 Adenocarcinoma in situ  
 221 Squamous cell carcinoma  
 225 Adenocarcinoma, NOS  
 226 HSIL/Carcinoma and/or carcinoma, NOS  
 227 Non-epithelial malignant neoplasm

## Slide Type

C = Conventional  
 T = ThinPrep®  
 S = SurePath™  
 I = ThinPrep Imager®

## Mail slides by trackable method to:

PAP Department  
 College of American Pathologists  
 325 Waukegan Road  
 Northfield, IL 60093-2750

For more information:  
 Call the College of American Pathologists  
 at 800-323-4040 ext. 7326, or 7022

To submit additional slides, please photocopy form as necessary.